

SUTTON UPON TERN PARISH COUNCIL

Minutes of the Sutton upon Tern Parish Council Meetings held at The Festival Centre, Market Drayton on Wednesday the 27th November 2019.

Present: Cllr M Dams (Vice Chair in the Chair), Cllr C Swaithe, Cllr B Maddox and Cllr J Danks
Clerk: Graham Bould.
RAF Shawbury: Warrant Officer Kevin Morley.

72/19. Welcome and Public Session: The Chair formally welcomed everyone to the Parish Council meeting. Warrant Officer Morley indicated that there had not been a lot of activity since the last report to the Parish Council from RAF Shawbury and night flying finishes earlier. The Warrant Officer circulated hard copy publications of the Stations community magazine and an up to date drone leaflet. These would be emailed over to the Clerk for inclusion on the web site plus details of any glider activity with cadets at Tern Hill. The Chair thanked Warrant Officer Morley for the updates, there being no further items for discussion. Members moved to the next item of business.

73/19. Apologies: Cllr A Jackson (work commitments), Cllr R Gittins (prior engagement) and PC Alan Ambrose (operational matters)

74/19. Declaration of Disclosable Pecuniary or any other Interests and Dispensations: None.

75/19. Approval of the minutes of the meeting held on 25th September 2019: Cllr M Dams proposed and Cllr B Maddox seconded that the minutes were a true and accurate record, the Chair then signed the minutes in the presents of Councillors.

76/19. Matters arising from the minutes not on the agenda:

1. Bank Mandate: Resolved
2. CIL Local application: Woodseaves footpath is progressing with the Highways technical section for updating details for the technical appraisal in the New Year.
3. Follow up co-options/volunteering: Emails have been sent to those contacts from Buntingsdale who attended the Annual meeting. A meeting has also been held with Peter Richards about engaging Parishioners seeking local need support and Young Farmers in potential environmental projects.
4. Cllr C Swaithe reported back the MOD are removing the damaged play area at Buntingsdale.

77/19. Co-options: As reported in the item above and no formal applications have been received.

78/19. Planning Applications:

1. 19/05009/CPL: Graystones Crickmerry: Single storey garage/workshop and storage building for domestic use. **(for information only)**
2. 19/04663/FUL Lakeside Cottage Rosehill Mill: change of use from holiday let to residential property.
No Objections.

79/19. Street Lights/Maintenance/repairs; opportunity to report any items requiring attention: Cllr B Maddox agreed to show the Clerk in the New Year the bench in the woods on the way into Market Drayton for a refurbishment project in due course.

80/19. Correspondence: The correspondence on the agenda was noted. Members also agreed that the Clerk and Cllr R Gittins meet with Housing and Place Plan Officers from Shropshire Council to discuss further the housing needs survey analysis recently completed and how it could lead to a potential Community led Housing scheme within the Parish.

81/19. Highways & Footpaths: The Clerk to follow up the contractor with reference to the clearance of an additional short stretch of the footpath opposite the Four Alls on the A529.

81/19. Courses/Meeting:

1. Clive Barracks, Tern Hill meeting: Work continues with partners who have shown an interest in the site with both Keele University and the Woodlands Trust between Task Force meetings.
2. A41 joint Parish meeting: The leaflets for circulation were distributed.
3. A529: Cllr B Maddox raised concerns about a hedge that is still blocking site lines at the junction towards Crickmerry and agreed to raise directly with Cllr R Gittins.

4. Cllr C Swaithe updated the Parish Council on the recent Helicopter Liaison Group meeting, a hard copy of this report is held on file.

82/19. Finance.

1. Members agreed to the closing of the Parish Council deposit account and all the resources to be transferred to the current account due to a change in practice at HSBC leading one cheque not being honoured due to monies not being transferred between accounts.
2. Members agreed the following invoices, payments and receipts set out below:

| Number | Name | Amount |
|---------------|---|---------------|
| 100342 | Warwickshire & West Mercia CRC Ltd (tow path) | £ 54.00 |
| 100343 | Graham Bould (clerks expenses) | £ 90.00 |
| 100344 | Chris Swaithe (mileage) | £ 10.80 |
| 100345 | Festival Drayton Centre (room hire) | £ 22.50 |
| 100346 | Warwickshire & West Mercia CRC Ltd (tow path) | £ 108.00 |
| 100347 | DM Payroll Services (PAYE) | £ 30.00 |
| 100348 | David Probert (A529 footpath) | £1,275.00 |
| 100349 | David Probert (A529 bench and surround) | £ 205.00 |
| 100350 | Graham Bould (clerks expenses) | £ 90.00 |
| 100351 | HMRC (PAYE) | £ 224.20 |
| 100352 | Graham Bould (Q2 Salary) | £ 950.61 |
| 100353 | Warwickshire & West Mercia CRC Ltd (tow path) | £ 108.00 |
| 100354 | Graham Bould (clerks expenses) | £ 20.00 |
| DD | SWALEC: September 2019 street lighting | £ 17.82 |
| DD | SWALEC: October 2019 street lighting | £ 18.96 |

85/19. Items for the next Agenda.

There being no other business the meeting closed at 20.10pm

Signed:

Date: 29th January 2020