**Minutes of the Annual General Meeting followed by the**
**Full Council Meeting of Ampfield Parish Council**
This meeting was held at 7pm on Monday 11th May 2026 at Ampfield Village Hall.

**Attending:** Cllr Julian Jones, Cllr Chris Ling **(Vice-Chair),** Cllr Bryan Nanson (**Chair**), Cllr Graham Roads, Cllr Julie Trotter, Karen Cramoysan (Clerk), 0 Members of the Public

**4894** **Election of Chair – RESOLVED:** Cllr Hatley proposed that Cllr Nanson continue as Chair of the Parish Council and was unanimously supported by all Members. It was therefore **RESOLVED:** that Cllr Nanson continue as Chair of the Parish Council for 2026-2027.

**4895** **To Receive the Chair's Signed Declaration of Office** – Cllr Nanson signed the Declaration of Office.

**4896** **Election of Vice-Chair – RESOLVED:** Cllr Nanson proposed that Cllr Ling continue as Vice-Chair of the Parish Council and was unanimously supported by all Members. It was therefore **RESOLVED:** that Cllr Ling continue as Vice-Chair of the Parish Council for 2026-2027

**4897** **To Receive the Chair's Signed Declaration of Office –** Cllr Ling signed the Declaration of Office.

**4898** **Apologies: Cllr Sally Yalden (TVBC Borough & HCC County Councillor).**

**4899** **Declarations of Interest:** None

**4900** **a. To Agree Councillors' Responsibilities and Appoint Representatives to Other Bodies For 2026-2027 – RESOLVED:** Members list updated with phone numbers removed/added.
**b. To Ratify Membership of Other Bodies; HALC, NALC, SLCC- RESOLVED:** Memberships ratified.

**USUAL BUSINESS**

.
**4901** **Public Participation:** None

**4902** **Minutes of the Full Council Meeting held on 13th April 2026 - RESOLVED:** Minutes were formally received, agreed by all Councillors as a true and accurate record and signed by the Chair.

**4903** **Matters arising from the Minutes:** Already covered by agenda.

**4904** **a. Report from Sally Yalden (TVBC)** This report will be given at next week's Annual Parish Assembly. All Councillors congratulated Cllr Yalden on her recent Election success and are pleased to welcome her as our new County Councillor.
**b. Report from Committee and Portfolio Holders:** None

**4905** **Financial Matters**
**a. Bank reconciliation** – **RESOLVED:** The Council received the Bank Reconciliation to the end of April 2026.

| **Bank** | | | **Earmarked Reserves** | |
|---|---|---|---|---|
| TSB Current A/c | £4,161.64 | | Recreation Ground | £20,950.00 |
| TSB Business A/c | £57,740.20 | | General & Contingency Reserve | £17,000.00 |
| Nationwide at 31/03/2026 | £67,248.84 | | Election reserve | £4,000.00 |
| **Total cash** | **£129,150.68** | | Capital Replacement Reserve | £12,000.00 |
| | | | PPE for Ampfield Neighbours reserve | £285.02 |
| | | | Allotments: refundable deposits | £1,100.00 |
| | | | Morleys Green Commuted Reserve | £43,777.82 |
| less reserves | £129,187.84 | | Morleys Green Ground Rent | £30,075.00 |
| **Working Capital** | **-£37.16** | | **Total Earmarked Reserves** | **£129,187.84** |

**b. To Authorise accounts for payment** – Three invoices were approved for payment;

| | | | |
|---|---|---|---|
| Southern Roofing | £28,800.00 | Village Hall pitched roof | * see notes |
| Southern Roofing | £ 5,880.00 | Village Hall flat roof | * see notes |
| Southern Roofing | £ 4,070.00 | Bus Shelter roof repair | **see notes |

**TVBC Grant received for £22,175, Clerk to invoice Ampfield Village Hall for £6.725.00*
***HCC Grant will be received this week to cover the payment*

**c. To Ratify Income & Expenditure from the Current Account since 1st April 2026.**

| Date | Supplier / Customer | Receipt | Payment | Balance |
|---|---|---|---|---|
| | Opening balance b/fwd | | | 3145.12 |
| 01/04/2026 | ANBCC | 550.50 | | 3,695.62 |
| 08/04/2026 | Storage on Site | | 2,538.00 | 1,157.62 |
| 13/04/2026 | Allotment Plot holder | 100.00 | | 1,257.62 |
| 14/04/2026 | HALC | | 643.00 | 614.62 |
| 14/04/2026 | Cllr Martin Hatley | | 220.00 | 394.62 |
| 14/04/2026 | J N Landscapes Ltd | | 129.60 | 265.02 |
| 14/04/2026 | J N Landscapes Ltd | | 199.20 | 65.82 |
| 14/04/2026 | Speed Sign Management | | 319.07 | -253.25 |
| 14/04/2026 | TFR from Business A/c | 5,000.00 | | 4,746.75 |
| 20/04/2026 | County Locksmiths | | 39.55 | 4,707.20 |
| 22/04/2026 | HugoFox Ltd | | 11.99 | 4,695.21 |
| 23/04/2026 | HMRC | | 920.39 | 3,774.82 |
| 27/04/2026 | ANBCC | 2,115.00 | | 5,889.82 |
| 29/04/2026 | ID Mobile | | 8.00 | 5,881.82 |
| 29/04/2026 | Mijan Ltd | | 108.00 | 5,773.82 |
| 29/04/2026 | Clerk | | 982.18 | 4,791.64 |
| 29/04/2026 | Total Refurbishment | | 630.00 | 4,161.64 |

**Business Account transactions since 1st April 2026.**

| Date | Supplier / Customer | Receipt | Payment | Balance |
|---|---|---|---|---|
| | Opening balance b/fwd | | | 48410.02 |
| 08/04/2026 | TVBC S106 payment | 14,273.22 | | 62,683.24 |
| 10/04/2026 | Bank Interest | 56.96 | | 62,740.20 |
| 14/04/2026 | TFR to Current A/c | | 5,000.00 | 57,740.20 |

**d. Income and anticipated expenditure: RESOLVED:** These were not presented at the meeting as the Clerk is having issues with the Year End Rollover of figures over from the old Financial Year into the new Financial Year. The spend against budget will be sent to Councillors once this issue is rectified.

**4906 External Audit**

**a. To Confirm no Conflict of Interest with BDO Auditors - RESOLVED:** There are no known conflicts with BDO. Paperwork signed.
**b. To Approve Annual Internal Audit report for 2025-2026 - RESOLVED:** Annual Internal Audit **APPROVED**: by all Councillors.
**c. To Receive & Sign Annual Governance Statement 2025-2026 (Section1) – RESOLVED:** The Annual Governance Statement was signed by the Chair and Clerk.
**d. To Receive and Sign the Accounting Statement 2025-2026 (Section 2) - RESOLVED:** The Accounting Statement was signed by the Chair and Clerk.
**e. To Note the Period of Exercise of Rights as 03/06/2026 to 14/07/2026 - RESOLVED:** Noted.
**f. To Receive Standing Orders and Financial Regulations - RESOLVED:** Circulated to all Members in advance of the meeting, no changes to be made.

**4907 Policy**

**a. To Receive views on Test Valley Borough Council's proposal about 5-year election term from May 2027: RESOLVED:** All Members agreed that the election period should run

concurrently with the Borough Council's suggested term to maximise turn-out and minimise election costs. Cllr Nanson will reply to Andy Ferrier confirming our agreement.

b. **Resilience Plan: RESOLVED:** Following the April meeting, Cllr Nanson contracted George Bloss at TVBC to move forward with the Resilience Plan, however, George was leaving TVBC at the end of the month and advised that his successor will contact us once in post.

c. **Annual Parish Assembly – Monday 18th May at 7:30pm - Preparations: RESOLVED:** As there is no magazine being produced this year, the Clerk will post videos and pictures of the completed projects which have happened over the past 12 months on Facebook. Cllr Ling will submit an article about the Bus Shelter roof replacement project to the Ampfield Messenger.

**4908 Community & Environment**

a. **Chapel Wood: RESOLVED:** Cllr Roads advised there had been a Working Party on Saturday; the new footpath signs look good and are starting to be installed. There are still three posts with Romsey Mens Shed which need to be routed. Cllr Roads has put posts on the entrance of the Burial Ground and will install signage asking walkers to be respectful that they are no longer on the footpath but entering the Burial Ground.
.

b. **War Memorial:** Nothing to report.

c. **Burial Ground: RESOLVED:** Cllr Roads advised that although TVBC have carried out clearance works, the area is still overgrown with bracken and weeds. He will contact Brett at TVBC and ask for a quote for the area to be grass seeded.

d. **Highways:**

i. **A3090 crossing** – Nothing to report.

ii. **Hook Road Closure: RESOLVED:** A new set of traffic lights have appeared along Hook Road by the new development. The traffic light signage is obscured as it has been placed in vegetation in the verge. Cllr Ling advised that there are three lots of permits along this road for various works. We do not know who the contractor is for this particular set as there does not appear to be any pre-notification signs along the road stating who the contractor is.

e. **Morleys Green:**

i) **Community Orchard & Wildflowers:** Cllr Trotter advised that the orchard trees were potted up by JN Landscapes and will be planted in the summer. She has contacted the rangers at TVBC to ask where the promised water bowser is. TVBC confirmed that they had been waiting for funding but this is now rectified and the bowser should be with us soon. Cllr Trotter has also asked for additional water bags which will help with the watering of the new elm trees.

ii) **Freehold Matters: RESOLVED:** Item minuted under Confidential Minute.

iii) **Tree Surveys: RESOLVED:** The Parish Council has entered into an SLA with NFDC. Trees will be surveyed annually and Works Orders produced for tree works. Tree Officer, Mark Bursey, carried out a survey on trees within Morleys Green on 14th April. He found that the trees that HCC reported to us in November 2025 needing felling works, belonged to HCC and has submitted a Works Order (6381) to them for the works needed. The Works Order for our trees along Morleys Lane (6382) comprised of five trees that need crown lifts. Total £335.00. Councillors **AGREED:** to these works being carried out and Clerk will arrange this with HRG Tree surgeons.

f. **Allotments: To look at purchasing two new water butts - RESOLVED:** Cllr Hatley will arrange the purchase of two new water butts. Leki to install these for us if necessary.

g. **Defibrillators: RESOLVED:** New pads installed at Wheelhouse Park. Village Hall defib will need new pads at the end of May. Cllr Nanson to contact Potters Heron Hotel re the defib.

h. **Telephone Kiosk:** Nothing to report.

i. **Village Hall Roof repair/replacement** – **RESOLVED**: Cllr Hatley went up onto the roof and has inspected the new roofing sheets. All looks good; however, the flat roof may need replacing in the near future before the solar panels are installed. Cllr Hatley is looking into further grant opportunities for this.

j. **Recreation Ground / Pavilion:**

i. **Solar Panels and Batteries project: RESOLVED:** Cllr Ling advised that the account for exporting the energy is up and running, however, we are still not being paid for the energy we have exported. There was an issue with Eon and the way our account was set up, but they are sorting this out. The export date will be from 19th March and we can then apply for the income we have exported.

ii. **Fire Extinguishers: RESOLVED:** Service carried out on Monday 20th April. Clerk has not received an invoice or quote from them as yet despite chasing several times. Cllr Nanson suggested making a complaint to HCC County Supplies.

iii. **ANBCC Projects: RESOLVED:** The club have been very busy implementing their new projects. The artificial grass and new picket fence have been installed and the new container has arrived along with a starlink router. The Parish Council has had the older container painted.

k. **Community Speedwatch**: **RESOLVED:** The device has been returned from Westcotec after its software update and is now being successfully deployed. There was one Speedwatch session last week, one this afternoon and one planned for tomorrow.
.

l. **Bus Shelter Grants from HCC – RESOLVED:** Clerk confirmed that HCC will be paying £4,070.00 into our bank account this week. As soon as the money is received, Clerk will pay Southern Roofing.

**4909** **Correspondence and Communications –** Clerk advised that W.I have emailed asking about historic information regarding the sale of Ampfield Village Hall. Clerk has dealt with the request.

**4910 To Consider TVBC Planning Applications;**

**26/00591/FULLS – Silver Birches, 35 Straight Mile, Ampfield** **No Objection**
Two storey and single storey extensions and formation of basement, alterations to driveway to form an additional access/egress

**26/00900/FULLS - 55 Hook Road Ampfield** **No Objection**
Replacement of two dormers with associated cladding

**4911** **Next Meeting Dates:** Annual Parish Assembly – Monday 18th May at 7:30pm.
Full Council Meeting - Monday 8th June 2026 at 7:00pm

**4912** **To set the dates for 2026–2027 Meetings - RESOLVED:** All Councillors **AGREED:** to follow the same format of meetings being held on the second Monday of the month. Therefore; the meeting dates (with no meetings in August or December) will be;

**2026** 8th June, 13th July, 14th September, 12th October, 9th November
**2027** 11th January, 8th February, 8th March, 12th April, 10th May

**Meeting closed at 9:16pm**

---

Chairman ----------

Date ----------