

# FOLKE PARISH COUNCIL

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## **Minutes of the Parish Council Meeting Held on Wednesday, 28<sup>th</sup> September 2022 at 7.00pm in Alweston Village Hall**

### **Present:**

Cllr D.Crothers, Cllr D.Cuff, Cllr A.Harris, Cllr M.Lugg, Cllr T.Rolls, Cllr P.Scrivener, Cllr S.Adams

### **In attendance:**

Parish Clerk, Joanna Ramsay  
No members of the public

### **22.1 To receive and accept apologies for absence**

Apologies were received and accepted from Cllr Robin Legg.

### **22.2 Declaration of pecuniary and other interests in relation to the agenda**

None were declared.

### **22.3 To agree the minutes of the previous meeting on 20<sup>th</sup> July 2022 are a true and accurate record**

A correction was noted under item 1, Cllr Harris was in attendance at the last meeting and Cllr Adams had sent his apologies for the meeting.

Subject to the above correction, the minutes were agreed and signed as a true and accurate record of the meeting.

### **22.4 Matters raised by members of the public (15 minutes)**

None were present.

### **22.5 Issues arising from the last meeting – Clerks Report**

As per the agenda, Clerk reported that having gone through all the files and folders given to her by the previous Clerk, there were some issues that needed to be addressed and these have been dealt with or will be dealt with going forward.

Clerk requested Councillors approve a trip to Dorset History Centre to ensure all old documents are archived in the appropriate manner. ALL IN FAVOUR.

### **22.6 To receive a report from Dorset Council**

Cllr Legg was not in attendance, however it was noted by Councillors how active Cllr Legg has been in dealing with road signage issues in the area.

### **22.7 To receive a reports from Councillors attending meetings on behalf of the Parish Council**

None to report.

### **22.8 To receive a finance report and to agree action in response to proposals and payment approvals**

Chair.....Date.....

## FOLKE PARISH COUNCIL

Councillors noted the below payments made under delegated powers by either cheque or bank transfer out of Council:

|            |                 |                   |         |
|------------|-----------------|-------------------|---------|
| 20/07/2022 | DAPTC           | Annual Fee        | £177.08 |
| 20/07/2022 | Mrs E A Maskew  | Jubilee Event     | £154.59 |
| 20/07/2022 | Mrs E A Maskew  | Jubilee Event     | £34.76  |
| 20/07/2022 | Mrs K K Parsons | Jubilee Event     | £24.75  |
| 20/07/2022 | Sue Hamblin     | Jubilee Event     | £17.34  |
| 20/07/2022 | Dell            | Laptop            | £494.00 |
| 01/08/2022 | Clerk           | Expenses          | £36.00  |
| 02/09/2022 | Microsoft       | O365 Subscription | £11.28  |

Payments to be sanctioned:

|            |       |          |        |
|------------|-------|----------|--------|
| 28/09/2022 | Clerk | Expenses | £99.38 |
|------------|-------|----------|--------|

Clerk requested that the above payments as listed be sanctioned. ALL IN FAVOUR.

Clerk explained the finance report, the budget headings and cost centres briefly for Councillors. The Precept and Budget Report will be discussed further at the next meeting in November.

### 22.9 To determine a response to any planning applications received as listed below

- **P/FUL/2022/05458 – Lower Butterwick Farm, Boys Hill, Holnest DT9 5PJ**

Councillors discussed the above application and raised no objection to the proposals.

**Action: Clerk to inform Planning Officers**

### 22.10 To discuss Signposts in the parish area

Cllr Cuff reported that he had reviewed the documentation provided by Dorset AONB in relation to maintenance of the signposts in the area. Dorset Council do own the posts, however they do not have the budget to maintain them so other organisations have to undertake the upkeep, this does not necessarily mean that the Parish Council takes on the liability of the post.

Cllr Cuff stated that he had visited the signpost at Wenlock and noted that parts of it had already been removed, which was surprising, but offered to repair the post at no cost for the timber. Clerk informed Councillors that she had received a phone call with regard to this post and that a local man was already repairing it for free. This person is sponsored by Sydenhams Ltd in Gillingham who supply the materials for the work to be done. Clerk proposed that contact is made to see if the other three signposts in the parish are can be done as well.

**Action: Clerk**

### 22.11 To receive an update on Playground Inspection and Maintenance

- Lease on playing field

Chair reported no further update since the last meeting.

- Tree survey around the playing field

Cllr Harris reported that Elliot Cuff who has recommended that the leylandii should be removed before winter, are coming to the site 27<sup>th</sup> October to cut them down. The walnut

Chair.....Date.....

## FOLKE PARISH COUNCIL

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tree will also be cut back at this time. The chippings created will be put into the play area, and Cllr Harris will acquire more chippings if needed if there is not enough for the required coverage. Chair questioned whether the road would need to be closed, Cllr Harris stated that the trees are to be removed at the same time as cow movement is scheduled locally so that there will be no requirement to close the road specifically for the felling.

Cllr Lugg reported that some of the trees in the far right hand corner of the site have had their bark removed, so opportunity was taken to purchase some plastic guards to put round the base. A guard was also put around the Jubilee tree. Cllr Lugg requested the Parish Council reimburse the expense. ALL IN FAVOUR.

- Broken rail in playing field by Cllr Cuff  
Cllr Cuff confirmed the broken rail in the playing field had been mended and we are waiting on a quote from Simon Williams to replace the fencing for the whole quadrant section. Cllr Cuff also reported that Alvian have done most of the maintenance work on the play equipment as needed.
- Walnut tree management and wood chip within play area by Cllr Harris  
Discussed as above.
- Storage of broken fence and rubbish in the hut  
Cllr Harris stated that fence and rubbish have not been removed yet, but will be done when on site cutting the leylandii down – 27<sup>th</sup> October.

### **22.12 To approve the Health and Safety policy statement**

Clerk explained the purpose of the statement and why the Council should have such policies in place going forward. The statement was agreed. ALL IN FAVOUR.

### **22.13 Items of urgent nature subject to Chair's approval**

Cllr Lugg stated that, along with the Clerk, several emails had been going to and from Dorset Council in an attempt to get them to remove the foliage/dirt which is covering some road signs on the A3030 coming into Alweston from Sherborne. Cllr Lugg confirmed the foliage had been removed but the signs had not been cleaned. Dorset Council have written to say that they do not have the budget to clean signs, however it was noted that Cllr Legg had managed to get the A352 road cleared. If there is a road safety issue, it should really be dealt with by Dorset Council.

Action: Clerk to email Cllr Legg to investigate further

### **22.14 Confidential matters (public and press to leave the meeting)**

None reported

### **22.15 Date of next meeting**

Wednesday, 16<sup>th</sup> November 2022 at 7.00pm

There being no further business to be transacted the meeting closed at 19:52 hours

Chair.....Date.....