



EYTHORNE PARISH COUNCIL

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at 6.30pm Wednesday 13th April 2022 at Elvington Community Centre, Elvington, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting. Any member of the public wishing to attend or speak on item 6 of the agenda please email the Clerk before the meeting with the agenda item and question for members, eythornepcclerk@fastmail.fm

AGENDA

1. **APOLOGIES FOR ABSENCE** - To receive any apologies of absence.
2. **DECLARATIONS OF INTEREST** - Members are requested to disclose any interest they may have for items on the agenda.
3. **APPROVAL AND SIGNING OF MINUTES 9th MARCH 2022 MEETING (Appendix A)**
4. **COMPLETED ACTIONS FROM THE MARCH MEETING/MATTERS ARISING**
5. **KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS** – To receive the reports.
6. **PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions.
7. **PLANNING** - to consider and note decisions made from DDC including any late applications due to expire.

Applications:

22/00262, Forest School Activities and Education Centre Woodpecker Court, 45 Wigmore Lane Eythorne CT15 4BF, Erection of 2no. buildings for use as catering unit and classroom, change of use of existing dwelling to classrooms, installation of solar panels to existing store building, erection of acoustic fencing, relocation of bin store, creation of a community garden and woodland play area. **Expires 15.4.22**

Decided Applications:

22/00193, Land Between South View and Dean Holme, Flax Court Lane, Eythorne, CT15 4AB, Variation of Condition 2 (approved plans) of planning permission DOV/20/01407 to allow amendments (application under Section 73) (for the erection of a detached dwelling). **Granted.**

8. **FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**

- a) **Authorisation of payments** – To approve the monthly payments/reconciliation (**Appendix B**)
- b) **Annual Insurance** – Approval required for this year's quotation.
- c) **Quarter 4 Accounts** – To receive the accounts, including final bank reconciliation.
- d) **Direct Debits & Standing Orders** – To receive the list of direct debits and standing orders.
- e) **Appointment of Internal Auditor** – Approval required to continue to use Tony Kilbee.
- f) **Tree Quote** – Approval required for quote of £150 received from our tree surgeon for tree works in Eythorne playing field.

g) **General Fund** – Approval required to transfer the remaining amount of £6026.68 from 2021-22 to contingency in reserves to cover the shortfall of budget for 2022-23.

9. **CORRESPONDENCE** – To receive any correspondence/decisions required.

10. **MILNER ROAD BUS SHELTER DAMAGE** – Members discuss/approval for any actions to be taken

11. **ANY OTHER MATTERS**

12. **DATE OF NEXT MEETING**

Annual Meeting (6.15pm), followed by Council meeting on Wednesday 11th May 2022, (6.30pm).

Mrs Caroline Flynn

**Clerk to Eythorne Parish Council,
6th April 2022**