



NOTICE of the meeting of AWBRIDGE PARISH COUNCIL

DATE: Thursday 7th May 2026

TIME: 7.30 pm

**VENUE: Awbridge Village Hall
Romsey Road
Awbridge
SO51 0HG**

Parishioners and members of the Press are welcome.

Agenda available on Parish Council website www.awbridgepc.org.uk

SIGNED: Tracy Sansome

Clerk to Awbridge Parish Council

clerk@awbridgepc.org.uk Tel: 07496450004

DATE: 30th April 2026



AGENDA

For the meeting of the Parish Council to be held on
Thursday 7th May 2026 at 7.30pm, The Village Hall Committee Room

PROCEDURAL ITEMS

Election of Chairman

- a. To elect a Chairman for the coming year
- b. The Chairman to sign Declaration of Acceptance of Office form

Election of Vice Chairman

- a. To elect a Vice Chair for the coming year
- b. The Vice Chair to sign Declaration of Acceptance of Office form

1. Apologies

To receive apologies from Councillors

2. Declarations of Interest

Councillors are asked to declare any interests in relation to any item on the agenda.

3. Public Observations/questions on agenda items

- 4.1 To suspend the business of the Council to allow members of the public to make observations or put questions to the council about items on the agenda.
- 4.2 To receive report from Cllr Nick Adams-King

4. Clerk Report and Correspondence – to be acknowledged.

5. Minutes

To confirm and sign the draft minutes of the meeting of the Parish Council held on 24th March 2026

STANDING ITEMS

6. Governance

6.1 Annual Governance and Accountability Return (AGAR) 2026

- a. To approve section 1 (Annual Governance Statement 2024/25) of the AGAR
- b. To approve Section 2 (Accounting Statements) of the AGAR
- c. To receive Audit Report and note actions
- d. To agree dates for Public Rights Notice (3rd June 2026 – 14th July 2026)
- e. To confirm that there are no Conflicts of Interest with the External Auditor (BDO)

6.2 To review and agree Data Audit Trail carried out April 2026

6.3 To review Financial Regulations (updated May 2026)

6.4 To review Risk Assessment policy (updated May 2026)

6.5 To review of Emergency Resilience Plan (updated May 2026)

7. Financial and Administrative

- 7.1 To agree invoices for payment
- 7.2 To agree bank reconciliation to bank statement
- 7.3 Quote Bus Shelter renovation - £1430 to be discussed
- 7.4 Quote NDP Final Plan £2016 - to be discussed
- 7.5 Quote from Orchard Care £660 – to be discussed

8. Lengthsman

To receive update on works completed and any new requests for May/June 2026.

BUSINESS TO BE CONDUCTED

9. Cultivation Licence (Saunders Lane) – discuss and agree if to be renewed

10. Maintenance Schedule – to receive an update of ongoing works

11. Planning

11.1 APPLICATION NUMBER: 26/00658/FULLS

PROPOSAL:

Change of use from dwelling (Use Class C3) to school learning hub for children with special educational needs (Use Class F1)

SITE: Danes Orchard, Danes Road, Shootash, Romsey

12. Assembly 21st May – to confirm final arrangements

Closure of Meeting

Date of next full Council Meeting

Thursday 18th June 2026

Tracy Sansome Clerk to Awbridge Parish Council

Clerk@awbridgepc.org.uk