**LITTLE WENLOCK PARISH COUNCIL**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY**

**13th. JULY, 2015 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.**

**07/15/01** **Members Present:**

Councillors Mrs. J. Davidson, (Chair), Miss J. Esp (Vice Chairman), Cllr. Sheila Hutchison, and Cllr. Alan Lees.

**In attendance:**

T&W Borough Councillor Jacqui Seymour

Mr. KC Jewell – Clerk & RFO to Little Wenlock Parish Council.

**Members of the Public:**

No members of the public were present.

**07/15/02** **Apologies:** Cllr. Ray Drakeley.

**07/15/03 Declarations of Interest: None.**

**07/15/04 Public Session:**

Nothing to report.

**07/15/05 To confirm the minutes of the Parish Meeting held on 8 Jun 2015.**

The minutes of the meeting held on 8th June 2015 were **approved and signed.**

**07/15/06 Highways:**

* 1. **Quiet Lane update.**

Delegated authority has now been granted to the Assistant Director of Neighbourhood and Customer Service however Mr Nick Kitchen Senior Traffic and Streetworks Engineer is on holiday until 23 July so nothing can be done reference a timescale until his return. This item will be brought forward to the next Parish Council meeting in August.

* 1. **TCO at Church Lane/Wellington Road.**

The Parish Council were unawareof any plans to putany lines at thisjunction and do not see the requirement. It was **resolved** that the Clerk write to T&W and ask who requested it and why.

* 1. **Poppy seed planting Wellington Road verges.**

To date no poppies have grown at all along the road verges. The bill from last year increased from approx £80 to £335, although no new cost was given at the time of the agreement, other than it would be in line with last year’s cost. Notwithstanding the contract stating there can be no guarantee of seeds germinating, the increase in cost appears in part to pay for higher grade seeds which would triple the chance. It was **resolved** to invite Mr Chris Jones and Mr Adrian Corney to attend a meeting to show the lack of any poppy growth along the verge with the intent of reducing the bill. It was also **resolved** to send a letter of thanks to Mr Adrian Corney T&W thanking him for the successful seeding at Forest Glen.

* 1. **Other highway issues –** There isdropped drain which is permanently full of mud and water on the left hand side of Wellington Road just before the Little Wrekin entry sign. It was **resolved** to report this to T&W Council asap for repair as it is considered very dangerous on this narrow stretch of road.

**07/15/07 Footpaths & Bridleways:**

1. **Footpath 189 – access and safety concerns.**

It was agreed that there needs to be further discussion with the landowner and Mr Andrew Careless over where it would be best for the path to cross. It was suggested it could follow the boundary or other land could be used. Andrew Careless would like to meet reference all the footpaths and bridleways within the Parish boundary to prioritise upkeep which would include footpath 189.

**07/15/08 Updates on progress:**

1. **New footpath at Swan Farm.**

Cllr. Alan Lees reported that work was commencing in the coming week to sort out the weed problem before work on fencing and laying the top layer on the path starts. The anticipated completion date is still around the end of August and a formal opening will be organised comprising of a small number of councillors, local residents and Veola. It was also **resolved** that Cllr. Alan Lees approach Mr Steve Holding to take him up on his offer to move the waste bin at the Buildwas Bench after the new footpath opening

1. **New Works lighting invoice payments inc VAT.**

All bills have now been paid and the VAT refund has been received and banked. An invoice has been requested from T&W for both the VAT refund of £5,503.53 and the unspent amount of £848.87.

1. **Huntington Lane programme of aftercare works.**

It was confirmed by Cllr Seymour that the responsibility for restoration lay with the current landowner UK CSMC. A programme of aftercare works has been received and is in progress

**07/15/09 Neighbourhood Watch Scheme.**

A new scheme co-ordinator who lives in the village is needed. It was **resolved** to includea request in the August newsletter for someone to take on this responsibility.

**07/15/10 August Newsletter Items.**

There is a general request for items for the August newsletter. Some possible items for inclusion were discussed.

**07/15/11 Play Inspection Area Report.**

The report has been received and there are no major urgently required actions. The only item that will need to be dealt with in the near future is the picnic table which has splintered. When this is mended it was **resolved** that the bill should be passed to the Village Hall for payment who would be welcome to ask the Parish Council for a small grant.

**07/15/12 Clerk’s Report:**

* + 1. **To report on actions taken since the last meeting.**
       1. **Defibrillator.**

The defibrillator has now been installed (9 July 15). It is the type that is for use by anyone and there is a pictorial and voice guide on how to use it on the front of the machine. It is also now logged with the NHS who will signpost to it if it is the nearest available machine.

**07/15/13 Borough Liaison.**

T&W Borough Councillor Jacqui Seymour outlined recent planning issues and policy changes. In particular she mentioned the Telford & Wrekin Local Plan consultation event for Town and Parish Councils on 4 August 15. It was agreed to wait and see if a Parish briefing was needed until after councillors had attended this meeting and were better able to see if there was going to be any affect to the Parish area.

**07/15/14 Planning:**

1. **TWC/2015/0505: Lower Huntington Farm Change of use.**

It was **resolved** to object to the application on the following grounds:

1. The unsuitability of the narrow road from Lower Huntington Farm to The Dog in the Lane Road for Low loaders/Heavy Vehicles.

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1. **To discuss any applications after the publication of the minutes.**

There were none.

**07/15/15 Individual Councillors reports and updates.**

**Wrekin Forest Plan (Cllr. Jayne Davidson).**

Cllr. Jayne Davidson submitted a written report which is attached to the minutes.

**Candles Liaison Group Meeting (Cllr. Alan Lees).**

Cllr. Alan Lees submitted the minutes of the meeting which are attached to the minutes**.**

**07/15/16 Finance:**

1. **VAT refunds.**

The Clerk reported that he had received a VAT refund for the VAT element of the E.On invoices in relation to the new New Works lights to the value of £5,503.53.

1. **Bank balances.**
   1. Business Current Account (Community Fund) with all cheques cleared: £8,200.39 (Includes VAT refund of £5503.53 to be repaid to T&W).
   2. Business Savings Account (Base Rate Account): £32,400.62 (includes June interest of £13.75).

The balance after all the present accounts are settled will be £5,903.86. The VAT refund for £5503.53 should be refunded to T&W as part of the UK Coal grant agreement.

**The balance on the following two ring-fenced monies are as follows:**

**New Works Street Lights**

New Works Street Lighting UK Coal Grant = £33870.05

Invoices total = £33021.18

Balance remaining = £848.87 + VAT refund of £5503.53.

**War Memorial:**

Subscriptions = £1732.00

WMT Grant = £661.00

Total income = £2393.00

Midland Masonry = £1323.75 (excluding VAT as that has been refunded)

Balance = £1069.25

War Memorial Book = £500.00

Balance remaining = £569.25 to be shared between The Royal British Legion, Combat Stress and Help for Heroes as below.

1. **Transfer of funds from Base Rate to Community Fund.**

The Clerk suggested that it was not necessary to transfer any funds from the Base Rate Account to the Community Fund Account until the invoice came in for the work at Swan Farm or the balance in the Community Fund Account fell below £1000.

1. **Accounts to pay as listed in the Clerk’s report.**

It was **resolved** to pay the following accounts:

Playsafety Limited Annual Play Area Inspection £135.60

SALC Chairmanship Skills Course £20.00

E.ON Annual Lighting Maintenance £230.32

SALC Fundamentals for New Councillors £40.00

J F Marcham Final Gratuity/Expenses £857.65

HMRC PAYE £167.50

Royal British Legion WMT Grant £189.75

Combat Stress WMT Grant £189.75

Help for Heroes WMT Grant £189.75

KC Jewell Initial Salary £220.97

HMRC PAYE £55.24

**07/15/17 Date of the next meeting:**

Monday 10th August 2015 at 7.30 pm in the Village Hall.

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