

**Minutes of the Annual General Meeting of Barnoldby-Le-Beck Parish
Council, held in St Helen's Church, Barnoldby-Le-Beck on
Monday 13th May 2019 at 7.35pm.**

Present: Councillors Bratton, Plaskitt and Hood. Ward Councillors D Hasthorpe, H. Hudson, Debbie Swatman NELC and the Parish Clerk.

01.05.2019 To appoint a Chairman for the year 2019/2020.

Councillor Hood was unanimously appointed Chairman.

02.05.2019 Signing by the Chairman of his/her Declaration of Office.

Cllr Hood having been duly nominated accepted the position of Chairman of Barnoldby Le Beck Parish Council and signed his Declaration of Office for the year 2019/2020.

03.05.2019 To appoint a Vice Chairman for the year 2019/2020.

Cllr Plaskitt was duly appointed as Vice Chairman for the year 2019/2020.

04.05.2019 To receive any apologies from Members not able to attend the meeting.

No Apologies received.

05.05.2019 To elect Councillors to serve on the following working groups:

(a) Public Rights of Way

To be agreed at the July's meeting

(b) Planning

Full Council

(c) Parks, Open Spaces and Tree Preservation

Councillor Plaskitt

(d) Finance

Full Council.

(e) Media Representative

Councillor Hood.

06.05.2019 To appoint or confirm representation to the following outside bodies:

(a) The Stamford Trust

Councillor Bratton.

(b) CPRE

Councillor Bratton.

(d) Town & Parish Councils Liaison Committee

Councillor Bratton with all other councillors the alternative.

(e) Laceby Community Fund

Councillor Hood.

07.05.2019 To elect two Councillors to represent this council at ERNLLCA district committee meetings - Cllr Bratton with all other councillors as substitute

08.05.2019 Declaration of Interests

(a) To record declaration of Interest by any member of the Council in respect of the agenda items listed below. Members declaring interest

None.

(b) To note dispensations given to any member of the council in respect of the agenda below

None.

09.05.2019 Open Forum:

No residents present.

10.05.2019 To consider and approve the Minutes of the Meeting held on 11th March 2019. Proposed by Cllr Plaskitt and seconded by Cllr Bratton.

RESOLVED: The Minutes of 11th March 2019 were approved as a true record and the Chairman signed them.

11.05.2019 Police Liaison:

Clerk reported that she has not received any information in time for the meeting.

12.05.2019 Review of Governance/Procedural Documents for Council for the year.

(a) **Risk Management Strategy including any Risk Assessment** - Approved

(b) **Governance Documents of Standing Orders and Financial Regulations** -

Resolved: The Parish Council agreed to adopt paragraph 12 (2) of the revised Model Code, which permits councillors to make representation, answer questions or give evidence at a council meeting even though they have a prejudicial interest.

(c) **Fixed Assets** - Approved

(d) **Insurance Provision** - Approved

(e) **Training Criteria** - No changes.

(f) **Emergency Plan** - Changes were agreed. To be approved at July's meeting.

(g) **Register of Interests** - Councillors reviewed and signed their Register of Interests.

13.05.2019 Clerks Report and correspondence received since last meeting:

(a) Parish Councillors are invited to comment on NELC review of Polling Stations. Comments are required by 31st May 2019.

(b) The Parish Council are invited to submit resolutions to be considered ERNLLCA's Annual General Meeting. resolutions are required by 22nd July 2019.

(c) ERNLLCA have announced two dates for accredited Chairmanship development event £45 plus VAT. Bookings are required by 27th June and dates for 'Being a Good Councillor' bookings as early as possible.

(d) VE Day 75th anniversary represents an important milestone in history, 75 years ago peace broke and brought an end to nearly six years of war. VE Day 75 dawns on 8th May 2020. Local Parish and Town Councils are encouraged to take part in this unique celebration. For more information visit: - www.veday75.org

Councillors discussed ideas to celebrate and agreed to have this item reviewed at January's 2020 meeting.

14.05.2019 Planning items:

(a) To discuss any planning matters

Application DM/0064/19/FUL 4 Willow Park and DM/0160/19/FUL Grange Farm Cottages have been approved by NELC. Application DM/0047/19/FUL 2 Old Main Road has been refused

15.05.2019 Pavements/Street Lighting/Highways:

(a) To hear from chairman/clerk on meeting held with Highways Officer - Cllr Bratton reported discussions took place regarding the no parking on grass verges around the village. Some of the lanes are to be considered for alternatives to be looked at.

(b) To receive an update regarding parking on the grass verges - Debbie Swatman advised that on narrow lanes the Traffic Regulation Order to stop parking on the grass verges can cause other issues. She suggested that there are alternatives that could be considered such as yellow lines, verge marker posts.

Resolved: Councillors agreed to arrange a date to walk around the village to identify areas that would not benefit from the Traffic Regulation Order.

- (c) To receive an update regarding placing a kissing gate on the Public Right of Way (PROW) near Mount Pleasant. Clerk read the email received from the PROW officer. He said he did not see any damage that had been caused by equestrians along the path and can only authorise a restriction if there is a risk to users, in this case he is unable to install any furniture. Cllr Plaskitt reported that a Hawthorn tree has fallen along this footpath. Cllr Bratton agreed to remove the obstruction.

Resolved: Councillors agreed to monitor the Public Right of Way during the winter months when it is at its worse.

16.05.2019 To discuss any Village Projects/ Improvements:

- (a) To receive an update on the Hornsea Two Funding - Clerk reported that Barnoldby Le Beck is outside the area for any funding. The Chair said that there is further funding available from the Solar Farm Funding if required.
- (b) To receive and consider quote for planters.

Resolved: The Parish Council agreed to accept the quote of £229 for the summer plants for five planters.

17.05.2019 Grass Cutting Agreement between Barnoldby Le Beck Parish Council & NELC

- (a) To receive and consider signing 'Deed of Agreement' - Councillors discussed the verges marked in red on the map. The area stated was more than what Councillors believed NELC have cut previously. After further discussion Councillors agreed not to take on the grass cutting service.

Resolved: The Parish Council agreed not to take on the grass cutting services from NELC.

- (b) To receive and consider quotes from Toops Tidy Gardens for summer bedding and verges - Councillors discussed the quotes and agreed that they would not be going ahead with the quote for the verges as they were not taking on the grass cutting services from NELC. The quote for the summer plants was accepted.

Resolved: The Parish Council agreed the cost for the summer plants

18.05.2019 Accounts for Approval

- (a) To receive a list of accounts payable up to 13th May 2019 and approve their payment:

Cheque No	To	For	£
00026	Mrs K Kirkham	Mar-Apr salary	294.00
00027	Petty Cash	Petty Cash	100.00
00028	ERNLLCA	2019/20 Membership	273.41
00030	Toops Tidy Gardens Ltd	Grass cutting services	456.66
00031	Francene Woods	Audit	48.00
00033	ERNLLCA	Membership Renewal	273.41
00034	Came & Company	Parish Insurance	168.00

RESOLVED: The accounts were approved as per the list above.

- (b) To consider quotation for Parish Council insurance renewal.

RESOLVED: The Parish Council agreed to renew their insurance with Came & Company at a cost of £168.00

- (c) To consider ERNLLCA Membership for year 2019/2020 at a cost of £273.41

RESOLVED: The Parish Council considered and agreed the ERNLLCA membership for the year 2019/2020 at a cost of £273.41

- (d) To review governance statement (Section 1).

RESOLVED: The Parish Council reviewed and approved the governance statement for the year 2018/2019.

(e) To consider signing the Certificate of Exemption

RESOLVED: The Parish Council reviewed and approved the signing of the Certificate of Exemption.

(f) To receive internal auditors report & audited accounts 2018/2019.

RESOLVED: The Parish Council approved the internal auditors report and audited accounts.

(g) To review and authorise signing of annual return (Section 2).

RESOLVED: The Parish Council authorised the signing of the annual return.

The Parish Council ratified the decisions taken and the Chairman closed the meeting at 9.05pm.