

6.	<p>Sub Group Updates</p> <p>a. Village Design Statement (VDS) - SB /DS. Update carried over to next meeting.</p> <p>b. Open Spaces - SW /AW. Update carried over to next meeting.</p> <p>c. Footpaths/Verges/Hedges - AF Update carried over to next meeting.</p> <p>d. Traffic - AF Update carried over to next meeting.</p> <p>e. Listed Dwellings/ Buildings/ Gardens - SB / DS Update carried over to next meeting.</p> <p>f. Historic Heritage Assets /Sites - SB/ DS Update carried over to next meeting.</p> <p>g. SSSI's -SB/DS Update carried over to next meeting.</p> <p>h. Village and Countryside Landscape features - DB Update carried over to next meeting.</p> <p>i. Media - SW / AW See Community Engagement Event.</p>	
7.	<p>Visions and Objectives</p> <p>LB re-iterated that the group needed to move the V&O's on. It was agreed that the Community Engagement Event would assist with re-invigorating the process.</p>	
8.	<p>Community Engagement Event - COVID 19 compliant delivery</p> <p>AF advised that the main focus of this month's meeting was the planning of the Community Engagement Event, currently scheduled for 24th Jun 21 (Covid restrictions permitting).</p> <p>AF confirmed that Longstock Village Hall was available and booked. The Village Hall Committee had very kindly agreed to donate the hire of the hall free gratis, as the event was specifically for Longstock residents.</p> <p>AF confirmed that Sarah Hughes, TVBC NHP Officer and Liz Bourne from Plan-et were also available on 24th Jun 21 and that their attendance had been booked.</p>	

	<p>Due to the amount of interest in the affordable housing in Church Road and feedback from; borough councillors, parish councillors and residents, AF had also contacted English Rural, who had agreed to send a representative to talk about the affordable housing proposal in Church Road.</p> <p>The SG discussed concerns that even though affordable housing formed only a small part of the NHP, the issue had the potential to dominate the engagement event (and possibility overshadow it). The SG agreed that this would need to be managed carefully and that perhaps the running order could assist.</p> <p>It was agreed that the SG would set up during the afternoon on 24th Jun 21 and that static displays relating to sub groups would be made available. Residents could drop in between 17:30 – 19:00 hrs. Formal presentations would commence at 19:00 hrs and run until 21:00 hrs.</p> <p>AW and SW felt that the presentation (item 6i) would be in a complete enough state for it to be used to open the event.</p> <p>Sarah Hughes had been asked to provide a high level over view on ‘what an NHP is’. LB would then provide more granularity with regards to what an NHP means for Longstock. It was also felt that the process needed to be explained in a bit more detail, with emphasis on the importance of evidence gathering and residents providing feedback in order to shape the plan. It was also felt that an explanation of the referendum process would be useful.</p> <p>Setting up the hall with chairs – Village Hall Committee to be engaged re: Covid compliant numbers. Projector – to be sourced Projector Screen – confirmed available in the Village Hall Microphone – confirmed available in the Village Hall Anti-Viral Gels / Wipes / Masks – AF to purchase from grant funding. Track & Trace - QR Code / alternative for none smart phone users. Refreshments – AF to purchase from grant funding. BS to lead.</p> <p>Advertising the Event Ad required for the Parish Mag / Parish Noticeboards / Notice on LPC Website – adverts would all need to be caveated that the event would be subject to coronavirus restrictions lifting.</p> <p>AW suggested purchasing reusable banners. The SG agreed that this would be a really useful way of publicizing all NHP events. AW to obtain quotes and circulate suggested wording.</p> <p>Due to the event taking place so close to the lifting of restrictions, the SG agreed that a leaflet drop would need to be made 7 – 10 days before the event.</p>	<p>AF</p> <p>AF</p> <p>AW</p> <p>All</p>
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AOB	Nil of Note.	
DONM	Wednesday 7th July 2021, via Zoom	