

Minutes of Jubilee Field Working Group
Held Thursday May 7, 2026, Community Centre office
At 7.30pm.

- 1. Present:** Cllr. Sharp (AS) Chairman, Cllr. Alesi (MA), Cllr. Rhodes (CR), Paul Bowden-Brown (PB-B), Cllr. Arger (MAA), Lee Seal (LS),
- 2. Apologies:** J. Barker (JB) – GG.
- 3. Minutes of previous meeting:** agreed. Thanks expressed to Cllr. Hotson.
- 4. Matters Arising:** none.
- 5. Budget:** on track. Income as expected. Expenses kept down and a saving of £9,453.88 due to a number of issues including the Skate Park maintenance at last year's prices, and because the job they did in 2024 was so good little maintenance was required this time. Expenditure for the year was £44,439. Refund included. Sinking fund being topped up.
- 6. 3G:** start date May 2026. AS advised a further increase in parish council contribution due to the lapse of 90days agreement caused by MBC. JFWG will become JFW Committee and will meet with Swale and Users for transition period with the idea eventually smooth running will require reduced liaison. LS highlighted need for 3G maintenance and sinking fund as played at Wrotham and their 3G in a poor state after 5 years and heavy use. PB-B highlighted need to monitor usage to preserve pitch. AS raised there had been clarification that the proposed pitch is the best available. LS raised issue over the boreholes damage but highlighted by photographs the damage was caused by rabbits. Initial meeting to be arranged with Users.
- 7. Maintenance:** Container half removed and the other half this week. Extractor fan has been done. Service/inspection on the hot water system has been carried out by Holman Heating and a new pressure valve required. The gutter replacement is to be done by groundsman and the caretaker. The external lighting in the car park is awaiting a quote as likely to need a cherry picker. Entrance/lobby heating needs a visit from an electrician to see what the problem is. Dean was looking at how deep the cables (2ft) are for the drainage work on the main pitch June/July from the centre of the pitch to the west side of the pitch. Quote for digging up the pitch awaited. Area to the far corner sorted. PB-B reported main pitch will be out of action until July 6 due to 60 tonnes of seed and fertiliser going on the pitch. Health and Safety notice needs to go up to warn the public. Needs to go on website. CR sort clarification on access for orientation session. LS reported his men's team played at Rusthall and with a pavilion SMFC will be much better. PB-B raised issue of security of tenure as once in place money from Foundation is available.
- 8. Groundsman Report:** – just had baby girl! Pitches look good. Swale have intermated they would want to keep the status quo, and Dean would negotiate with Swale.
- 9. Bookings:** – May 9 – WI. Will need to use the car park. SMFC looking to Saturday/Sunday July 18/19 senior sport day on senior pitch though may use Marden. 5 Star (Jim) doing own thing from now on and decided not to go to CIC so not using main pitch. Girl Guides concerned about parking for July event whilst 3G being built but no guarantee of availability, though should be ok.

10. Girl Guides: lease ongoing issue.

11. SMYFC CIC – LS reported a decent season with 22 teams close to the end of the season. Brochure available looks good and on website. Under 9 Royals won a trophy last Saturday, Under 11 Royals won a trophy Sunday, over all teams have won 6 trophies and have chances in another couple. Overall successful season. Seniors done well after difficult start. Juniors start from 4 years. Look to more specific names for teams so can be differentiated.

12. SMFC CIC – PB-B reported good season but now needs building for promotion next season. Commitment to maintain and improve pitches which should improve drainage. League requesting hospitality for match day officials and given 1 year to sort. Has approached GG and they were requesting £150 per game. PB-B looking to temporary build but needs SPC agreement and looking at MBC approval for variation. Needs further discussion. AS clarified both senior and junior clubs designated money for the 3G. Due to VAT issues for the SPC it was suggested that due to SKEFL rules the money be used to replace the fire wall with specification already done. PB-B agreed to be done asap. A storage facility to be considered with Swale in due course but lean-to could be removed soon.

13. Pavilion Risk Weekly Assessment – on going.

14. Action Plan – on going.

15. AOB – CR would need to get SPC permission for using Surrenden. MA advised Environmental Heath carried out inspection which was passed. Issue raised about insurance for kitchen staff. PB-B clarified when staff using kitchen for CIC covered by their insurance. PB-B to request putting up CCTV for the staff/players protection for next SPC meeting. CCTV onsite working at JF but not easy for viewing as have to watch in real time which can only be viewed by office staff.

Date of next Meeting: June 11, 2026, 7.30pm. Village Community Centre.