

# MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES




<b>Held on: 15/06/2016</b>		<b>at: 19:30</b>	<b>Location: Milborne St Andrew Village Hall</b>
<b>Present:</b>	Cllr Jenny Balcon (Chairman) Cllr Sarah Fox (Vice Chairman) Cllr Joy Robinson		
<b>In attendance:</b>	DCC Cllr Hilary Cox Mr Colin Hampton (Parish Clerk) 4 members of the public		
<b>017</b>	<b><u>Apologies</u></b>  Cllr Cherry Cllr Park Cllr Philip Smith Cllr Simon Thompson NDDC Cllr Emma Parker NDDC Cllr Jane Somper		
<b>018</b>	<b><u>Declarations of Interest</u></b>  None		
<b>019</b>	<b><u>Minutes of the Parish Council Meeting held 18<sup>th</sup> May 2016</u></b>  <b>RESOLVED</b> that the Minutes of the meeting be confirmed and signed as a correct record.		
<b>020</b>	<b><u>County &amp; District Councillors' Reports</u></b>  DCC Cllr Cox highlighted the following outstanding consultations available on the DorsetForYou website: - <ul style="list-style-type: none"> <li>a. Opinions sought on the possibility of a combined Dorset authority</li> <li>b. Review of public and schools bus services – Cllr Cox pointed out that Milborne St Andrew would continue to have a regular service. She also talked about the work ongoing to develop more effective transport links that made better use of taxpayer funded subsidies.</li> <li>c. Review of mobile library services.</li> <li>d. Consultation on possible waste and mineral sites, none that would affect Milborne St Andrew.</li> </ul> <p>Cllr Cox also gave a brief overview of the work that is now underway on the future of local government in Dorset, which is at a very early stage.  Finally, Cllr Cox gave her insight into the problems besetting the storage lagoon at the top of Dorchester Hill, the various infringements of planning approval which have resulted in work at the site being halted and the way forward, which involves Eco Solutions submitting a new planning application. The Parish Council has been assured that a very close eye is being kept on the situation by the County planners.</p> <p>NDDC Cllr Somper submitted a brief written report stating that she and Cllr Parker had retained their cabinet committee posts, Cllr Somper was also on the Tri-partite council committee. Cllr Deborah Cronin continues to serve as NDDC leader.</p>		
<b>021</b>	<b><u>Parish Council Members and Representatives' Reports</u></b>  Cllr Fox reported on developments at the school concerning a proposal to introduce an Early Years Foundation Stage unit. The original proposal has been withdrawn and instead a consultation process established, to complete by October 2016.  Mr Hopper, NPG Chairman, updated the meeting on progress with the next stage, which is to develop a questionnaire that will focus more closely on certain areas not previously covered in depth.		
<b>022</b>	<b><u>Public Session Feedback</u></b>  None to report.		

JB

<b>023</b>	<p><b><u>Correspondence</u></b></p> <p>A report by the Clerk, a copy of which appears as Appendix A of the Minute Book, was noted. The council was able to confirm they were content that the Youth club's storage shed should continue to be used for this purpose even if the Youth Club is temporarily suspended.</p>
<b>024</b>	<p><b><u>Planning Applications</u></b></p> <p>2/2016/0667/FUL  Proposal: proposed change of use from agricultural barn to B1 office with associated access, car and cycle park and bin store.  Location: access to manor Farm, Milborne St Andrew, DT11 0JS</p> <p>Members considered this application and had no objection to it, but were concerned that the access road, which is a class D highway, should continue to be a public highway and not be restricted in any way by the proposed change of use to the barn. A copy of the application appears as Appendix B of the Minute Book.</p>
<b>025</b>	<p><b><u>Internal Audit</u></b></p> <p><b>RESOLVED</b> to accept the report dated 13<sup>th</sup> June 2016 from the council's Internal Auditor, Paul Reynolds of Fair Account, a copy of which appears as Appendix C of the Minute Book</p>
<b>026</b>	<p><b><u>Final Accounts 2015-16</u></b></p> <p><b>RESOLVED</b> to approve the final accounts for 2015-16 audited by the Internal Auditor, a copy of which appears as Appendix D of the Minute Book. .</p>
<b>027</b>	<p><b><u>Annual Return 2015-16 (Governance Statement)</u></b></p> <p><b>RESOLVED</b> that the Annual Return Governance Statement 2015-16, a copy of which appears as Appendix E of the Minute Book, be approved, signed and forwarded to the External Auditor.</p>
<b>028</b>	<p><b><u>Annual Return 2015-16 (Accounting Statement)</u></b></p> <p><b>RESOLVED</b> that the Annual Return Accounting Statement 2015-16, a copy of which appears as Appendix E of the Minute Book, be approved, signed and forwarded to the External Auditor.</p>
<b>029</b>	<p><b><u>Review of Statutory Documents</u></b></p> <p>The following statutory documents were subjected to annual review:</p> <ul style="list-style-type: none"> <li>a. Complaints Procedure</li> <li>b. Habitual &amp; Vexatious Complaints</li> <li>c. Data Protection &amp; Information Security</li> <li>d. Health &amp; Safety</li> </ul> <p><b>RESOLVED</b> that the above policies have been approved and accepted for 12 months.</p>
<b>030</b>	<p><b><u>Asset Register</u></b></p> <p>The asset register was reviewed and approved with the addition of a new laptop and disposal of the old redundant laptop and peripheral equipment. A copy of the asset register appears as Appendix F of the Minute Book.</p> <p>The Chairman alerted members to the deteriorating state of the noticeboard on Milton Road, which it was agreed is now beyond economical repair, having been repaired on numerous occasions in the past. Cllr Fox agreed to obtain quotations for a suitable replacement.</p> <p><b>RESOLVED</b> to agree the asset register for 2016-17.</p>
<b>031</b>	<p><b><u>Grass Cutting</u></b></p>



	<p>It was agreed that following a satisfactory review of the grass cutting carried out by Mr Ian Rogers in 2015-16 he should be confirmed in the 3<sup>rd</sup> year of his 3-year contract to cut grass 2016-17.</p> <p>The Chairman, members and public present all expressed grave concern regarding the worsening dog fouling in and around the village, which is not only unsightly and unhealthy for everyone but is a particular hazard to Mr Rogers and his equipment when cutting grass around the Parish. The memorial stone is a particular area of concern.</p>								
<b>032</b>	<p><b><u>Community Public Access Defibrillator</u></b></p> <p>Members considered all the information obtained by the Clerk from the Community Heartbeat Trust (CHBT), a copy of which appears as Appendix G of the Minute Book. It was agreed to proceed with the project to provide a Public Access Defibrillator (PAD) through the CHBT who have a proven track record in this field and can provide invaluable ongoing support and advice.</p> <p>Cllr Robinson agreed to take the lead in organising fund-raising and possible sponsorship.</p>								
<b>033</b>	<p><b><u>Tree Warden and Footpath Representative</u></b></p> <p>Mr Adrian Hodges has agreed to be the Parish footpath representative for another year. The Chairman and members extended their thanks to him for continuing in this important role.</p> <p>It was agreed that in the absence of a volunteer to take on the post of tree warden, it would remain vacant and members would be the eyes and ears on tree issues until further notice.</p>								
<b>034</b>	<p><b><u>Cheque Schedule</u></b></p> <p>The Cheque Schedule for June was circulated, a copy of which appears as Appendix H of the Minute Book.</p> <p><b>RESOLVED</b> that the Cheque Schedule for June totalling £783.77 be approved and the cheques signed.</p>								
	<p>The meeting closed at 21:15 hrs.</p> <p>Signed :</p> <p></p> <p>Chairman of the Council</p> <p>Dated : 17.8.16</p>								
	<table> <tr> <th><b><u>PUBLIC PARTICIPATION NOTES</u></b></th><th><b><u>Action</u></b></th></tr> <tr> <td><i>Concern was raised regarding the Dorset Clinical Commissioning Group's proposals to move services such as the major stroke unit to Bournemouth. It was felt that the CCG's travel times were totally unrealistic and that patient's lives were being put at risk.</i></td><td><i>None at this time, awaiting further detail. To be an agenda item at the next PC meeting 20<sup>th</sup> July.</i></td></tr> <tr> <td><i>The inability of residents to get to Bournemouth hospital by public transport was highlighted. Although the Neighbourhood Car scheme is a very welcome service it was felt this cannot meet all needs and increasing demand.</i></td><td><i>Noted by PC and DCC Cllr Cox.</i></td></tr> <tr> <td><i>There were several complaints about the state of signage on the roads around the Parish, particularly those obscured by hedges and trees.</i></td><td><i>The Chairman said she would contact private owners who need to trim their hedges for safety reasons. Cllr Cox offered to give the Highways CLO a tour of particularly troublesome areas with an emphasis on ensuring the A354 signage was clear.</i></td></tr> </table>	<b><u>PUBLIC PARTICIPATION NOTES</u></b>	<b><u>Action</u></b>	<i>Concern was raised regarding the Dorset Clinical Commissioning Group's proposals to move services such as the major stroke unit to Bournemouth. It was felt that the CCG's travel times were totally unrealistic and that patient's lives were being put at risk.</i>	<i>None at this time, awaiting further detail. To be an agenda item at the next PC meeting 20<sup>th</sup> July.</i>	<i>The inability of residents to get to Bournemouth hospital by public transport was highlighted. Although the Neighbourhood Car scheme is a very welcome service it was felt this cannot meet all needs and increasing demand.</i>	<i>Noted by PC and DCC Cllr Cox.</i>	<i>There were several complaints about the state of signage on the roads around the Parish, particularly those obscured by hedges and trees.</i>	<i>The Chairman said she would contact private owners who need to trim their hedges for safety reasons. Cllr Cox offered to give the Highways CLO a tour of particularly troublesome areas with an emphasis on ensuring the A354 signage was clear.</i>
<b><u>PUBLIC PARTICIPATION NOTES</u></b>	<b><u>Action</u></b>								
<i>Concern was raised regarding the Dorset Clinical Commissioning Group's proposals to move services such as the major stroke unit to Bournemouth. It was felt that the CCG's travel times were totally unrealistic and that patient's lives were being put at risk.</i>	<i>None at this time, awaiting further detail. To be an agenda item at the next PC meeting 20<sup>th</sup> July.</i>								
<i>The inability of residents to get to Bournemouth hospital by public transport was highlighted. Although the Neighbourhood Car scheme is a very welcome service it was felt this cannot meet all needs and increasing demand.</i>	<i>Noted by PC and DCC Cllr Cox.</i>								
<i>There were several complaints about the state of signage on the roads around the Parish, particularly those obscured by hedges and trees.</i>	<i>The Chairman said she would contact private owners who need to trim their hedges for safety reasons. Cllr Cox offered to give the Highways CLO a tour of particularly troublesome areas with an emphasis on ensuring the A354 signage was clear.</i>								

	<i>The level of oversight by planning departments on developments in the community was called into question and several recent instances of poor scrutiny and non-enforcement of approval conditions being cited.</i>	<i>Cllr Cox suggested that many departments were stretched for manpower due to cuts in Local Government and called on the Parish Council and members of the public to raise any concerns they may have with the relevant departments at the time.</i>