

Burford Parish Council minutes of meeting held on Monday 19th April 2021, 10am (held virtually due to covid)

Councillors Present: Mr. A. Thomas, Mr. R. Morris, Mrs. B. Skidmore, Mrs. S Webb

Apologies: Mr. K. Griffiths

The meeting was opened at 10.02am

1. Public Participation –

There was no public participation.

2. Apologies

Apologies were received and accepted from Mr. K. Griffiths.

3. Declaration of Interest

There were no declarations of interest.

4. Approval of Minutes of last meeting (1st March 2021)

These minutes were approved as an accurate record and will be signed following the meeting.

5. Matters arising from the minutes

A letter was received from a member of the public related to the last meeting and the planning discussion, the council feel they were misrepresented in the letter, but acknowledge there is little that can be done about that.

6. U.S.C. – Mr. R. Huffer – Mr. R. Huffer was not in attendance.

7. Finance

The following invoices were approved for payment:

British Gas (taken over Robin Hood)	£45
British Gas	£16.45
British Gas	£383.40
Colin Fletcher (work to Village Hall)	£30.50
Clerk salary	£457.60
Clerk salary HMRC	£114.40
Shropshire Council play area inspection	£96.00

Budget Monitoring – received and approved. The Responsible Finance Officer (RFO) highlighted that the council was a little underspent at the end of the financial year, but that there are several payments due after the end of the year related to 2020-21.

Bank Reconciliation – received and approved

Annual Governance and Accountability Return 2020/21 Part 2:

Approve Certificate of Exemption – received and approved

Approve Annual Governance Statement 2020/21 – received and approved

Approve Accounting Statements 2020/21 – received and approved.

8. Burford Village Hall

The following key points were highlighted:

- Bank mandate still not been actioned. A copy has been resent and another copy will be handed in at Tenbury branch.
- Work has been completed by Colin Fletcher, who has agreed to complete further remedial work at a reasonable price. Proposal to ask Colin to quote for work required.
- Hannah Fletcher of Team Clean was asked to provide a quote last year, no further quotes were obtained – several companies were approached but did not submit rates. It was agreed that Team Clean will be asked to complete a deep clean and then clean the hall on a regular basis once bookings return.
- CWS and Daniels Heating, Plumbing and Gas are both Gas Safe registered, they have been asked to look at the boiler and provide a quote to ensure it works properly.
- Mrs A Turner has agreed to complete the work of the Secretary for the Village Hall Committee. She has further agreed to do the work of the Treasurer temporarily. However, a booking Clerk is required and will likely be a paid position.
- The Charity Commission have not responded any further with regards to the submission made about the finances.
- A meeting will be arranged with Mrs B Skidmore, Mrs S Webb, Mr A Thomas, Mr R Morris and Mrs A Turner in attendance. Further potential members will be invited to meet on Wednesday 28th April at 10am.

9. Play Area

It was agreed that the equipment that can not be realistically repaired will be removed and the play area reopened by the end of the week. The cost quotes for removal of the equipment is £450. Councillors agreed that the cost of repairing the equipment is not cost effective when the contractors for the new housing development have provisionally agreed to replace the play area. The removal will allow the area to be used in some capacity until the new equipment is built.

10. Planning

Letter Ian Ogley

The letter was noted.

21/01172/FULBurford CP

Address Parkside Clee Hill Road Burford WR15 8HJ

Erection of a two-storey side extension following removal of carport, and erection of new detached garage. The aim is to provide a multi-generational home from our current 3-bedroom dormer bungalow, for my wife and I, our daughter, son in law and granddaughter, who want to move into the area and provide us with old age support. Our daughter is an A level physics teacher currently working in Worcester but is hoping to find a position more locally.

As suggested by pre application advice, the extension size has been reduced from that originally envisaged. It now represents just over 25% of the existing house (built in 1995) footprint. The design of the principal elevation has been changed by replacing the proposed front gable end with a continuation of the existing sloping roof, thus maintaining a consistent design along the road facing elevation. The neighbouring bungalow is approximately 40m. away and is shielded by a 5m. leylandii hedge plus a 1m. drop in ground levels. We have spoken with our neighbours at 'The Biddles' and they have no objection to our proposals. The new double garage would replace the current integral garage, which would be incorporated into the new extension to provide a kitchen/dining room. No alteration would be required to the road access nor driveway. The existing gravelled parking/turning area would be extended down to the proposed new garage. The present services and sewage are more than adequate for a five person household. The additional tiled roof would have a similar surface area to that of the current caravan/car port which drains into the existing rainwater soakaways.

21/00840/FUL Burford CP

Address St Marys Church Burford Tenbury Wells Shropshire WR15 8HG
Erection of single storey detached WC and garden store building to churchyard

There were no comments on the above applications.

11. Future agenda items

It was confirmed that the council have received no nominations for councillors for the 6th May election. Therefore, this will be the last meeting of the parish council as it stands.
The Clerk is leaving on the 30th April and it was agreed that all cheques will be agreed for payment on the 30th April and the paperwork left with the current Chair.

There was a letter for the Village Hall requesting donations for an auction of promises, this will be discussed at the Village Hall meeting on the 28th April.

Meeting closed at 10.43am

Signed.....

Date.....