

# LONGFRAMLINGTON PARISH COUNCIL

A MEETING OF LONGFRAMLINGTON PARISH COUNCIL  
will be held on Wednesday 6<sup>th</sup> May 2026 at 7.00 p.m.  
in the Memorial Hall, Longframlington

## A G E N D A

- 1) **Apologies for Absence** - Notification from councillors who are absent from this meeting.
- 2) **Table Urgent Business to be discussed in 24 below** – only urgent items councillors have become aware of since the publication of the agenda will be discussed at the end.
- 3) **Declaration of Interests** - Declaration from councillors of a personal interest they may have in any matters on the agenda.
- 4) **Gifts & Hospitality** - Declaration from councillors if any received.
- 5) **Community Police Report**- To receive a report from the Community Police representative.
- 6) **County Councillors Report** - To receive a report from the County Councillor.
- 7) **Minutes of Previous Meeting** - To approve the minutes of the meeting held on 1<sup>st</sup> April 2026.
- 8) **Matters Arising out of Minutes** - To receive updates on the following matters not appearing elsewhere on the agenda:
  - a) Longframlington Parish Map, Parish Council Signage around the village including Playing Field Entrance and PC noticeboard(s), Parish Council Logo.
  - b) Risk Assessment 2025/26 report for Parish Council and Cemetery.
  - c) Meeting with Northumbrian Water (NWL) regarding the Felton Sewage Catchment Works development proposals for Longframlington.
  - d) Village Inspection Report.
- 9) **Traffic Management, Footpath & Highway Issues**
  - a) Speed Indicator South End.
  - b) Dropped kerbs on A697 Longframlington and Rothbury Road adjacent St Mary's Churchyard.
  - c) Trimming back of hedges Church Street.
  - d) Footpath to the North of Healeycote View.
- 10) **Finance**
  - a) Notification of receipts in the months of April including VAT Return 2025-26.
  - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments.
  - c) Requests for donations.
  - d) Bank Reconciliation to 30<sup>th</sup> April 2026.
  - e) To consider the 2026/27 Insurance renewal
  - f) To receive the Internal Auditor's Report 2025/26.
  - g) Annual Governance and Accountability Return (AGAR) for 2025/26:
    - i) To consider and agree any actions arising from the AGAR report of the internal auditor;
    - ii) To approve and sign the Statement of Control 2025/26;
    - iii) To approve and sign Sections 1 - Annual Governance Statement;
    - iv) To approve and sign Section 2 - Accounting Statement
    - v) To approve the Explanation of Variances, End of Year Bank Reconciliation to be submitted with AGAR;
    - vi) To agree the period for the exercise of public rights.
- 11) **Allotments**
  - a) Management.
    - i) New Allotment Plan and Fee arrangement update.
    - ii) To consider an amendment/addition to Allotment rules for payment of fees where an allotment is transferred during the allotment year.
  - b) Maintenance.
    - i) Update on collapsed wall Plot 17
- 12) **King George V Playing Field**
  - a) Clerk's weekly/monthly inspection report.
  - b) Inspection report in preparation for RoSPA inspection
  - c) Playground bark chippings
  - d) Ongoing Maintenance.
    - i) Drainage at entrance to sports court
    - ii) Matting under new shelter
    - iii) Treatment of benches and cleaning of playground equipment
  - e) Quotes for coating brickwork, modular wall finishes & replacement surface for sports court.
- 13) **Planning**
  - a) To note any planning issues since previous meeting.
  - b) Feedback from Rob Murfin Presentation/meeting
  - c) To consider draft document regarding the strategy for future planning and boundary developments.
- 14) **Cemetery issues**
  - a) Burials/Ashes interments.
  - b) Memorial applications.
  - c) Maintenance.
    - i) Drainage at entrance
    - ii) Inspection report including subsidence and drainage inspection and vehicular access entrance to cemetery extension.
- 15) **Action Plan – April 2026:** Actions not appearing elsewhere on the agenda.
  - a) FramNews Report – identify councillor to write it. Include one-line reminder regarding the LEAP.

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**16) Biodiversity and Climate Change Report**

**17) Information Governance – Email and Online Records:** To seek approval to engage specialist IT support to assist with retention based rationalisation of the Council's email and online documentation, in line with the Council's adopted Retention & Disposal Policy and its obligations under UK GDPR and Freedom of Information.

**18) Fund Raising and use of funds for village play/sports facilities**

a) Bike Track Proposal

**19) Information Updates**

**20) Any Urgent Business** - To hear any other urgent matters councillors have raised in 2 above.

**21) Agenda Items for Next Meeting**

**22) Date of Next Meetings:**

Wednesday 3<sup>rd</sup> June 7.00 p.m. in the Longframlington Memorial Hall\*

Wednesday 3<sup>rd</sup> June 6.30 p.m. Meeting (to be held in camera) with Northumbrian Water Ltd (NWL) re Felton Sewage Catchment Works development proposals for Longframlington in the Longframlington Memorial Hall.

*\*The public may only observe the proceedings of the Parish Council meeting. Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting. Such questions will be dealt with, at the chairman's discretion, prior to the commencement of the meeting.*

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