

OULTON PARISH COUNCIL

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Chair: Mrs Susan Mather

Parish Clerk: Mrs Sara Burns

To Members of the Council,

You are hereby summoned to attend a meeting of Oulton Parish Council on **Tuesday 15th September 2026 at 7.30pm at Oulton Chapel** for the purpose of the transacting following business:

S. Burns Parish Clerk 10th September 2026

1. To Consider apologies for absence
2. Declaration of interest for items on the agenda and applications for dispensation
3. To Approve the minutes of the meeting held on 4th August 2026
4. Public Forum
 - a. Public
 - b. County / District Councillors
 - c. National Trust
5. Finance
 - a. To note income, expenditure and bank balances up to 31st of August 2026 (see enclosed)
 - b. Financial update and general reserves, CIL ear marked reserves
 - c. To consider payment of the following:

i.	Sara-Louise Burns	Salary Sept 2026	£174.46
ii.	HMRC	PAYE Tax Sept 2026	£41.20
iii.	ICO	Data Protection Fee (DD)	£47.00
 - d. To ratify to following payments:

i.	Historic England	Chapel Hire – 3 years	£660
ii.	NALC	Yearly membership	£80.53
 - e. National Joint Councils (NJC) pay scales 2026/27
To approve Clerk salary increase in line with NJC pay scales for 2026-27:
SCP 14 £15.31ph to SCP 14 £15.82ph
 - f. Norfolk Parish Training and Support – Seminar
To contribute a third of the cost of NPTS Autumn Seminar – £9.60 (inc VAT)
 - g. Unity Bank Update
6. Correspondence and Consultations
 - a. Invitation to Bid for Parish Partnership 2027/28, circulated.
7. Planning
 - a. Decisions

2025/2018 - The Hangar, Heydon Road, Cawston, Norfolk, NR11 6QZ - Change of use of buildings and yard for agricultural storage, vehicle/equipment hire, sales & servicing centre to storage and distribution use (Class B8) – **Permission Refused**

2025/4001 - Land North of Aylsham Road, Aylsham, Norfolk - Retention of existing tarmac bell mouth on Aylsham Road created by RWE for the Norfolk Vanguard Offshore Wind Farm Project – **Permission Granted**
 - b. 2026/0314 Poultry Unit

c. 2026/0282 Anaerobic Digester

d. Solar farm update

e. Other planning matters

2026/1830 - 111 The Street Oulton Norfolk NR11 6AF - Works to trees in Conservation Area - T1 Poplar - Fell. T2 Pine - Prune laterals current 3.5m at longest point above house reduce to approx. 2m.

8. Parish Matters

- a. Anglian Water – Leaks on Oulton Street
- b. Pond update
- c. To discuss ROSPA playground inspection report and weekly check form

9. Policies to adopt:

- a. Standing orders
- b. Financial regulations
- c. Complaints
- d. Data Protection

10. Items for inclusion on the next agenda

11. Date of next meeting: Tuesday 27th October 2026 7.30pm at Oulton Chapel.