

## ULLESTHORPE PARISH COUNCIL

### Minutes of the Ordinary Meeting of Ullesthorpe Parish Council held on Monday 2<sup>nd</sup> December 2019 at Ullesthorpe Memorial Hall at 7.45pm.

**Present Councillors:** Lesley Chamberlain, Geoff Turley, Stephanie Oswald and Simon Smith.

**In attendance:** Katherine Clarke (Parish Clerk) and District and County Councillor Rosita Page

#### 19-155 To receive apologies for absence

Apologies for absence were received from Cllr Hugh Robertson Smith and Cllr Paul Longhorn.

#### 19-156 To receive Declarations of Members' Interests on items on the agenda

*Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.*

No declarations of interest received.

#### 19-157 To note any questions or comments from the public (15 minutes)

No members of the public in attendance.

#### 19-158 To approve and sign the minutes of the meeting held on 4<sup>th</sup> November 2019

- Cllr Smith noted that under agenda item 19-142 vegetation is encroaching a property on Fairway Meadows, not Green Gardens. The Clerk annotated and initialled the final minutes to note the correct detail.
- Cllr Turley proposed signing the minutes of the meeting held on 4<sup>th</sup> November 2019 as accurate, Cllr Smith seconded, all agreed. Cllr Chamberlain signed the minutes.

#### 19-159 To review any actions arising from the meeting held on 4<sup>th</sup> November 2019

- Cllr Smith reported the blocked drain on Claybrooke Road to the Environment Agency and Severn Trent. The problem was fixed the same day it was reported.

#### 19-160 Matters arising from District and County Councillor Rosita Page

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

#### 19-161 Financial Matters

##### a) Bank Reconciliation to 04.11.19

The last bank statement received, dated 05.11.19, has been reconciled to the cash book. Copies of the reconciliation have been circulated to the Parish Council. The reconciled balance is £43,670.71.

##### b) Accounts for payment

Cllr Chamberlain proposed and Cllr Turley seconded payment of the following accounts, all agreed:

CHQ NO	PAYEE	DETAIL	AMOUNT
001304	S Smith	Reimbursement for replacement mower parts	£381.82
001305	K Clarke	Parish Clerk salary and expenses	£356.13

##### c) Other financial matters including the setting of the precept for 2020/21

The precept request for 2020/21 needs to be submitted to Harborough District Council by 24.01.20.

### **19-162 Planning applications**

#### **a) To consider planning application 19/01626/FUL**

**Change of use from car park to car wash, to include installation of car wash canopy and sales hut and ancillary treatment plant (revised scheme of 19/00951/FUL)**

**Ullesthorpe Garden and Aquatic Centre, Lutterworth Road, Ullesthorpe**

*Resolved: The Parish Council objects to the application and has comments to submit.*

#### **b) To consider planning application 19/01780/REM**

**Variation of condition 2 (approved plans) of 18/01967/VAC to amend the design and layout of plot 1**

**White House, Main Street, Ullesthorpe**

*Resolved: The Parish Council has no comments to submit on the application.*

### **19-163 To receive an update on the railway cutting project**

Phil Hague has provided an updated written report on the project. Unfortunately, once work began, it became clear that the sloped access path was not viable, and a stepped path has been necessary. Cllr Smith met with the contractor on site and talked through how the project is developing.

### **19-164 To receive an update on village maintenance**

- Cllr Smith has undertaken some clearance of the path at the bottom of Claybrooke Road which has returned the footpath to its original width.
- Cllr Smith has fitted the new parts on the mower and it is now operational.
- The Parish Council will purchase some high-visibility clothing to be worn when undertaking any village maintenance tasks.

### **19-165 To receive an update on environmental matters**

No update on environmental matters to report.

### **19-166 To receive an update on the Neighbourhood Plan**

- The initial Neighbourhood Plan meeting with the Neighbourhood Plan Consultant and the Rural Community Council took place on 07.11.19 at 7.30pm at The Chequers Pub, Ullesthorpe. It was decided to hold an initial community open event on Thursday 16<sup>th</sup> January 2020 from 3pm to 7pm at Ullesthorpe Memorial Hall. UPC will circulate the details to the parish. The material to be exhibited at the event will be prepared by the Rural Community Council.
- The Clerk circulated the 'Terms and Conditions' of the Rural Community Council that need to be approved prior to them starting work. Cllr Turley proposed signing the document, Cllr Oswald seconded, all agreed.

### **19-167 To decide arrangements for UPC and Village website provision**

Cllr Oswald and Cllr Turley met with Maggie Pankhurst to discuss the existing village website and the possibility of creating a separate website for UPC. The ideal solution seems to be enhancing the existing village website, creating a new website for UPC and linking both sites together. Cllr Chamberlain proposed implementing this solution, Cllr Oswald seconded, all agreed. The Parish Council agreed to reimburse Maggie for any costs associated with the existing website and noted that there will be a small charge to register a domain name for the new UPC site.

### **19-168 To decide Parish Council response to A5 Action Group**

UPC is aware of and concerned about increasing danger due to over intensification of traffic on the A5. UPC fully support the Action Group and will write to the MP and Highways England to express their concerns.

### **19-169 To decide if UPC want to invest in village entrance signs**

Cllr Turley has researched the cost of village entrance signs, the total amount required would be approximately £5,000.00. It was decided to budget half the cost in the 2020/21 and try to obtain funding for the balance. If no funding is available, the balance can be budgeted for in 2021/22.

**19-170 To decide if UPC continue to fund the streetlight on Frolesworth Road**

UPC considered whether they should continue to fund the streetlight on Frolesworth Road. This is the only streetlight the UPC are responsible for and when a replacement is required it will be expensive. Due to resource issues and cutting down on carbon emissions Cllr Oswald proposed that UPC find out what needs to be done to terminate the service and implement the cancellation, Cllr Turley seconded, all in favour.

**19-171 To decide UPC response to road signage and speeding issues on Fairway Meadows**

A resident has reported concerns regarding speeding and also lack of signage on Fairway Meadows. As far as the UPC are aware the roads in Fairway Meadows are not adopted. The issues are not within the remit of UPC and any concerns should be addressed by the District and County Council.

**19-172 To decide UPC action on flooding reported on Frolesworth Road**

The concerns, raised by a resident, have been forwarded to Harborough District Council. Parishioners can address any further concerns to the Environment Agency who are responsible for evaluating flooding issues for housing developments.

**19-173 A.O.B. – FOR NOTIFICATION ONLY**

- Cllr Smith advised that there have been six incidents of flooding on Claybrooke Road. On 04.11.19 the water course reached the level of the road and flooded onto the road.
- Cllr Smith advised that a resident has complained about an uneven footpath on Ashby Road.
- Cllr Smith advised that the wreath was laid at the War Memorial on behalf of UPC on remembrance Sunday.
- Cllr Smith advised that the drains and gullies at the lower end of Claybrooke Road are blocked, he has cleared them four times.
- Cllr Smith has undertaken some volunteer maintenance for the Ullesthorpe pre-school charity.
- It was noted that Cllr Longhorn has missed six Parish Council meetings. Cllr Chamberlain will speak to him.

**19-174 Clerk's Report and Correspondence**

- UPC need to appoint UPC representative as a Non-Tenant Ex-Officio Trustee for the Baldwins Charity as the position was held by Phil Hague prior to his resignation from the Parish Council. UPC asked Cllr Smith to act as a UPC representative until the Annual Meeting in May 2020.

**19-175 Date of next meeting**

The date of the next meeting is Monday 3<sup>rd</sup> February 2020 at 7.45pm in Ullesthorpe Memorial Hall. Members of the public are welcome.

***The Chair closed the meeting at 10.16pm.***

**Signed as accurate by Cllr Chamberlain 03.02.20.**