

BURNISTON PARISH COUNCIL

Mrs Audrey Adnitt, Clerk to the Parish Council
11 Cormorant Close, Filey, YO14 0ED

Ordinary Meeting of Council held at 6.30pm on **Thursday 4 June 2026** at Burniston and Cloughton Village Hall.

Members Present: Cllrs Topham, Hill, Powell, Whitelegg and Wimbush.

Also present: N/A

Meeting Clerk: Audrey Adnitt (Parish Clerk).

Minutes

Minute	Item
031/26-27	Apologies Apologies were received as follows: Cllr Parsons – holiday Cllr Murray – holiday North Yorkshire Councillor Bastiman – returning from another meeting. RESOLVED: That the apologies be accepted.
032/26-27	Declarations of interest There were no declarations of interest at this meeting.
033/26-27	Public Participation Time There were no questions or comments at this meeting.
034/26-27	Minutes of the Meeting held on the 7th May 2026 RESOLVED: That the minutes be approved as an accurate record and signed by the Chairman, subject to a change of the date on minute no.008/26-27. This should be 'To receive the annual accounts for 2025/26.
	Reports to Council
035/26/27	Report from North Yorkshire Councillor Derek Bastiman There was no report at this meeting.
036/26/27	Updates from Parish Councillors

Signature: Date:

As follows:

Cllr Alan Hill

- The hedge needed cutting behind the bus shelter (northbound).
- There were several low hanging branches on trees in the Woods Close area, Cllr Powell kindly volunteered to trim these branches.
- The weed spraying on verges was overdue, and the clerk was asked to remind the contractor to carry out this work.
- It would be useful for residents if the mobile library could regularly visit the village.

Cllr Clare Topham

Reported on an Extraordinary Meeting of Newby & Scalby Town Council which she had attended recently, regarding the sale of Newby & Scalby Community Hall. There was a lot of opposition from residents to the sale of this hall as it was well used by many local groups. Therefore, Scalby Village Trust were applying to have the building made into a 'Community Asset' which would prohibit the sale and save the facility for community use. It was **AGREED** that the Parish Council write to the Charity Commission and support the bid to retain the Hall as a community asset as it was used by Burniston residents also.

Cllr Topham requested that Christmas Lights display be added to the agenda for consideration at the September meeting, to allow suitable time for preparation.

Cllr Vic Powell

Had kindly purchased a leaving gift on behalf of the parish council for former Councillor Grimwood, who had thanked everyone for the lovely planter.

Cllr Powell also kindly volunteered to keep the war memorial area neat.

Cllr Daryl Whitelegg

Cllr Whitelegg advised that there had been complaints from residents on the 'Next-Door' social media platform about the state of the roads, the road repairing programme and the order in which roads were resurfaced. Members decided to use the Council's Facebook page to advise residents that a representative from North Yorkshire Council Highways Department would be attending the July Parish Council meeting and they would be welcome to come and share their concerns during the public question section of the meeting.

Cllr Lyn Wimbush

Had been researching grant opportunities which the Council may be eligible to apply for as follows:

	<p>1. Wild Little Spaces Grants – This was provided by the Yorkshire Dales Millenium Trust and would be appropriate to help with the costs of works being considered to improve the Pricky Beck area. It was AGREED that the S106 Working Group who were looking into Pricky Beck improvements would be able to take this forward.</p> <p>2. Woodsmith Foundation Charity – They provided grants for Capital Building Projects for community benefit and so this funding stream would be ideal for the capital works required to bring the former Rocket Station into public use in due course. It was AGREED that the Rocket Station Working Party would be able to take this forward.</p> <p>ACTIONS:</p> <ol style="list-style-type: none"> a. Clerk to contact SCSG regarding the weed spraying. b. Clerk to write to Charity Commission in support of Scalby Village Hall’s application to retain the facility as a community asset. c. Clerk to contact the library service and request the mobile library visits the village.
<p>037/26-27</p>	<p>To receive updates from Members who are representative on Outside Bodies</p> <p>As follows:</p> <ul style="list-style-type: none"> • Yorkshire Local Councils Association – Cllr Hill reported that there had been no meeting this month, the next one would take place in July. • Burniston & Cloughton Village Hall – Cllr Whitelegg advised that there had been an issue with vandalism at the MUGA recently and a persistent dog walker leaving dog dirt on the field.
<p>038/26-27</p>	<p>Updates from Working Groups</p> <p>Staffing Committee No updates at this meeting.</p> <p>Coastguard Station Working Group No updates at this meeting.</p> <p>IT Working Group An update on the new website would be given later in the meeting. Cllr Topham kindly volunteered to demonstrate the ‘SharePoint’ system to members at the end of the meeting.</p> <p>S106 Working Group</p>

	<p>Following advice on the legal position from YLCA, Cllr Bastiman was arranging a meeting with the Head of Planning Services at North Yorkshire Council to discuss this S106 agreement. Cllrs Parsons and Topham would be attending the meeting.</p> <p>Newsletter Working Group Cllr Whitelegg advised that the next newsletter would be produced in the Autumn.</p>
<p>039/26-27</p>	<p>Update from the Parish Clerk The Clerks report had been previously circulated and provided updates on works carried out since the May meeting.</p>
<p>040/26-27</p>	<p>To consider the renewal of the Poppy Wreath The existing poppy wreath had become tatty and needed replacement.</p> <p>RESOLVED: That the clerk be authorised to purchase a new poppy wreath at a cost of up to £75.</p>
<p>041/26-27</p>	<p>Update on Pricky Beck - Balsam Issue The Clerk provided an update on actions undertaken to date as follows:</p> <ol style="list-style-type: none"> a. The Contractor had advised that he would have to obtain a licence from the Environment Agency to spray the balsam in the beck due to its proximity to water. In the interim he had trimmed the banks to cut back the balsam during May. b. The Clerk had contacted Mr Rose from the Duchy of Lancaster's office to ask how they planned to tackle the balsam this year, and he had asked for a quote from our contractor to deal with the balsam on their land. c. The Contractor's advice had been sought on the best next steps. <p>Cllr Hill suggested that the contractor obtain a licence from the Environment Agency to spray the balsam with 'Roundup Provantage.'</p> <p>In addition, Cllr Hill asked the Clerk to contact the Angling Improvement Fund to see if they would provide a grant towards the cost of spraying the balsam.</p>
<p>042/26-27</p>	<p>New Website Update Cllr Topham demonstrated the new website to all Members present. It was a huge improvement on the previous website and would be easier to use.</p> <p>The History of Burniston page was still to complete and new photographs were required to update the gallery.</p>

Signature: Date:

	The Clerk was asked to contact the website supplier Hugo Fox about password resetting.				
042/26-27	<p>Update on the vacancy for Parish Councillor North Yorkshire Council Elections Department had confirmed that the parish council could now fill the vacancy by co-option.</p> <p>The vacancy was being advertised in the noticeboard, on the website and on social media and a potential co-option could take place at the August meeting of Council.</p>				
043/26-27	<p>Correspondence A revised quote had been received from the painting contractor to carry out the painting of the six restored benches. In the revised quote the labour charges had been reduced by £300.</p> <p>This quote was discussed at length and although Members appreciated the reduction, they consider the cost was still too high for the Council's budget.</p> <p>Members decided to paint one bench during June themselves.</p> <p>RESOLVED:</p> <ul style="list-style-type: none"> • That Cllr Wimbush kindly purchase the materials on behalf of the Council, (reimbursement to be arranged) up to a value of £100. • That volunteers meet on a suitable day (weather dependant) and paint the bench by 'The Three Jolly Sailors' pub. • 				
044/26-27	<p>Planning Matters Review planning applications received.</p> <p>None to consider at this meeting.</p>				
045/26-27	<p>Planning Matters To note any decisions received.</p> <p>None to note at this meeting.</p>				
046/26-27	<p>Financial Matters The Current Account balance was £19,732.93, and the Investment Account Balance was £34,627.76 as at the 28th May. The NS&I investment account had a balance of £10,000.00.</p>				
047/26-27	<p>Accounts to Certify The following payments were authorised to be made.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">SCSG Ltd</td> <td style="width: 33%;">£1745.76</td> <td style="width: 33%;">Grass Cutting in May x 2</td> </tr> </table>		SCSG Ltd	£1745.76	Grass Cutting in May x 2
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	Deepdale Computer Services	£55.68	Monthly Charges
	<p>Cllrs Parsons and Hill were to authorise the payment via the online payment system.</p> <p>Members considered it would be appropriate to have a further signatory on the account to make the system more robust. This would be considered at the July Meeting.</p>		
048/26/27	Any other matter the Chairman considered urgent. None at this meeting		
	Next Meeting		
049/26/27	Date and Time of Next Meeting The next ordinary meeting of Council would take place on Thursday 2 nd July at 6.30pm in Burnison and Cloughton Village Hall.		

Meeting started 6.30 pm and closed at 7.55 pm.

Document published on

Signed:

Print Name:

Date:

Signature: Date: