



Swaffham Town Council

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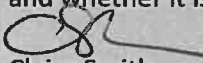
SWAFFHAM TOWN COUNCIL – NOTICE

Councillors are hereby summoned to a meeting of the Town Council, to be held on **Wednesday, 13th November 2019 at 6.30 p.m.** at the Town Hall, Swaffham.

(NOTE: In the case of non-members, this agenda is for information only.)

DECLARATIONS OF INTEREST

Councillors please note that members are asked at the relevant point on the agenda to declare any interests they may have in any items on the agenda. Declarations include the nature of the interest, and whether it is a personal or disclosable pecuniary interest.


Claire Smith

Deputy Town Clerk

Summons issued on 6th November 2019

AGENDA

For a meeting of the Full Council on Wednesday, 13th November 2019 at 6.30pm in the Town Hall, Swaffham commencing with prayers led by the Mayor.

1. To receive APOLOGIES & REASONS FOR ABSENCE

2. To receive DECLARATIONS OF INTEREST – for items included on the Agenda.

To adjourn the meeting to allow members of the public to address the Town Council in a PUBLIC OPEN FORUM (Maximum of 15 minutes)

3. To receive MAYOR'S REPORT

3.1 To receive a report on Civic Events attended by the Mayor.

3.2 To receive Mayor's announcements

3.3 To receive and consider urgent reports, correspondence or information at the Mayor's discretion - prior notice must be given.

4. To receive and consider presentation from Swaffham Heritage and REPORTS: police, principal authority etc

N.B. Councillors have an opportunity to ask questions after each report and where appropriate can consider to bring forward or discuss items further down the agenda where the representative can make a positive contribution towards the debate:-

4.1 To receive a report from David Notley, Market Town Initiative Officer, Breckland Council

4.2 To receive and consider plans to celebrate the centenary in 2022 of Howard Carter's discovery of the tomb of Tutankhamun- Carter 22. Report by Sue Gattuso, Swaffham Heritage

4.2 To receive a **POLICE report** from a local PC or PCSO on police matters for the past month.

4.3 To receive a **COUNTY COUNCILLOR report** from your County Councillor Ed Colman.

4.4 To receive a **BRECKLAND COUNCILLOR report** from Cllrs I Sherwood, E Colman, D Wickerson

5. To receive and/or agree the MINUTES:

5.1 ** Wednesday, 9th October 2019 – Full Council Meeting.

6. To receive a report from the TOWN HALL by the Deputy Town Clerk

6.1 To receive a brief report from the Deputy Town Clerk including.

6.2 To receive Councillors' questions relating to ongoing business.

7. FINANCE:

7.1 ** To receive and consider Accounts for payment for November 2019 (*recorded as Appendix 1*).

7.2 ** To receive and consider an update on s106

7.3 ** To receive and consider a request for funding from Norfolk Citizens Advice

7.4 As referred from the Finance Committee – to consider if the Town Council should continue to pursue ownership of the Shambles.

8. To receive and consider CORRESPONDENCE or INFORMATION

8.1 GENERAL:

a) ** To receive and consider a petition from R Bartram for the Council to proceed with commissioning a statue for the town to highlight the Carter connection with Swaffham, and for this to be completed before the centenary in 2022.

b) ** To receive and consider proposal by Cllr Scott to implement a path survey with cutting priorities

c) ** To receive and consider an invitation to attend the Churches Together Festival of Carols 12th December.

d) ** To receive and consider a request to pass a motion in support of the Local Electricity Bill and sign up to the campaign

e) ** To receive and consider attendance of Swaffham Town Council representatives at Norfolk ALC AGM

f) ** To receive and consider correspondence regarding a statutory notice referring to a road in Necton Parish and a notice to make changes to a bridleway in Gooderstone by D Ormerod.

g) ** To receive and consider a design for a new coat of arms for Swaffham.

8.2 BRECKLAND COUNCIL

a) ** To receive and consider information regarding the Parish Precept Requirement 2020/21.

b) ** To receive and consider update on Swaffham High Streets Heritage Action Zone

8.3 NORFOLK COUNTY COUNCIL

a) ** To receive and consider Norfolk Fire and Rescue Service Draft Integrated Risk Management Plan.

b) ** To note the arrangements for street party closures.

c) ** To receive and consider NCC view on streetlighting at development at Norwich Road by Persimmon Homes and to resolve on whether the Town Council take on streetlighting in this development.

9. To note receipt of CORRESPONDENCE or INFORMATION

A list of all other correspondence is recorded as **Appendix 2**

10. To receive COMMITTEE & WORKING GROUP reports:

N.B. Reports include recommendations from or issues that the Council may refer to the Committee for further consideration; to be referred back to Full Council or to give delegated authority to allow the Committee to decide on receipt of further information.

10.1 COMMITTEES

a) To receive current COMMITTEE Reports

(Planning & Built Environment, Market, Events & Tourism, Recreation & Community Services, Transport, Access & Environment, HR & Governance, Estates, Heritage/Town Hall & Site Maintenance)

10.2 WORKING GROUPS, TASK GROUPS or TOPIC GROUPS

a) To receive current WORKING GROUP reports

(Twinning Liaison, Swaffham Heritage Liaison, Christmas Lights Event Working Group, Swaffham/Watton Liaison)

11. To receive REPORTS by REPRESENTATIVES of OUTSIDE BODIES

N.B. Reports include feedback or recommendations from Council representatives of the various organisations or issues that the Council may wish refer to or essential information that may be relevant to Town Council business.

Iceni Partnership, Iceni Partnership Buildings Management, Swaffham Heritage Ltd, Relief in Need Charity, Swaffham Town Estate, Health Forum, Swaffham Community Transport, Norfolk ALCs, SCALGA, Swaffham in Bloom, Swaffham Swimming Pool, The Hamond Educational Charity and the Town Team

12. To notify the DATES of forthcoming meetings and to receive any items for a future AGENDA:

12.1	Market, Events & Tourism Committee	Mon	18 th Nov	6.30pm	Council Chamber
12.2	Recreation & Community Services Committee	Mon	25 th Nov	6.30pm	Council Chamber
12.3	Planning & Built Committee	Tues	26 th Nov	1.30pm	Council Chamber
12.4	Finance Committee	Mon	2 nd Dec	6.30pm	Council Chamber
12.5	Transport, Access & Environment Committee	Tues	3 rd Dec	4.00pm	Council Chamber
12.6	HR & Governance Committee	Mon	9 th Dec	12noon	Council Chamber
12.7	Full Council	Wed	11 th Dec	6.30pm	Council Chamber

13. ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960:

CONFIDENTIAL BUSINESS following the exclusion of the public and press

13.1 To receive and consider any staff related issues from the HR & Governance Committee.

13.2 To receive and consider updated report from the Deputy Clerk following the extraordinary meeting held on 6th November 2019.

*Indicates where copies have been circulated to Town Councillors previously.

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