

WARK PARISH COUNCIL

Chairman: Phillip Leadbitter

Email: clerk.wark@gmail.com

Draft Minutes of meeting held Online

3RD February 2021

Public & Police participation

None

1. Attendees: Cllr Phillip Leadbitter, Cllr Stephen Batey, Cllr Judith Weir, Cllr Edward Jeffrey, Cllr Anne Hutchinson

Apologies for Absence

No apologies for absence

2. Notification of other Business

Cllr Hutchinson will cover for clerk and RFO and councillors will continue to recruit a permanent experienced clerk. Proposed Cllr Jeffrey. 2nd Cllr Batey

Judith Weir to represent WPC on Town Hall Committee, Giles Heron Committee Clerk to write to both committees. Proposed Cllr Leadbitter. 2nd Cllr Hutchinson

3. Declarations of conflict of Interest

None

4. Approval of minutes June 2020

Proposed Judith Weir 2nd Edward Jeffrey

5. Endorse and adopt the AGAR submitted and circulated by Previous Clerk

For the avoidance of doubt No minutes available for a November meeting

Proposed Cllr Hutchinson, 2nd Cllr Weir

6. Issues raised by members of the public

No Issues raised by members of the public

7. Report from County Councillor Gibson

- Street Lightening Cllr Gibson has met with Cllr Edward Jeffrey and identified locations,
- Speed limit on Hexham road is ongoing

8. Planning Applications

- Land North of Ashlynd – Passed

9. Highway issues

- Whygate Fords frequently flood and residents have expressed concern that the calibration is incorrect vehicles are attempting to cross when the water is too deep clerk will contact NCC Highways Proposed Cllr Batey , 2nd Cllr Hutchinson

10. Stonehaugh Issues:

Play area repairs

Total grant money from Giles Heron Trust available £1300

- New seats for swings have been purchased from Playdale
- Wood is on order Cllr Batey will organise volunteers to do repairs as soon as weather improves

Broadband

- Cllr Batey informed us that most of Warksburn had access to Faster Broadband provided by Alncom

Stonehaugh Activity Centre

- completed WPC Need to agree cost of hire
- Need to purchase umbrella tarpaulins ,nets and cameras and miscellaneous items with money granted from Green Rigg Trust
 - a. **Electricity for SAC and Nature Reserve** - Would be an asset Clerk will complete application to NorthernPowerGrid This is only a query at this point suggest money from Stonehaugh Reserves to be used Having purchased a generator, using money received from Green Rigg there were comments received regarding the possibility of Noise pollution. Owing to Covid restrictions this hasn't been an issue or tested
 - b. **Water connection for nature reserve**
Clerk will complete an application to Northumbrian Water.
 - c. **Form Sub Committee for Stonehaugh**
A WPC subcommittee for Stonehaugh would consist of Councillors and co-opted residents Any Subcommittee meetings must adhere to Parish Council Statutory rules and report to WPC. Clerk will contact residents for volunteers Stephen Rickitt has advised this would be acceptable and will assist with any legal issues.

- d. **Sub Station.** Recently Clerk had correspondence from NorthernPowerGrid who have confirmed they will pay all legal costs WPC need to check with FC whether there is a covenant on this land and whether it can be sold or leased and have it valued Suggest we ask RPS+ another property agent to value the land. We can then discuss whether we sell or lease this land... NPG have suggested a payment of £600 and an ongoing peppercorn rent I suggest we wait for valuation. There isn't any covenant on Amenity land. RPS have visited the site and will liaise NorthernPowerGrid on behalf of WPC.

11. Wark Issues:

- **Need for Extra Street Lighting** is ongoing. Cllr Jeffrey has been consulting with County Cllr Gibson and has identified suitable sites.
- **Kerbs** have been lowered for wheelchair access
- **Toilets** have been rewired Cllr Jeffrey reported the electricity repeatedly tripped and as it wasn't possible to engage a local Electrician the company working on the new shop agreed to test and repair. The wiring was found to be in a dangerous condition and was immediately condemned and the certified electricity supply was restored next day
- **New toilet** is nearly completed

12. Correspondence:

- Letter from Ryvar and Chorley- Amenity land @ Stonehaugh suggesting the area opposite 8-12 Middleburn End should be made into a wild flower meadow
- Suggest other residents should be consulted. Clerk and Cllr Batey will circulate information

13. Financial Matters

- Accept Payment Schedule.-

PAYMENT SCHEDULE WPC

3/02/2021

FP	29/07/2020	CI Accountancy Ltd	Accountancy	216.00	
FP	29/07/2020	ROSPA	Bills	90.60	
FP	29/07/2020	Robson & Cowan	SAC	1350.00	
FP	29/07/2020	Northern Lights	SAC	179.50	
FP	29/07/2020	NALC	Subscription/Website /LCR	243.19	
DD	07/08/2020	EDF	Utilities	12.00	
BGC	14/08/2020	Community Foundation	Grant/Donation		4301.00
1608	17/08/2020	N Reid	Wages	45.00	
BGC	07/09/2020	NCC payment	Precept		5336.50
DD	22/09/2020	EDF	Utilities	12.00	
FPO	07/10/2020	Vicki Leadbitter	Wages	477.78	
FPO	07/10/2020	Vicki Leadbitter	Expenses	20.00	
FPO	07/10/2020	HRMC	PAYE/ Wages	468.03	

DD	08/10/2020	EDF	Utilities	12.00	
DD	30/10/2020	Anglian Water	Utilities	103.75	
1606	30/10/2020	M Stoker	Wages	78.28	
1597	30/10/2020	M Stoker	Wages	69.76	
FPO	05/11/2020	Tony Nixon	Bills	155.70	
FPO	05/11/2020	T Bell	Grass Cutting	560.00	
DD	06/11/2020	EDF	Utilities	12.00	
FPO	13/11/2020	V Leadbitter	Misc WFH	18.00	
FPO	13/11/2020	V Leaditter	Reimbursement/ IA	150.00	
FPO	13/11/2020	V Leadbitter	Wages	275.32	
FPO	13/11/2020	V Leadbitter	Postage	54.62	
FPO	13/11/2020	V Leadbitter	PPE/ Stonehaugh	84.57	
1615	25/11/2020	J Weir (Fuel)	Fuel	100.43	
Deposit	04/12/2020	Giles Heron	Donation		300.00
1611	09/12/2020	N Reid	Wages	45.00	
1613	09/12/2020	N Reid	Wages	40.00	
FPO	14/12/2020	Robson & Cowan	SAC	728.00	
FPO	14/12/2020	V Leadbitter	Job Expenses	4.00	
FPO	14/12/2020	V Leadbitter	Job Expenses	28.80	
FPO	14/12/2020	A Hutchinson	SAC	1536.35	
DD	18/12/2020	EDF	Utilities	12.00	
1610	29/12/2020	M Stoker	Wages	77.28	
1612	29/12/2020	M Stoker	Wages	70.58	
DD	07/12/2020	EDF	Utilities	12.00	
1619	21/01/2021	E Jeffrey/ Postage	Reimbursement	20.40	
1623	21/01/2021	V Leadbitter	Wages	172.20	
Deposit	21/01/2021	N Power	Credit & Wayleave		131.70
1617	22/01/2021	W Rutherford & Son	Utilities	135.00	
1627	26/01/2021	HMRC	PAYE/ Wages	44.20	
1618	27/01/2021	Wark Post Office	Utilities	12.97	
1616	27/01/2021	T Bell	Grass Cutting	560.00	

- Accept Budget to request precept of £12000 I have budgeted £1000 to cover possible auditor fees – AGAR was submitted late and this might cause SBA to investigate and there are no minutes available for November. I have applied figures from 2020-21 accounts as a guide.

Proposed; Cllr Leadbitter .2nd Cllr Jeffrey

Wark PC

Budget 2021-22

	Actual 2016-17	Budget 2017-18	Budget 2018-19	Budget 2019-20	20-21 N/A	Budget 2021-22
Expenditure						
Audit		200.00	100	0.00		1000.00
Clerk & Admin	2600.00	2700.00	2700.00	2700.00		3200.00
Website		100.00	75.00	75.00		75.00
Donations	200.00	600.00	800.00	600.00		600.00
S.137	0.00	200.00	200.00	200.00		200.00
Election	0.00	0.00	500.00	0.00		500.00
Grass Cutting	3196.76	2725.00	3300.00	3300.00		3300.00
Insurance	943.00	945.00	943.00	1000.00		1000.00
Toilets	1778.58	1250.00	1500.00	1500.00		1500.00
Toilet Maintenance	2493.00	600.00	450.00	500.00		1000.00
	11211.34	9120.00	10568.00	9875.00	11500	12375.0 0

14. Reports from Representatives to other bodies.

Cllr Weir reported School OK, Town Hall remains in lockdown and Giles Heron Trust will meet in May

15. Other Business

None

16. Items for Discussion at future meeting

Date of next meeting to be confirmed

Signed Acting Clerk and RFO
A Hutchinson

