

## Elkesley Parish Council

I hereby give you notice of the Elkesley Parish Council meeting to be held on Tuesday 18<sup>th</sup> July at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 12<sup>th</sup> July 2023

*Mrs W Davies*

Clerk to the Parish Council

- 1) To receive apologies and reasons for absence
- 2) To receive and record declaration of interests from Members in any item on the agenda
- 3) To receive the Chair's report
- 4) To suspend the meeting to hold a 10 minute public session
- 5) To receive reports from the District & County Councillors
- 6) To approve the minutes of the meeting held 20<sup>th</sup> June 2023
- 7) To receive update on the Neighbourhood Plan review
- 8) To approve the payments as listed and the financial reports for 30<sup>th</sup> June 2023
- 9) To appoint Councillor's responsibilities
- 10) To consider any planning applications as listed or planning correspondence
- 11) To receive reports and consideration of any expenses on the following:
  - a. Sports field, play area and BMX safety inspections
    - Painting of the skate part equipment
    - To consider the contract for the football club
  - b. Cemetery
  - c. Defibrillator inspections
- 12) To receive highways and service faults
- 13) To receive items for information only
- 14) Time and date of the next Parish Council meeting

### **Payments todate:**

- 1) Wages £667.20 (SO)
- 2) R May – fuel for grass cutting £63.40 (2346)

### **Planning applications:**

Application: 22/01624/FUL

Proposal: Erection of a new detached accessible sefl build bungalow

Locations: Church Farm, High Street, Elkesley

## Elkesley Parish Council

Minutes of the Elkesley Parish Council meeting held on Tuesday 18<sup>th</sup> July at 7.00pm in the Elkesley Memorial Hall, High Street, Elkesley.

**Present:** Cllr Skelton (Chair), Cllr Savill and Cllr Stronach

**Others:** District Cllr Charles Adam, County Cllr Nigel Turner  
(The Chair took notes due to the Clerk going home ill.)

**2984/23 To receive apologies and reasons for absence**

Cllr Savill proposed to approve the apologies and reason for absence from Cllr May, Cllr O'Brien and the Clerk; this was seconded by Cllr Stronach and resolved by the Council – 3 votes.

**2985/23 To receive and record declaration of interests from Members in any item on the agenda**

No declaration of interests received.

**2986/23 To receive the Chair's report**

The Chair gave his monthly report.

**2987/23 To suspend the meeting to hold a 10-minute public session**

No issues raised.

**2988/23 To receive reports from the District & County Councillors**

District Cllr Charles Adams and County Cllr Nigel Turner gave their reports which were discussed with the Councillors.

**2989/23 To approve the minutes of the meeting held 20<sup>th</sup> June 2023**

Cllr Stronach proposed to approve the minutes of the meeting held 20<sup>th</sup> June 2023 as a true record; this was seconded by Cllr Savill and resolved by the Council – 3 votes.

**2990/23 To receive update on the Neighbourhood Plan review**

**Members of the Neighbourhood Plan Steering Group were present to give their update on the review.**

There has been an overall positive feedback and involvement from the consultation session. Application from for the funding for the review has not yet been produced; however, the District Council is still holding some funding from the original Neighbourhood Plan. The group will be working over summer to put a draft review of the plan together for September 2023.

As and when updates are available; the residents will be updated ready for comments and suggestions. The Elkesley Memorial Hall Committee was thanked for hosting the consultation event; 44 people attended the consultation and 70 plus comments were received.

**2991/23 To approve the payments as listed and the financial reports for 30<sup>th</sup> June 2023**

The Clerk previously circulated a list of payments for approval, copies of the financial reports, bank statements and budget figures for the Councillors to view.

Cllr Stronach proposed to approve the following payments and financial statements as above; this was seconded by Cllr Savill and resolved by the Council – 3 votes.

1. Wages £667.20 (SO)
2. R May – reimbursement for grass cutting fuel £63.40 (2346)

3. J W Services Grass cutting in the church and work around the BMX track £510.00 (2347)
4. Elkesley Memorial Hall – Room hire and Post Office contribution £45.00 (2348)

**2992/23 To appoint Councillor's responsibilities**

This item was referred until more members present.

**2993/23 To consider any planning applications as listed or planning correspondence**

**Application: 22/01624/FUL**

Proposal: Erection of a new detached accessible self-build bungalow

Locations: Church Farm, High Street, Elkesley

Cllr Savill proposed not to make any objections; this was seconded by Cllr Stronach and resolved by the Council – 3 votes.

**2994/23 To receive reports and consideration of any expenses on the following:**

**a) Sports field, play area and BMX safety inspections**

Cllr May not present to give his report. The Chair has visited the park, as well as Cllr Savill in recent days and everything appeared to be in order

**b) Painting of the skate part equipment – This was deferred**

**c) To consider the contract for the football club - The contract was discussed and supported by all present. The football club and the Chair will update and then put forward for signing.**

**Cemetery** – Cllr Stronach reported all is okay.

**Defibrillator inspection** – Cllr Savill reported all is okay .

**2995/23 To receive highways and service faults**

Nothing was reported.

**2996/23 To receive items for information only**

No items were put forward.

**2997/23 Time and date of the next Parish Council meeting**

The next Parish Council meeting will be held on Tuesday 19<sup>th</sup> September 2023 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley, Retford.