

## **Minutes of the Elkesley Parish Council meeting held 21<sup>st</sup> February 2017 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley**

**Present:** Cllr Oldbury (Chair), Cllr Raper, Cllr O'Brien, Cllr Fish, Cllr Stronach, Cllr Wilkinson, Cllr Flear, Cllr May and Cllr Ffoulkes-Jones

**Others present:** Members of the public

### **1832/17 To receive and approve apologies for absence**

No apologies received.

### **1833/17 To receive and record declaration of interests from Members in any item to be discussed**

No declarations of interests received.

### **1834/17 To receive reports from the County and District Councillors**

District Cllr Dukes was unable to attend and sent his apologies.

### **1835/17 To hold a 10 minute public session**

The street cleaner thanked a Parish Councillor for being proactive and clearing up glass from bus shelter before he had got to it.

### **1836/17 To approve the minutes of the meetings held 17th January 2017**

Cllr Stronach queried why there was no mention of his letter to BT in the minutes and why had he not heard anything from BT. The Chair advised Cllr Stronach that the letter was typed up and sent from the Parish Councils official address as private address were not used for official correspondence and he would not hear directly from them. Cllr O'Brien advised the meeting she would check the recording as to why there was no mention in the minutes and come back with an answer. Cllr Ffoulkes-Jones proposed to accept the minutes of the meeting held 17<sup>th</sup> January 2017 as a true record; this was seconded by Cllr Stronach and resolved by the Council.

### **1837/17 To consider proposal to add a section into our agenda that covers any updates on actions from the previous meeting**

The action sheet was devised as a reminder of what actions have been agreed by Councilors' at meetings, and also be used to follow up during the following months to completion. The item was proposed by Cllr Wilkinson; seconded by Cllr O'Brien and resolved by the Council.

### **1838/17 If Item 6 approved - To receive update on actions from the meeting held 17<sup>th</sup> January 2017**

Cllrs went through the action sheet to ensure all items were allocated. Cllr O'Brien will update sheet accordingly.

**1839/17 Planning – To consider any planning applications, note any correspondence and decision notices**

A copy of the issue of correction notice and amended decision from the Planning Inspectorate for the appeal of the application for The Bungalow, Brough Lane, Elkesley. The amendments were typing errors.

**1840/17 Finance– To approve payments and receive financial update**

The Finance Officer has circulated copies of the January finances, bank statements and budget figures for the Councillors' to view. It was resolved by the Council to approve the following payments:

- a) Platts Harris – service of tractor £419.58 (1694)
- b) NALC – playarea training £25.00 (1695) (this was cancelled after the meeting)
- c) Tony Halford – service of lawnmower £97.09 (1696)
- d) Elkesley Memorial Hall – room hire & Post Office contribution £76.00 (1697)
- d) Street Cleaner's February wage £248.00 (1698)
- e) Clerk's January wage and expenses £156.66 (1699)

**1841/17 To consider the proposal for the Parish Council to be the third party funder for the new junior BMX track**

This project would be funded by WREN with match funding of 10.75% by Parish Council. Meetings have taken place and quotes have been obtained for approval. Cllr Ffoulkes-Jones requested the Council ensure these quotes are "Fixed Price" quotes to limit any risk to the Council, which the Chair agreed to confirm this. From the three quotes, the quote from CPS Ltd was accepted at a cost of £13,673.30 + VAT. The Chair proposed to accept the quotation from CPS Ltd; this was seconded by Cllr May and resolved by the Council by 8 votes with 1 vote against.

**1842/17 To Review the Internal Controls 2016/17**

The Council resolved to approve the review of the Internal Controls document 2016/17 which had been previously circulated by the Responsible Finance Officer.

**1843/17 To discuss what can be done to tidy up Crookford**

This item was deferred until an update from John Mann has been received regarding boulders in the river.

As part of this discussion the Chair highlighted a competition being run by the Council for Protection of Rural England (CPRE). The competition is for villagers to undertake community work i.e. cleaning up the riverbanks, using photos of before and after as evidence. There is a small monetary reward for the winner and usually there are very few entries. A resident may be able to get more information but the Parish Council will advertise it through posters, Facebook and website as the village clean-up is the ideal time to participate in this competition.

**1844/17 To consider proposal to accept the “Public Participation Code of Conduct at Parish Council meetings Policy” after the two month trial period**

After discussion, Cllr O’Brien Proposed to accept the policy which was seconded by Cllr Flear and resolved by 7 Councillors’. 1 Councillor proposed rejection and 1 abstained. Members of the public are able to see a copy of this policy in local notice boards, at the next Parish Council meeting or by visiting the Parish Council website [WWW.elkesleyvillage.org](http://WWW.elkesleyvillage.org)

**1845/17 To consider a proposal to discuss whether to celebrate the 100th anniversary of the end of WW1 in 2018**

This item was deferred to the Action Sheet and a working group will be formed for progression and all ideas to Cllr Fish.

**1846/17 To review roles and responsibilities of the Councillors**

After discussion all roles and responsibilities were agreed and allocated. A copy of these roles can be found in village notice boards, at the next Parish Council meeting or by visiting the Parish Council website [WWW.elkesleyvillage.org](http://WWW.elkesleyvillage.org)

**1847/17 To receive village reports**

**a) To receive sports field and play equipment inspection.**

Any items were covered in the action list update.

**b) To receive any highways and service faults.**

Cllr Stronach highlighted the damage to verges on headland from buses. One resident has already had Highways out to look at the damage. Residents are asked to report potholes to Notts County Council promptly after Cllr Fish highlighting the issue by the shop, the more reports that go through the more chance of getting any work completed.

Ice and gritting on bridge was discussed, this is still being dealt with by Cllr Raper.

Village roads and verges will be looked at to as part of the Village Clean up. On the 4<sup>th</sup> and 5<sup>th</sup> of March the village clean up teams will meet in the Memorial Hall car park at 10:30. All equipment will be provided and on completion there will be a well-earned cup of tea or coffee in the memorial hall, tea and coffee to be provided by Parish Council. Areas to be litter picked will be based on need.

Litter picking by Bassetlaw District Council is based on priority, so the more people to ring up and request they litter pick in a certain area the more chance of it being done. Contact details are: Wendy Turner Cleansing Supervisor 01909 53452.

**c) To receive update on the Cemetery - Moles not active anymore.**

**d) To receive defibrillator inspection report -It was reported that everything is okay.**

**1849/17 To receive items of information for future agenda items**

Items of information received were noted and the following items were put forward for the next agenda:

- To discuss a donation request from the Memorial Hall for structural repairs/improvements
- To discuss a plan for the 9 residents who expressed an interest in having an allotment

**1850/17 Date and time of the next Parish Council meeting**

The next Parish Council meeting will take place on 21<sup>st</sup> March 2017 at 7pm in the Elkesley Memorial Hall, High Street, Elkesley

The Chair closed the meeting at 9pm.

Signed (Chair).....

Date.....

**Re minutes No: 1836/17**

**Post meeting note:** This item was voted on and closed at the January meeting. As Cllr Stronach had not put this item back on the agenda it was not minuted.