

## LITTLE WENLOCK PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 12<sup>th</sup> August, 2013 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.

- 8/13/01      Members Present:**  
Councillors Mrs. S. Hutchison (Chairman), Mrs. J. Davidson Mr. S. Holding and Mr. A. Lees.
- In attendance:  
Mr. J.F. Marcham – Clerk & RFO to Little Wenlock Parish Council.  
T&W Borough Councillor Jacqui Seymour.  
Lee Barnard, T&W Highways Officer.
- Members of the Public:**  
No members of the public attended.
- 8/13/02      Apologies:**  
Apologies were received from Miss J. Esp (Vice Chairman) who was on holiday and this was approved and also T&W Councillor Terry Kiernan.
- 8/13/03      Declarations of Interest:**  
None were declared.
- 8/13/04      Highway Issues:**
- a. The parking review at Forest Glen had taken place and the order had been sealed. There were now 2 options: leave it until the road had been upgraded or sweep it and install the yellow lines. The advantage of the latter would be that some monitoring could then take place as to their effectiveness and whether alterations/additions need to be made.
  - b. Junction redesign: it would be preferable to do this realignment as part of the whole resurfacing scheme.
  - c. The estimated costs were as follows: Junction £13k, road from the junction to the Donkey Field £38k and the whole scheme £60k maximum.
  - d. It was **resolved** to write to Keith Harris to express LWPC's concerns about the road, stress its great use, the dangerous junction at the Forest Glen and the fact that it was a major tourist site. T&W Cllr. Jacqui Seymour stated that she would add her voice to the need for the work to be done.
  - e. Rumble strips: Lee Barnard apologised that they had been put in the wrong places. This was the fault of the contractor and the fact that T&W had not marked out the locations, and so the contractor had worked off a map. Lee Barnard stated that he hoped all would be rectified by the end of the week.
  - f. The Chairman raised the question of the road narrowing at the top of Malthouse Bank and Lee Barnard stated that he would look to put up suitable signage indicating that the road narrowed. He stated that it might be difficult to put up priority signage.
  - g. The Clerk thanked Lee Barnard for his cooperation in getting Malthouse Bank closed at the earliest opportunity for BT to put the last length of optical cable in.
  - h. It was brought to Lee Barnard's attention that some signage was hidden by overgrown vegetation. He stated that he would attend to the problem
  - i. It was noted that on a number of roads within the parish there were signs which warned of skid hazards etc. It was assumed that this was in relation to "chip and tar" surface dressing but the parish had not been informed

about it. It was **resolved** to ask Amanda Roberts if surface dressing was to take place and when.

- 7/13/05**      **Members of the public address the Parish Council:**  
No members of the public were present.
- 7/13/06**      **Minutes:**  
The minutes of the meeting held on 8<sup>th</sup> July 2013 were then **approved** and **signed** by the Chairman.
- 7/13/07**      **New Works Bus Shelter Photograph:**  
Once a date had been agreed it was resolved to invite Adrian Foster (Veolia), Craig Ball (UK Coal), Peter Whittle (Chair HLSMCLC), Cllr. Sheila Hutchison and Will Onions (SevernOak). It was **resolved** that the photo and details of the bus shelter and Superfast Broadband be sent to "Clerks Direct"
- 7/13/08**      **UK Coal Community Fund.**
- a.      Update on the complaint about members of the coal fund committee (letter from Jenny Marriott, T&W Audit & Information Governance Service delivery Manager): In her letter she had stated: "The investigation into these complaints has found that the Sub-Committee did not act unlawfully and generally operated within their remit. They consistently followed procedures agreed by the Sub-Committee but which were not reflected in the formalised proposed workings. The role and operation of the Sub-Committee are nearly finished and the **Council as Planning authority need not take any action.....**" and there are then listed some learning points for future similar types of funds
  - b.      Subject Access Request to Robert Montgomery. It was **resolved** to make a formal Subject Access Request to T&W Council. It was **resolved** that the 4 members of the Parish Council who are members of the HLSCLC would pay the costs of the request.
  - c.      Update on grant funding and letter to Richard Partington, MD T&W Council: The Clerk reported that he had not received a response to the letter nor was there any indication as to when the grants would be paid. T&W Cllr. Jacqui Seymour supported the need for the grant monies to be paid as soon as possible.
- 7/13/09**      **BT Superfast Broadband update:**  
The last 400m of optical cable should be installed on 2<sup>nd</sup> September up Malthouse Bank. Unless there are further unforeseen gremlins it was anticipated that we should be "on-line" by the end of September. BT have been connecting the two boxes together so once all the cable is in on 2<sup>nd</sup> September it will only take a few days to get it up and running. A press release and photograph would be in order.
- 7/13/10**      **War memorial: To decide on the way forward and fund raising**  
It was **resolved** to approach Midland Masonry as the preferred contractor but first to enquire about the softness of the sandstone and how long the new letters would last and as to whether there was a process which would seal and protect the surface. A donation towards the war memorial had been received from Mrs. Chris Wells and an offer of help and support from Mr. Steve Collins.  
It was **resolved** to try and obtain a grant from the War Memorial Trust towards the cost of re-cutting the letters.  
It was **resolved** that if the fund raising resulted in a surplus then that might be used to produce a "Memorial Book" with the biographies of the fallen and a history of the war memorial, a memorial inside the church or a donation to the Poppy Appeal.

It was **resolved** that a request for donations be included with the next edition of the Community Newsletter.

- 7/13/11 Update on street lights at New Works.**  
The New Works Lighting Group had chosen the Victorian Lantern style of light with a warm white light. E-On were calculating the lighting wattage and this should be here shortly. One light would be initially installed as a trial for the light output. A final order would be put together and the price confirmed before the formal order was placed. This would be done as soon as the money was in the bank. Night light patterns had now to be agreed.
- 7/13/12 Items for the next Newsletter in October.**  
Besides the ones listed in the Clerk's Report it was **resolved** to ask the electorate if there were any projects that they would like to see implemented bearing in mind the present financial restraints.
- 7/13/13 Update on Swan Farm Boardwalk:**  
The contractor had not yet inspected the timbers under the water. As the cost of replacing them might be excessive a footpath diversion, with the permission of the landowner, might be required.
- 7/13/14 Update on car park at New Works Lane.**  
Hard standing has been put down at the proposed car park on New Works Lane and 3 large boulders placed to block any vehicle entering the site.  
A letter was received from Fiona Smith, again reiterating the miss-information about the car park and the height restriction bar. The Clerk had written to her informing her that she had been seriously miss-informed about the origin of the barrier.
- 7/13/15 "Shaping Places" meeting with Claire Francis, Rachel Walmsley and Michael Barker on 22<sup>nd</sup> July 2013 and LWPC's response to the consultation process.**  
Extracts of the Parish Plan had been forwarded to the "Shaping Places" team following the meeting on 22<sup>nd</sup> July but there was some confusion on their part about its purpose. It was **resolved** that the Clerk would write to Rachel Walmsley expressing the view that the extracts expressed the concerns and guidance in relation to future developments within the parish and that these should be considered when they are drawing up the "Shaping Places" draft plan.
- 7/13/16 Initial thoughts on projects for 2014/15 for budget setting in November/December 2013.**  
The following suggestions were discussed but no formal decisions were made.
- a. A reprint of newsletter blank sheets.
  - b. Possibly money to Rights of Way projects/repairs/upgrades.
  - c. Street light replacement/repairs.
  - d. Renewal of 30 mph road markings into Little Wenlock.
  - e. 2016 will mark the 50<sup>th</sup> anniversary of the Parish Council. Possible history of "Grass Roots Democracy", the origin of "the parish" as an admin area. Those who have served. What has the PC achieved etc? Into the future.
  - f. It was **resolved** to seek further ideas from the electorate via the Community Newsletter.
- 7/13/17 Clerk's Report:**

- a. Correspondence: As already mentioned in the minutes.
- b. Pay rise. The Clerk reported that a national pay rise of 1% had been agreed.
- c. Grit bins: The account for the grit bin at Coalmoor Lane had been received but the bill for last winter's refills had not yet been received but would be about £400.
- d. Inspection of play area and outdoor gym: This had been received and passed onto Hilary Betts.

**7/13/18 Planning:**

- a. TWC/2013/0580: Erection of an agricultural building. Land off Coalbrookdale Road, Little Wenlock. It was **resolved** that the Parish Council had no objections.
- b. TWC/2013/0604: Application for a lawful development certificate for an existing use: Meadowdale Nurseries, Wellington Road, Horsehay. Town & Country Planning Act 1990; Section 191. It was **resolved** that the Parish Council had no objections.
- c. To consider any planning applications received after the publication of these minutes. None received.
- d. Planning application TWC/2013/0391: Treetops, Ercall Lane. Full planning permission granted.
- e. To agree arrangements to deal with any planning applications between this meeting and that in October. It was **resolved** to circulate any planning applications for comments and if there were differences of opinion to take the majority view.

**7/13/19 Borough Liaison.**

- a. T&W Cllr. Jacqui Seymour reported that she had supported Peter Morris at the Huntsman Inn to get the proposed extension approved.
- b. There was no further information on the Ward boundaries.
- c. She reported that she had sat in on the joint health scrutiny meeting with CCG, the hospital people and the community trust who are working together as things in the NHS are changing. She outlined some of the problems regarding the two main hospital sites and that the real area of contention was A&E.

**7/13/20 Individual Councillor Reports and Updates:**

- a. Village Hall meeting (Cllr. Steve Holding):
  - i. There was a proposal to white line the parking bay in The Alley with diagonal lines to increase its capacity.
  - ii. A dog sign needed to be changed at the playing field as dogs are not allowed on the playing field.
  - iii. The litter bins are not being emptied regularly by T&W.
  - iv. The Hog Roast would take place on 7<sup>th</sup> September and he produced some large banners for advertising the event.

**7/13/21 Finance:**

- a. Report on quarterly internal audit: Cllr. Davidson reported that all was correct.
- b. Arrangements to sign cheques between this meeting and the end of September. It was **resolved** that any 2 of the 3 signatories may sign cheques and approval given retrospectively at the October meeting.

c. Financial balances. Community Fund £13,200.89; Base Rate £17,085.94.

d. It was **resolved** to pay the accounts as listed in the Clerk's Report:

Playsafety Limited	Play area etc inspection	£135.60
E.On	Maintenance Contract	£227.58
J.F. Marcham	Clerk's Salary	£264.55
HMRC	PAYE	£66.13
K. Smith	Grass cutting etc	£529.20
T&W	Grit bin: Coalmoor Lane	£140.00

**7/13/22**

**Date of the next meeting;**

Monday 14<sup>th</sup> October 2013 at 7.30 pm in the Village Hall.