



**Minutes of the Facilities and Environment Committee held on Tuesday 11<sup>th</sup> June 2023 at 7:32pm, the meeting was held in the Lower Hall of the Village Centre**

Present: Cllrs. Mike Thompson (Chairman), John Cracknell, Joyce Shakeshaft, Barry Westbury, Charlotte Harris Sutton (EO) and Peter Sarre (EO)  
Also present: Vikki Arkell (RFO)

FAC.23.18 To receive any apologies for absence

**None – Full attendance**

FAC.23.19 To receive any declarations of interest

**FAC23.26 – Cllr J Shakeshaft as an allotment holder**

**FAC 23.26 Cllr Thompson as resident of named lane**

**Items to approve**

FAC.23.20 To accept the 13<sup>th</sup> of June 2023 Facilities Committee meeting minutes as accurate and to update on any outstanding tasks agreed at the previous meeting

**The Committee resolved to accept the minutes as accurate and that outstanding tasks had been completed**

**Items to receive or note**

FAC.23.21 The public session as outlined in Farnsfield Parish Council Standing Orders

**Sheila O'Malley – Shared concerns regarding the accuracy of minutes. SOM also suggested that the Acres terms of hire should confirm who is liable and the insurance arrangements when users are hiring the Acres and Pavilion**

**Derek Purcicoe – Explained that to his knowledge the Council did have copies of the bowls and tennis club leases which is contrary to the supporting document provided for this meeting. DP shared his concerns with the way the S106 funding is being allocated as it is against the Councils grants policy**

FAC.23.22 An update on comparison and quotes received for utility providers

**Cllr Westbury and Cllr Thompson gave an update on the information received from the brokers of the utility providers**

**Items to discuss and agree a course of action:**

FAC.23.23 The Acres Terms of Hire for 23/24

**A drafted terms of hire was previously circulated with amendments to the introductory paragraph. With one further amendment, the Committee resolved to accept the terms of hire for 23/24. [The RFO to arrange for the booking clerk to send out the new version](#)**

FAC.23.24 Quotes received to make improvements to the Acres football pitch

**Cllr Cracknell talked the Committee through the documentation previously circulated however further research is required before a final plan can be made. [Cllr Cracknell and Cllr J Shakeshaft to talk to Newark and Sherwood District Council about their recommendations for the pitch](#)**

FAC.23.25 The Acres fees for 23/24



**The Committee discussed the fees as presented. The Committee resolved for the fees to be increased to £500 per 20 session booking for the 11 a side pitch, Pavilion and nets and to remain the same for the 7 a side pitch. [The RFO to arrange for the booking clerk to send out the new fees and to update the website](#)**

FAC.23.26 The request from the Farnsfield Allotment Association to install a urine-only toilet facility at the allotments' site at Reynold's Field

**The Committee reviewed the request, the Committee resolved to give permission for the Farnsfield Allotment Association to install the toilet as outlined in the request email. [The RFO to inform the FAA](#)**

FAC.23.27 To accept the quote received to reduce the tree around Lamp Column 50, Main Street, Farnsfield

**The Committee resolved to obtain more quotes before a decision was made. [Cllr J Shakeshaft to speak to Newark and Sherwood District Council for a quote](#)**

FAC.23.28 To discuss the Bowls Club lease and the Tennis Club lease that are shortly due to come to an end along with estimated legal costs for various proposals

a. To agree to accept the initial cost for legal advice

**The Committee resolved to approve the costs quoted for initial advice**

b. To discuss the options of renewing each lease

**The Committee had received information regarding option of the lease including a rolling option and longer-term options**

c. To appoint a representative(s) from the Council to formally discuss the lease terms with the clubs concerned to be presented to full Council

**The Committee resolved to approach the two clubs to discuss what their plans for the future are and what they preference would be for the lease. The Committee resolved for Cllr Thompson to approach the clubs**