

Mungrisdale Parish Council

Clerk: Lynsey Taylor, Ghyll Field, Hutton Roof, Penrith, Cumbria, CA11 0XU – mungrisdaleclerk@hotmail.com
Chair: Andrew Rose, Croft House, Mungrisdale, Penrith, Cumbria, CA11 0XR – andrew_rose318@btinternet.com

Parish Council procedure for responding to planning applications

Attachment to Standing Orders

Amendment resolved January 2018 meeting item **18/01/85**

It was resolved at the parish council meeting 15th January 2018 to update the members of the planning group. This group to consider planning applications, which require a response prior to the next parish council meeting, including consultation with all council members. Below are the terms of reference for responding to planning applications.

1. The **planning group** will have the following members: Anne Edwards, Alan F. Bird, Adam Beeston (Amendment 15/01/18 item 18/01/85)
2. The clerk will circulate to all councillors, details of any communication received regarding planning issues in the parish.
3. Planning applications requiring a response after the date of the next parish council meeting will be considered at the next parish council meeting.
4. In the event of an application that, in the opinion of any councillor, includes potentially contentious issues and requires a response before the next meeting, the clerk will apply for an extension to the reply deadline or an extraordinary meeting can be called.
5. Planning applications which require a response prior to the next parish council meeting but are not considered to include any contentious issues will be reviewed by members of the planning group. The clerk will then, under delegated powers, give their considered response to the Planning Department and will inform the parish council members at the next parish council meeting.
6. For consideration of a major (in the view of the Chair Person) planning application there will always be a site meeting by the Planning Group. (Amendment 15/01/18 item 18/01/85)