

Boyton Parish Council

Minutes of the Meeting held on Monday 17th October 2016 at 7:30 pm in the Parish Church Hall

Present Councillors Jon Bennett, Mervyn Law, Jenny Smith, Bernard Strout, Trisha Melzer, Martin Stanbury and Ray Willis.

In attendance: Jon Sharpe (Parish Clerk), four members of the public.

1610/01 Apologies for Absence

Councillors Graham Clarke - family commitments and Cllr Paynter.

1610/02 Chairman's Comments

Cllr Stanbury announced that two planning applications had been received since the agenda had been published and therefore an additional meeting will be held on Wednesday 26th October 2016 to discuss them. As Jon Sharpe (Parish Clerk) has an interest in **PA16/08630** Cllr Stanbury confirmed that he was dealing with all the correspondence regarding this application and at the meeting, when it is discussed, Cllr Law will take the minutes. The applications are: -

PA16/08630 – Change of use of building – Higher North Beer Farm, North Beer Lane, Boyton - Mr L Ellacott.

PA16/08493 – Erection of wooden log cabin – Bennacott Chapel, Boyton – Mr R Juniper.

1610/03 Questions from the Public (*Standing Orders in abeyance*)

None.

1610/04 Declarations of Pecuniary Interests (*Standing Orders in force*)

No written requests of Declarations of Pecuniary Interests had been received.

1610/05 Disclosures of Interests

Cllr Strout - Planning application **PA16/07736** proposed livestock building at Bradridge as the applicant is a relation. Cllr Willis - Planning application **PA16/07736** proposed livestock building at Bradridge as the applicant is a neighbour. The Parish Clerk confirmed that they had not been involved in the comments submitted.

Jon Sharpe (Parish Clerk) for application **PA16/08630** as the property the application relates to is adjacent to his own.

1610/06 Minutes

It was **resolved** that the minutes of the meeting held 5th September 2016 be confirmed as an accurate record.

Proposed by Cllr Bennett **Seconded by** Cllr Smith and agreed unanimously.

1610/07 Matters Arising including Clerk's Report and Conclusion of Annual Audit 2016

The Clerk explained that a meeting to arrange a quote for an internet connection to the Parish Church Hall is being rearranged. The Clerk was requested to pursue, with a more senior person, the fact that Scott Mann had failed to reply to two emails concerning the quality of the Broadband in the Parish. The Clerk was aware that the clarification regarding the affordable rent for the homes opposite the Old Smithy was progressing but was waiting for details. It was confirmed that the External Audit for 2016 had been completed with two minor comments. The Clerk explained that he had attended the planning training on 7th October 2016 and that the main point learnt was the potential for recommending conditions when planning applications are considered.

1610/08 Planning

Applications - **PA16/07929** – Provision of slurry tank Darracott Access to Beardon Mill.

It was **resolved** that the comments on page 19 be submitted online to Cornwall Council.

Proposed by Cllr Smith **Seconded by** Cllr Law and agreed unanimously.

It was **resolved** that the Parish Council does not support the application. The decision was made as inadequate information was given to make a full judgement.

Proposed by Cllr Law **Seconded by** Cllr Melzer and agreed by 4 votes with 1 abstention.

PA16/07629 & PA16/07630 – Raising Chimney height – Temperance Farm.

It was **resolved** that the comments on page 19 be submitted online to Cornwall Council.

Proposed by Cllr Bennett **Seconded by** Cllr Melzer and agreed unanimously.

It was **resolved** that the Parish Council supports the application.

Proposed by Cllr Law **Seconded by** Cllr Strout and agreed unanimously.

PA16/08510 – Single Storey extension – South Bridge.

It was **resolved** that the comments on page 19 be submitted online to Cornwall Council.

Proposed by Cllr Smith **Seconded by** Cllr Melzer and agreed unanimously.

It was **resolved** that the Parish Council supports the application.

Proposed by Cllr Bennett **Seconded by** Cllr Smith and agreed unanimously.

PA16/09023 – Change of use – Chelsfield Farm

It was **resolved** that the comments on page 19 be submitted online to Cornwall Council.

Proposed by Cllr Melzer **Seconded by** Cllr Willis and agreed unanimously.

It was **resolved** that the Parish Council supports the application.

Proposed by Cllr Bennett **Seconded by** Cllr Law and agreed unanimously.

Notices Received – Noted.

Other Applications- Cllrs Strout & Willis left the room. **PA16/07736** – Bradridge Farm - Proposed livestock building. The Clerk confirmed that following circulation of details to Councillors on 5th October 2016 there had been no objection raised to the application and that comments made by the Parish Council for the previous application PA15/06062 had been entered on the planning website. Cllrs Strout & Willis returned.

1610/09 Finance

It was **resolved** to approve all the payments below.

Proposed by Cllr Smith **Seconded by** Cllr Melzer and agreed unanimously.

Cheques for payment: -

Payee	Details	Reference	Amount
J Sharpe	Salary – September	686	£196.82
HMRC	PAYE	687	£43.20
J Sharpe	Expenses (July – Sept)	688	£27.00
Launceston Town Council	Planning Training	689	£18.00

It was **resolved** that the following payments be made and the cheques signed by Cllr Law and Cllr Stanbury during November.

Payee	Details	Reference	Amount
J Sharpe	Salary – October	690	£194.82
HMRC	PAYE	691	£46.20

Proposed by Cllr Melzer **Seconded by** Cllr Smith and agreed unanimously.

	PA16/07929 – Slurry Tank	PA16/07629 & PA16/07630 Chimney Height	PA16/08510 Single Storey Extension	PA16/09023 - Chelsfield
General views on compliance with relevant planning policies e.g. within or outside a development boundary.	Outside the boundary but an agricultural building.	Not applicable.	Complies.	Complies and acceptable.
Beneficial and adverse impacts of a development on the local community.	Possible adverse impacts on the local community e.g smell and large vehicle movements.	None.	None.	None.
Effects on surrounding buildings (e.g loss of privacy or light) and environment.	None.	None. And support from neighbour	None.	None.
Acceptable design, scale, materials and landscaping to fit in with site and/or adjacent buildings.	Acceptable.	Acceptable.	Acceptable.	Not relevant.
Problems with site access or parking.	Not applicable.	Not applicable	Not applicable.	Adequate.
Adequacy of highway network to cope with additional traffic and related safety issues.	Occasional movements of large vehicles but frequency and size of vehicles unknown	Not applicable.	Not applicable.	Adequate.
Adequacy of local services and/or infrastructure to cater for a development.	Not applicable.	Not applicable.	Not applicable.	Adequate.
Particular features existing onsite which should be retained.	No comment.	All existing features are being retained.	None.	None.
Problems with noise, dust, smell or fumes or any other adverse impact on the amenity of local residents.	Parish Council concerned about the possible smell, noise and fumes.	None.	None.	None.
Any suggestions to improve the proposed development.	Concern that the Design Access statement does not give sufficient information about what will be happening on the site as no slurry being produced in the immediate area. The company also works a slaughter house operation that we are aware of.	No. Essential works as requirement of the insurance company and the safety of the residents and surrounding areas.	None.	None

1610/10 Boyton Parish Council Code of Practice for Handling Complaints & Code of Conduct

The Clerk confirmed that both these documents were based on model policies. It was explained that the complaints policy did not make any reference to how anonymous complaints should be dealt with. It was **resolved** to approve the Code of Practice for Handling Complaints with the addition of *"The Clerk will report to the next Parish Council Meeting when an anonymous complaint has been received but no action will be taken because the complaint is anonymous."* to the four sections of the policy. Also, complaints against an officer of the council will be presented to the Parish Council.
Proposed by Cllr Smith **Seconded by** Cllr Melzer and agreed unanimously.

The Clerk explained that the Code of Conduct policy allowed choice on how to deal with gifts or hospitality

It was **resolved** to approve the Code of Conduct using the paragraphs containing the wording that no gifts or hospitality should be accepted that could be seen as influencing judgements.

Proposed by Cllr Smith **Seconded by** Cllr Melzer and agreed unanimously.

1610/11 Precept and Budget 2017/18

The Clerk explained that whilst no details had yet been received there was concern that the deadline for the return of information may cause a problem because of the date of the next meeting. The details presented were discussed.

It was **resolved** to set the precept for the financial year 2017/18 at £6,200.

Proposed by Cllr Smith **Seconded by** Cllr Melzer and agreed unanimously.

It was **resolved** to approve the budget for 2017/18 on page 21.

Proposed by Cllr Smith **Seconded by** Cllr Willis and agreed unanimously.

1610/12 Welcome to Boyton

Deferred until the next meeting.

1610/13 Correspondence

Boyton traffic feasibility. It was **resolved** that the Clerk should contact Oliver Jones as it was the recollection of those who attended the meeting at the school that Cornwall Council, as their contribution, would provide the radar monitoring at no charge.

Proposed by Cllr Bennett **Seconded by** Cllr Melzer and agreed unanimously.

Holsworthy Theatre publicity. it was agreed that notices could be displayed.

Household Rubbish & Recycling Survey. Details should be placed on the website and people encouraged to complete it.

1610/14 Members' Questions

Cllr Law mentioned that the Community Benefit Fund will need a new committee after the Parish Council elections

Cllr Melzer raised her concerns about ongoing discussions regarding dog fouling and the animosity it was creating within the community. The Clerk was requested to obtain some "Dogs should be kept on leads" notices and obtain feedback from the Dog Welfare and Enforcement Officer on action taken.

Cllr Smith mentioned that the Community Benefit Fund grants meeting had been deferred until the end of November and there was currently one application with the closing date next week.

Cllr Stanbury asked the Clerk to check the accuracy of the planning tracker on the website.

Boyton Parish Council Budget 2017-18	
Income	Budget
Precept	6,200.00
Council Tax Support Grant	440.00
Web Site	70.00
	6,710.00
Expenditure	
Election Expenses	1,200.00
General Insurance	250.00
Hall Hire	150.00
Staff Costs	3,500.00
Audit	150.00
Salt Dumpy Bag	100.00
Cemetery Grants	150.00
Administrative Expenditure	175.00
Councillor Expenses	50.00
Notice Boards	50.00
CALC Membership	185.00
SLCC Membership	120.00
Bench Seat Maintenance	50.00
Boyton in Bloom	200.00
Bus Shelter	250.00
Clerk Training	150.00
Councillor Training	150.00
Contingency	150.00
	7,030.00

Balance -320.00

1610/15 Public Participation *(Standing Orders in abeyance)*

There was a request to be able to choose where to purchase plants for the three flower boxes. It was **resolved** that the person/organisation responsible for the flower box can purchase plants up to a total of £60 per flower box per year and that receipts should be presented for reimbursement in accordance with the financial regulations.

Proposed by Cllr Melzer **Seconded by** Cllr Willis and agreed unanimously

It was highlighted that there is water appearing from the ground between the car park and road outside the Chapel. The Clerk will contact Oliver Jones.

A question was raised in connection with planning application **PA16/07929** about whether the slurry would be drilled into the ground or spread.

The question of street lighting in Underlane was raised. This has been discussed in the past and the majority of residents are opposed to its installation.

1610/16 Date of Next Meeting *(Standing Orders in force)*

The next meeting will be held on Monday 28th November 2016 at 19:30 in the Parish Church Hall followed by a meeting on 9th January 2017.

The Meeting Closed at 21:55

Signed:.....Chairman

Date:.....