

**MINUTES of the MEETING of WONSTON PARISH COUNCIL (WPC)**  
**Held virtually (via Zoom) at 7.30pm on Wednesday 8<sup>th</sup> July 2020**

Present: Cllr Lucy Dowson (Chairman), Cllr Judith Polak, Cllr Chris Whitehouse, Cllr Clive Cook,  
 Cllr Pauline Maunder.  
 In attendance: None  
 Public: Kitty Wakefield, Andrew Adams.  
 Clerk: Jocelyn Jenkins

		Minutes		R
1815	1.1	<b>Apologies for Absence.</b> Cllr Charlotte Lance, WCCllr Caroline Horrill, WCCllr Patrick Cunningham. The Chairman expressed her thanks to Cllr Lance for her contribution to the Parish Council during her time as a councillor. Cllr Lance is moving in the Autumn and will be tendering her resignation over the Summer.	Closed	
1816	1.2	<b>Any Declarations of Interest to be declared/dispensations agreed.</b> No declarations were made in respect of items on the agenda.	Closed	
1817	1.3	<b>Minutes of the meeting of 10<sup>th</sup> June 2020 were agreed.</b>	Closed	
1818	1.4	<b>Co-option</b> Kitty Wakefield has indicated her wish to be considered for co-option but it is thought that this cannot take place until the lockdown is eased to allow the co-option papers to be witnessed. The Clerk will check whether co-option could now take place.		
	2	<b><u>Reports – the meeting adjourned during reports.</u></b>		
	2.1	<b>The Public:</b> No reports.		
	2.2	<b>Report from HCCllr Jackie Porter:</b> HCCllr Porter was unable to attend the meeting but provided a written report (Appendix 1) which noted the measures being taken by HCC as the lockdown is eased.		
		The meeting resumed after reports.		
1819	3	<b><u>Correspondence received by the Clerk since the last meeting.</u></b>		
		The Council discussed and agreed actions for the following issues:		
1819.1	3.1	<b>Victim Support –</b> A grant request has been received. It was <b>agreed</b> to make a grant of £200 in September.		
1819.2	3.2	<b>Wonston sign and wildflower verge –</b> Verge cutting in Wonston caused major damage to the Wonston sign and the wildflower verge. Ray Gardner (HCC Highways Engineer) has confirmed that he will seek a restorer for the sign and has noted that it may be removed for a time. He will apply to add the verge to the list of protected areas so that the flowers are not cut in future.		
1819.3	3.3	<b>Harding Close</b> A dangerous loose tile has been reported to Hyde housing and the poor standard of grounds maintenance noted. A request has been made to WCC for a dual waste bin near the footpath joining Harding Close to Beggars Drove.		
1819.4	3.4	<b>Elder tree at PHY play area</b> The tree between the play area fence and that screening the Pigeon House Field sewage treatment plant requires pruning or removal. It was <b>agreed</b> to ask Neil Soutar to advise on the necessary work and to quote for this.		
		<b><u>Matters arising from the minutes of 10<sup>th</sup> June 2020.</u></b> The Council discussed updates and agreed actions for the following issues:		
1820	4	<b><u>General Matters</u></b>		
1820.1	1809.1	<b>Gratton Trust:</b> <b>Lease –</b> A response has been received from the replacement solicitor to the points raised in respect of the draft lease. These were discussed but there was still concern expressed about clause 3.8.4 which refers to the landlord having to replace the pavilion at their expense. Cllr Polak noted that the anticipated life of the current building is approximately 10 years and that to replace with a similar building would cost in excess of £350,000. The current building was built following fundraising and replaced the original which was erected by Lord Rank. It was <b>agreed</b> to respond to the solicitor that the Parish Council were not in a position to finance a new building and to clarify that the current structure is really a temporary building. The need to have the new lease resolved promptly will also be stressed. It was further noted that it would be a good idea to meet with the Gratton Trust, once the new lease is in place, to discuss their plans and to consider having a co-ordinated approach towards commencing the accumulation of funds for a new permanent building.	Clerk	

1820.2	1809.2	Affordable Housing: The Planning Department at WCC are to review the previous site appraisal and an update is awaited.			Clerk																						
1820.3	1809.3	Emergency & Flood Plans – No new issues have arisen this month. Sandbags have been delivered to the Victoria Hall.			Clerk																						
1821	5	PLAY AREAS Council discussed and agreed actions for the following:																									
1821.1	1810.1	Stoke Charity/Hunton Play Area (STCH&H) – Monthly/Annual Inspection The play area has now re-opened with signage in place to advise on social distancing, hand hygiene and maximum user numbers. It was agreed to accept a quote for £95 from Neil Soutar to remove and replace the broken post on the obstacle course.			Clerk																						
1821.2	1810.2	Pigeonhouse Yard (PHY) Play Area – Monthly/Annual Inspection The play area has reopened with signage displayed as noted above. It was agreed to accept a quote for £60 from Neil Soutar to repair the damaged timber edging on the slide. The Clerk has contacted the agent for PHY as the play area is waterlogged above the soakaway area again. See 1819.4 above re the elder tree at the play area.			Clerk																						
1822	6	HIGHWAYS ISSUES - FOOTPATHS, GRIT BINS etc Council discussed updates and agreed actions for the following:																									
1822.1	1811.1	Bins – A decision on the request for an additional bin near Carthegena is awaited. A further dual waste bin has been requested for Harding Close.			Clerk																						
1822.2	1811.2	Footpath 7 Access – No response has been received to the letters and emails sent to BCM and the Clerk has now contacted them by telephone.																									
1822.3	New	Footpaths & Bridleways – HCC are unlikely to be able to cut as many of the footpaths as in previous years and some are currently very overgrown. The Clerk has contacted the insurers for advice on whether a volunteer group could be established to carry out work on the footpaths but no response has been received as yet. The Lengthsman's next visit is on 26 <sup>th</sup> August and it was agreed to ask him to cut the footpath from Pigeon House Yard towards Naomi House and to spend any remaining time on the footpath at Beggars Drove.																									
1822.4	New	Noticeboards – It was agreed to accept a quote for £135 from Neil Soutar for repairs to the Hunton Noticeboard. It was noted that two of the other noticeboards are leaking and the wood is damp. Cllr Polak will seek quotes for repairs from Mike Ateyo and Neil Soutar.																									
1823	7	PLANNING New applications detailed below were considered and agreed as follows:																									
1823.1	598	3 Millers Yard, Sutton Scotney	False acacia to crown lift 5m & reduce & shape 3.5m.	20/01146/TPC No comment																							
1823.2	599	1 Chestnut Villas, Hunton Down Lane, Hunton	Outdoor equestrian manege on equestrian land.	20/00990/FUL No objection subject to there being no light nuisance created.																							
1823.3	600	Pilgrim Cottage, Hunton Lane, Stoke Charity	Demolition of existing garage and carport to be replaced by three bay oak framed garage with study/hobby room above.	20/01207/HOU Cllr Cook noted that the existing garage has wooden cladding and will supply a comment re habitat protection.																							
1823.4	601	38 Sutton Park Road, Sutton Scotney.	Extension to existing dormer.	20/00994/FUL No comment.																							
1823.5	1812.2	Winchester Local Plan 2036 & Call for sites (SHELAA) – The Local Plan will now be extended from 2036 to 2038 to allow more time for its preparation. The next stage is the Strategic Issues and Options consultation in the Autumn. The sites to be included in the plan will not be known until Spring 2021.																									
1824	8	ACCOUNTS/AUDIT																									
1824.1	1813.1	Balances: As at 30/06/20 General Reserves are £67,146.43 but after Earmarked Reserves are £27,330. Payments for July and August (detailed below) totalling £3012.64 were agreed by the Council.			Closed																						
		<table><tr><td>Fair Account (Paul Reynolds)</td><td>Internal audit fee</td><td>325.00</td></tr><tr><td>Soutar Garden Services</td><td>Grass cutting &amp; repair work</td><td>1274.00</td></tr><tr><td>Pension Services</td><td>June pension payment</td><td>271.48</td></tr><tr><td>Jocelyn Jenkins</td><td>June expenses</td><td>25.00</td></tr><tr><td>Jocelyn Jenkins</td><td>July salary</td><td>558.68</td></tr><tr><td>Jocelyn Jenkins</td><td>August salary (approved in advance)</td><td>558.48</td></tr><tr><td></td><td></td><td>3012.64</td></tr></table>			Fair Account (Paul Reynolds)	Internal audit fee	325.00	Soutar Garden Services	Grass cutting & repair work	1274.00	Pension Services	June pension payment	271.48	Jocelyn Jenkins	June expenses	25.00	Jocelyn Jenkins	July salary	558.68	Jocelyn Jenkins	August salary (approved in advance)	558.48			3012.64		
Fair Account (Paul Reynolds)	Internal audit fee	325.00																									
Soutar Garden Services	Grass cutting & repair work	1274.00																									
Pension Services	June pension payment	271.48																									
Jocelyn Jenkins	June expenses	25.00																									
Jocelyn Jenkins	July salary	558.68																									
Jocelyn Jenkins	August salary (approved in advance)	558.48																									
		3012.64																									

1824.2	New	Annual Return 2019/20 – It was <b>agreed</b> to accept the Annual Governance Statement (Section 1) and this will be sent to the Chairman for signing.		
1824.3	New	Annual Return 2019/20 – It was <b>agreed</b> to accept the Accounting Statements 2019/20 (Section 2) and this will be sent to the Chairman for signing.		
1825	9	<b>Other Council Matters</b>		
1825.1	1814.1	<b>Publicity &amp; Communications</b> – Kitty Wakefield will takeover this role when Cllr Lance moves and resigns from the Parish Council.		
1825.2	1814.3	<b>Risk Management</b> – Cllr Maunder noted that no hardship applications have been made to date to Winchester Villages Trust. Posters have been displayed throughout the parish. The volunteer group are now only receiving a few requests but will continue to operate. It has led to a great improvement in community cohesion. It is not yet known when the Victoria Hall will re-open.		
8.40pm		<b>Next meeting – Wednesday 9<sup>th</sup> September 2020</b> Details of how this meeting is to be held will be on the website and Facebook by Friday 4 <sup>th</sup> September.		
Signed: Chairman ..... dated.....				