

Minutes of Salterforth Parish Council Meeting

Wednesday 30th August at 7:00pm

	<p><u>Welcome</u> <u>Cllr Pollard welcomes all to the meeting</u></p>																																
	<p><u>In attendance:</u> Chairman Pollard, Cllrs Singleton, Wilson, Cawkwell, <u>Apologies for absence :</u> Cllrs Latham, Griffin</p>																																
30 08 01	<p><u>Declarations of Interest</u> Members are reminded of the legal requirements concerning declarations of interest. A member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition it is suggested that a member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.</p>																																
30 08 02	<p><u>Public Forum</u> To receive, for a maximum of 10 minutes, questions from members of the public on issues which appear on the agenda. Please contact the clerk - Carole Singleton at clerk.salterforthpc@gmail.com</p>																																
30 08 03	<p><u>Planning Applications</u> <u>None received</u></p>																																
30 08 04	<p><u>Minutes</u> To approve minutes from July 2023 <u>Resolved:</u> Approved as a true record</p>																																
30 08 05	<p><u>To examine and approve the bank statements</u> Current balance as at 16th August £25197.06 <u>Resolved:</u> Approved as a true record.</p>																																
30 08 06	<p><u>To approve and authorise payment of the following invoices</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Date</u></th> <th style="text-align: left;"><u>Name</u></th> <th style="text-align: left;"><u>Reason</u></th> <th style="text-align: right;"><u>Total</u></th> </tr> </thead> <tbody> <tr> <td>Aug 23</td> <td>Carole Singleton.</td> <td>Salary + WFH</td> <td></td> </tr> <tr> <td>Aug 23</td> <td>HMRC</td> <td>PAYE</td> <td style="text-align: right;">103.60</td> </tr> <tr> <td>Aug 23.</td> <td>Eugene</td> <td>wage</td> <td></td> </tr> <tr> <td>Aug 23.</td> <td>Pendle Borough Council</td> <td>Invoice 5130869</td> <td style="text-align: right;">613.06</td> </tr> <tr> <td>Aug 23.</td> <td>Pendle Borough Council</td> <td>Invoice 5130890</td> <td style="text-align: right;">419.24</td> </tr> <tr> <td>Aug 23.</td> <td>Defib shop</td> <td>Invoice 1000142718</td> <td style="text-align: right;">849.00</td> </tr> <tr> <td>Aug 23.</td> <td>LALC</td> <td>Invoice 2324183</td> <td style="text-align: right;">139.04</td> </tr> </tbody> </table> <p><u>Resolved:</u> approved for payment</p>	<u>Date</u>	<u>Name</u>	<u>Reason</u>	<u>Total</u>	Aug 23	Carole Singleton.	Salary + WFH		Aug 23	HMRC	PAYE	103.60	Aug 23.	Eugene	wage		Aug 23.	Pendle Borough Council	Invoice 5130869	613.06	Aug 23.	Pendle Borough Council	Invoice 5130890	419.24	Aug 23.	Defib shop	Invoice 1000142718	849.00	Aug 23.	LALC	Invoice 2324183	139.04
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30 08 07	<p><u>Resignation of Cllr Varley</u></p> <ul style="list-style-type: none"> • co-option - interested in co-option and will attend the next meeting in September • Signing/reconciliation of bank statement by Cllr Griffin. Carried forward to the next meeting 																																
30 08 08	<p><u>Playground</u> Cllr Singleton to liaise with Eugene on Tuesdays re duties and urgent tasks.</p>																																

30 08 09	<p><u>Update of on-going issues from other meetings</u> None attended</p>
30 08 10	<p><u>Lengthsman duties</u> Eugene to look at 2 gates. Some paths are overgrown. Cllr Singleton to meet with Eugene</p>
30 08 11	<p><u>Local Plan Update</u> Meeting held between Cllrs Pollard, Griffin and Cawkwell taking an area each. Lots of useful and interesting points raised. Not received any acknowledgement yet. Cllr Griffin is looking into the Anchor being a community interest.</p>
30 08 12	<p><u>CCTV decision</u> 3 companies that supply the cameras recommended. However they would only sell to trade. To incorporate the play area for damage and accidents. Many questions with regards to monitoring, data storage. <u>Resolved:</u> Chair to ask insurance company to review our insurance to make sure we are adequately covered and ask to their opinion on CCTV monitoring</p>
30 08 13	<p><u>Update - grant application</u> Cllr Cawkwell and Cllr met with fund manager from LEF to look at the site for the community project, it was a positive meeting. We need to be able to show that we can raise the rest of the funds and applying for other funding. She is looking at other similar projects. If all the funding is looking undecided could we look at doing the project in stages? Being presented at the assessment panel on 21st September then full panel in October.</p>
30 08 14	<p><u>Defibrillator</u> <u>Resolved:</u> Instruction to be put on the casing of the defibrillator to enable clear instructions. Light to be replaced.</p>
30 08 15	<p><u>Carols around the well and playlist</u> Confirmation from Joseph Gross for ukulele group on 5/12/23. <u>Resolved:</u> clerk to send list of the songs to group and ask them to notify us of the songs chosen so song list can be prepared. Newsletter to be produced to notify residents of the activities taking place over the winter period. Exhibition to be put on for the remembrance day refreshments.</p>
30 08 16	<p><u>Risk Assessments and Policy</u></p> <ul style="list-style-type: none"> • Benches • Bus shelters • Play Area <p><u>Resolved:</u> approved for adoption</p>
30 08 17	<p><u>Local Delivery Plan</u> Money available for Public Rights of Way Delivery Scheme - £500 and Biodiversity Small Scheme Grant - £300. <u>Resolved:</u> Opt into the scheme. Cllr Singleton to look at arranging a session for making bird and bat boxes with Peter Fuggle</p>
30 08 18	<p><u>Correspondence</u></p> <ol style="list-style-type: none"> 1. Toilet group - discuss insurance/grants nearer at the time. 2. Unknown Tommy statue for remembrance day -no decision
30 08 19	<p><u>To confirm the date of the next Parish Council Meeting Wed 27th September at 7:00 pm</u></p>

Signed.

Chairman

Dated 30th August 2023