

Yattendon Parish Council

Minutes of the Parish Council Meeting

Held on Thursday 11th June 2020 at 8:00pm held Online using Zoom

Councillors present: Councillors Gordon Robertson (Chair), Anne Harris, Philip Bickford Smith, Georgie Rudge and Adam McCormick.

Councillors not present: None.

In attendance: Sarah Marshman (Clerk).
Carolyne Culver (District Councillor).
David Slack (Managing Director, Yattendon Estates).

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| 20/21-026 | To receive apologies for absence and to consider acceptance of the reasons
There were none. |
| 20/21-027 | To receive any declarations of pecuniary interests by members or the Clerk and to consider any requests for dispensation
There were none. |
| 20/21-028 | To receive: Questions or comments from members of the public
Representations from any member who has declared a pecuniary interest
There were none. |
| 20/21-029 | To approve the minutes of the Parish Council Meeting held on 21st May 2020
It was resolved that the minutes be accepted as a true record. The minutes will be signed by the Chairman at the next meeting held in person. |
| 20/21-030 | Matters arising from the minutes of the Council Meeting on 21st May 2020
Anne Harris signed the declaration of acceptance of office for the role of Vice-Chairman in view of the meeting and this will be sent to the Clerk to sign.

The storage container raised in Minute 20/21-025 has now been moved to another position on the same site. |
| 20/21-031 | To receive a report from our District Councillor
CC reported that West Berkshire Council is working on a recovery phase post Covid-19. The community hub will continue.
The local community volunteers are now meeting fortnightly on zoom. |
| 20/21-032 | To receive a report from Yattendon Estates
DS gave an update on the activities of Yattendon Estates. The staff at Yattendon Stores have been working hard throughout the Covid-19 situation. The Pantry has now reopened for takeaways and the Royal Oak hopes to reopen at the end of the month.

This being the last meeting that DS would attend before leaving Yattendon Estates, the Council thanked DS for all his hard work and input to both the Parish Council and to the village in general. |

20/21-033

Planning Applications

a) To consider the following applications.

App. Ref.	Location	Proposed Work	Recommendation
20/01224/ HOUSE	The Larches, Burnt Hill, Yattendon, RG18 0XD	Proposed Porch	No objections

b) To receive an update on planning applications since the previous meeting

App. Ref.	Location	Proposed Work	Response	WBC Decision
20/00763/ FULD	Redwood Burnt Hill Yattendon Thatcham RG18 0XD	Revised application for demolition of existing house, garage and outbuildings, erection of one new house	Object	Refused

20/21-034

To review the feedback from our internal auditors on the 2019/20 accounts and consider any actions required

The feedback was reviewed. One recommendation was received as follows:

Recommendation (1): The council should review whether Earmarked reserves need to be established.

The Council resolved that Earmarked Reserves were not required at this time.

20/21-035

**To: a) consider the findings of the Annual Governance review;
b) approve the Annual Governance Statement; and
c) ensure the Annual Governance Statement is signed and dated**

The Annual Governance Statement was reviewed and it was resolved to approve the Statement. The Clerk completed the Annual Governance Statement and signed it. The Annual Governance Statement will be posted to the Chairman to sign.

20/21-036

**To: a) consider the Accounting Statements;
b) approve the Accounting Statements; and
c) ensure the Accounting Statements are signed and dated**

It was resolved to approve the Accounting Statements. The Accounting Statements will be posted to the Chairman to sign.

20/21-037

**To: a) consider completing the Certificate of Exemption for expenditure under £25,000; and
b) ensure the Certificate of Exemption is signed and dated**

It was resolved to complete the Certificate of Exemption for expenditure under £25,000. The Clerk signed the Certificate of Exemption. The Certificate of Exemption will be posted to the Chairman to sign.

20/21-038

To receive the finance report and approve cheques due for payment

It was resolved to approve the payments listed on the Finance Report, which is at Attachment 1.

20/21-039	<p>Correspondence</p> <p>West Berkshire Council had provided the Highway Winter Service Plan for comment. The Council will review and feedback any necessary comments.</p> <p>NALC had provided information on a consultation to changes to the Model Code of Conduct being run by the Local Government Association.</p>
20/21-040	<p>Matters for future consideration and information</p> <p>An update on Yattendon for Visitors had been received and 160 copies are due to be printed shortly. A request had been received for the Council to discuss pricing of the book, and the Council felt that a price of around £3 would be suitable.</p> <p>Meeting closed 8:48pm.</p>

Date and time of next scheduled meeting:

Parish Council Meeting: Thursday 3rd September 2020

Chairman: Date:

Attachment 1:

Status at bank at last bank reconciliation 31st May 2020

Lloyds Bank Current	£6,587.08
HSBC Current	£586.33
HSBC Parish Plan	£0.00
	£7,173.41

Income received 15th May - 3rd June 2020

None	£0.00
	£0.00

Payments to be approved from Lloyds account

Payment Date	Method	Payee	Payment Detail	Amount
11-Jun	BACS	Heelis & Lodge	Internal audit 19/20	£95.00
11-Jun	BACS	Triangle Management	Refuse collection May	£55.20
11-Jun	BACS	CPRE	Subscription 20/21	£36.00
				£186.20