

Leebotwood & Longnor Parish Council Meeting

Monday 3rd November 2025

Starting at 7.30pm

At Longnor Village Hall

MINUTES

It is recommended that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussions of Items 16, due to the likely disclosure of confidential information

1. Chairman's Welcome. The Chairman welcomed all to the meeting
2. Present Councillor R Reynolds-Chairman, Councillor R Lawrence-Vice-Chairman, Councillor P Pardoe, Councillor E Williams, Councillor O Williams, Councillor S Willocks. Shropshire Councillor C Naylor, L Pardoe clerk to the council and one member of the public and Apologies were received from Councillor A Holt . Councillor C Baker had resigned from the Council prior to the meeting causing a Casual Vacancy
3. Council to Agree the minutes from the September 2025 meeting . It was agreed that these were a true and accurate record of the meeting, proposed by Councillor R Lawrence, seconded by Councillor R Reynolds and agree by all member present.
4. Shropshire Councillor to report. Councillor Naylor reported that he was assisting Councillor Holt with the meetings with Highways about the A49 crossing which members are pushing for. Local MP Stuart Anderson is reviewing his support for the A49 crossing. Councillor Naylor is chasing the 20mph signs through Longnor by the school. He is trying to get various things fixed. He urged members if they had pictures of the flooding issues in Longnor to send them to him and put them on fix my street.
5. He briefly mentioned the finances of Shropshire Council which are in a perilous state.
Standing Order were suspended to allow the member of the public to speak.
6. Public Session. The Chairman of Longnor Village Hall asked members if they would consider giving a grant to the Village Hall of £6,000.00 towards the cost of replacing the windows and improving the acoustics in the room in the hall. They were asking for that amount as they had some savings but did not want to use all of their money as they needed to retain some for everyday running costs.
Members were minded to grant the amount to the Village Hall -see finance section.
The clerk was also asked to enquire about the costs of Wi-Fi to both Village Halls.
7. Council to set up a Personnel Committee. It was agreed to set up a Personnel Committee to deal with all issues relating to staffing. It was agreed that the members would be Councillor R Lawrence, Councillor E Williams and Councillor S Willocks. This was agreed by all members present.
8. Council to agree Terms of Reference for Personnel Committee
9. Councillor A Holt to report on meetings with Highways England to discuss Traffic calming measures including
Vehicle Activated Signs for Leebotwood and Longnor

Councillor Holt was not present at the meeting

10. Highways -Members to report any Highways Matters.

- Clerk was asked to contact Cartwrights to sweep the roads through Longnor and look at the gulleys and get them cleaned out.
- Members to take any pictures they could to show areas of flooding to report to Shropshire Council.
- Clerk was asked to contact Church Stretton Town Council to see if they could help with dealing with the drains.
- The clerk explained why it is not possible to have a Community Speed watch Scheme along side visits from the White Speed Van. This is because with the White Van ,Speeding motorists get fines and points on their license , where as with the Community Speed watch they are issued with a warning if they are flagged up as speeding .So the two systems cannot run alongside each other in the same community.

11. Planning Applications;

Previous applications.

- Reference:25/02342/FUL
Address: 29 Walkmills, Church Stretton, Shropshire. SY6 6NJ
Proposal: New single storey extension, alterations to windows and doors(including replacement of existing windows) , removal of existing outbuildings and existing conservatory and various minor alterations. *Permission Granted 4 September 2025*
- Reference: 25/02724/VAR (validated: 24/07/2025)
Address: 9 Vineyard Cottages, Longnor, Shrewsbury, Shropshire, SY5 7PX
Proposal: Variation of Condition 2 (approved plans) pursuant of 25/00440/FUL to allow for a change to roof design .*Permission Granted 16 September 2025*
- Reference: 25/02870/TPO
Address: Shrubbery Farm, Longnor, Shrewsbury. SY5 7PP
Proposal: Work to 2 no Sycamores (T1&T2)protected by Shropshire County Council (Longnor) Tree Preservation Order 1965 (SA/3)
Permission granted 19 September 20205
- Reference:25/02973/PMBPA
Address: Proposed residential Barn Conversion, Padmore, Leebotwood
Proposal: Application for prior approval under Part 3 , Class Q of the own and Country Planning (General Permitted Development)(England) Order 2015 for the change of use from agricultural to form a single dwelling house. Planning Permission Required.

New Applications. At the time of writing there were no new applications.

Applications received after Agenda was prepared.

12. Clerks Report- Verbal to cover items not covered on the agenda,

- Clerk reported that the election costs for the elections would be £250.00 to be paid during next financial year.
- The forms to be completed for the Community Speed Watch had been received from the Police and forwarded to all volunteers to be completed and then returned to PCSO Lyn Birch.

- The new laptop for the Parish Council has been purchased and is set up ready for use.
- Do the Parish Council want help from Shropshire together to get started with litter picking. It was agreed that perhaps after Christmas in the New Year would be a good time to start doing this .
- Clerk highlighted White Ribbon Day on 25th November to help end men's violence against girls and women.
- Did the Council want to work in conjunction with Condover Parish Council to work on local environmental issues like Himalayan Balsam.

13. Report on status of the Defibrillator at Leebotwood Village Hall. All is ok with the defibrillator

14. Financial Report

- a. Council to agree to pay the invoices as presented by the clerk. It was agreed to pay the invoices as presented by the clerk proposed by Councillor R Lawrence seconded by Councillor O Williams and agreed by all members present.
- b. Council to accept Bank Reconciliation as presented by the clerk. It was agreed to accept the Bank Reconciliation as presented by the clerk proposed by Councillor R Lawrence , seconded by Councillor O Williams and agreed by all members present. **Councillors R Lawrence, E Williams and O Willimas declared an interest in the following item as they are members of the Longnor Village Hall Committee and took no part in the discussion or decision.**
- c. Council to consider application for a grant from Longnor Village Hall for £6000 towards the replacement of the halls windows. It was agreed to grant the full £6,000.00 requested to Longnor Village Hall. Proposed by Councillor R Reynolds, seconded by Councillor P Pardoe and agreed by all members present.
- d. Council to receive financial papers to prepare for budget setting. The clerk handed out some draft budget papers in preparation for the financial briefing to be held later in December when the Council Tax Base was decided by Shropshire Council.

15. Parish Matters -Members to report any Parish matters. It was agreed that Councillor O Williams would put together a news-sheet to distribute to resident to let them know what the Parish Council is doing.

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16. Council to discuss the role of the locum clerk who has been in post for 6 months. The clerk said that she would stay if the Council would like her to remain in post. She would need a formal contract drawing up . This was agreed.

17. Date and time of next meeting Monday 12th January 2026

18. The Chairman thanked all for attending and closed the meeting at 9.30 pm