

## KEMBERTON PARISH COUNCIL

*Members are hereby summoned to attend a Meeting of Kemberton Parish Council to be held on **Wednesday 12<sup>th</sup> November 2025, 7:30PM** in Kemberton Village Hall for the purpose of transacting the following business.*

**Signed,** V Voysey, **Parish Clerk**  
**DATE: 3<sup>rd</sup> November 2025**

- 1. Chairman's Welcome and Announcements**
- 2. Apologies** to receive and agree apologies for absence
- 3. Disclosable Pecuniary Interests** to receive any declarations of interest
- 4. Report from Shropshire Councillor**
- 5. Public Participation Session** an opportunity for the public to speak to the Council on matters that concern the Parish
- 6. Minutes** to approve the minutes dated 17<sup>th</sup> September 2025
- 7. Matters Arising** any matters arising from the minutes not covered elsewhere on the agenda
- 8. Clerks Report**
- 9. Planning Applications Received:**

25/03810/TCA: Hilton, Mill Lane, Kemberton, Shifnal, Shropshire, TF11 9LY  
Proposal: Reduce by 15% and thin canopy by 5% of 1no Silver Birch, crown reduce by 20% 1no Laburnum & fell 1no dead tree within Kemberton Conservation Area  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T3WU1BTD0GI00>

25/03631/FUL: Proposed Dwelling South Of Midway House 19, Grooms Lane, Kemberton, Shifnal, Shropshire  
Proposal: Erection of a detached dwelling and associated landscaping works.  
View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T37JIFTDL1800>

To consider any planning applications sent between the publication of the agenda and the meeting of November 12<sup>th</sup>
- 10. Planning Application Decisions:** to consider any planning decisions sent between the publication of the agenda and the meeting of November 12<sup>th</sup>
- 11. Any other Planning Matters:** to consider any other planning matters as may arise

## 12. Finance

### 12.1 Payments to approve the following

	Payee	Description	Amount	Power
BACS	Clerk	Travel, November	£13.77	LGA 1972 s.111
BACS	Clerk	Salary Q3	£370.10	LGA 1972 s.112
BACS	HMRC	Tax Q3	£92.40	LGA 1972 s.112
DD	Lloyds Bank	Bank charges pcm (October, November)	£4.25	LGA 1972 s.111
DD	HugoFox	Website fees pcm (October, November )	£11.99	LGA 1972 s.111

### 12.2 Income

Bank interest – £7.47 was received in September and October

### 12.3 Bank Reconciliation to receive and accept the Bank Reconciliation to month end October 2025

### 12.4 Spend to Date to receive and accept the Spend to Date for month end October 2025

### 12.5 Gov.UK email to approve the setting up a gov.uk domain on the website and gov.uk [.gov.uk Domains \(Parish Council\) – HugoFox Help Centre](#) and email address (1 email address is an additional £2.49 a month)

## 13. Environment

- i) To receive any updates on any environmental issues reported via Fix My Street
- ii) To consider any other environmental issues including drainage

## 14. Highways

- i) To receive any updates on highways issues reported via Fix My Street
- ii) To consider any other Highways matters including financial commitment to install Village Gateways

## 15. Other Parish Matters To receive update on any items that have been raised with Parish Councillors and not otherwise covered in the agenda

## 16. Next Meeting will be Wednesday 14<sup>th</sup> January 2026 at Kemberton Village Hall, 7.30pm