

**Minutes of Meeting held on Tuesday 16th October 2018
at the Birbury, Birdingbury**

Present: Councillor Tipton, Cllr Preston, Cllr Mrs Davy, Cllr Mrs Morton, Cllr Mrs Turner and County Councillor Roberts

In attendance: Jackie Chapman (Clerk),

1. Welcome.

Cllr Tipton opened the meeting at 19:30hrs and welcomed those present.

2. To accept apologies for absence

District Cllr Mrs Crane.

3. Declaration of interest

There were no declarations of interest.

4. Representations from the public

No public were present at the meeting.

5. i) Minutes of the Extra Ordinary Parish Council meeting held on 14th September 2018.

The minutes of the Extra Ordinary Parish Council Meeting held on 14th September 2018 were agreed as being a true and complete record.

ii) Minutes of the Parish Council meeting held on 18th September 2018.

Once the minutes of the Parish Council Meeting held on 18th September 2018 were manually altered at 9.2 to read Cllr Preston as opposed to Cllr Tipton, they were agreed as being a true and complete record.

6. Reports from Borough and County Councillors

County Councillor Roberts attended the meeting. He advised if there is a diversion of the main route, which is gritted in inclement weather, an alternative route should be gritted. Cllr Roberts was advised the 30 mph signs on the approach to Bourton Hill have been removed.

7. Reports from Councillors

Cllr Mrs Turner has been advised the Recycling Refuse Lorry has left glass shards on the road after it has collected recycling.

ACTION – Clerk to advise RBC

8. Planning Applications

8.1 No planning applications have been received

8.2 No planning decisions have been received

8.2 Appeals – Land to the west of Grandborough Fields Farm, Broadwell Road. The appeal will be heard at The Council Chamber, Town Hall, Evreux Way Rugby starting on 30th October 2018 @ 10.00am

9. Financial Issues

9.1 Approval of cheques

| Payee | Amount £ |
|------------------------------|----------|
| Clerks Salary – October 2018 | |

| | |
|--|--------|
| X2Connect Ltd | 343.20 |
| Reimbursement Mrs J Chapman – printing 26.02.17 – 08.10.18 | 10.02 |
| Frank Mann Farmers September mowing 11.09.18 & 25.09.18 | 343.20 |
| Reimbursement to Cllr D Preston for Firework purchase | 669.97 |

It was proposed by Cllr Mrs Turner, seconded by Cllr Mrs Morton and **RESOLVED** the payments be made.

9.2 Bank Balance

As at 27th Sept 2018 £9549.91 Bank Reconciliation Enclosure C was signed by Cllr Tipton as being correct.

It was noted £659.69 was transferred into the Parish Council Bank Account on 13th August 2018, this being the funds held by the Bonfire Committee.

9.3 Budget Report as at 31.09.18

Was noted. The Clerk was asked to split the Parish Council Insurance and the contribution to The Birbury Club insurance for clarity.

10. Replace tree by village War Memorial

It was decided not to replace the tree by the War Memorial.

11. Defibrillator

Cllr Morton advised the telephone box has been refurbished and the defibrillator will be installed by the Heartbeat Charity in the next few weeks.

ACTION – Clerk to contact Heartbeat to ask them to invoice the Parish Council for an additional four years cover, as per the lottery grant award.

12. Birdingbury Village Club

No further information.

13. Village Bonfire

Cllr Preston has completed the risk assessment and the Chair; Cllr Tipton signed it off at the meeting. The Clerk confirmed she has advised the Police and Ambulance Service about the Bonfire.

14. Parish Plan

The initial meeting has been held and another meeting is due to be held on 7th November 2018.

15. TAPSPG Conference Celebrating Independence, Investing in Partnerships

No Councillor wished to attend this training.

16. Planning Protocol

It was agreed Cllr Preston and Cllr Mrs Davy will review/update the Planning Protocol and bring it back to the January 2019 meeting.

17. Planning queries

The Clerk read out an email from Cllr Mrs Crane. Cllr Mrs has discussed Birdingbury Parish Council's concerns with Nick Freer at Rugby Borough Council (RBC) and she has been assured RBC does take Parish Councils feedback into consideration. Nick Freer was due to respond to BPC's queries in writing by the time of this meeting, this has not happened, as soon as she receives it she will forward it to the Clerk. Cllr Mrs

Crane advised BPC make arrangements to see Nick Freer and the Planning Officer responsible for Planning Application R/18/1486.

ACTION –Clerk to arrange an appointment with RBC Planning Department.

ACTION – Clerk to report the erection of a building in the field which abuts Stockton Road and Birdingbury Road to RBC Enforcement Department.

ACTION – Clerk to arrange for planning applications to be posted on the village website and village noticeboard; Councillors will assist in posting the planning applications on the village noticeboard.

18. Newcomers to the Village

None

19. Correspondence received and action required

None

20. Business considered urgent by the Chair (and not elsewhere on the Agenda)

ACTION – Clerk to contact RBC Housing Department re 4 Back Lane, Birdingbury, which is still empty.

21. Items for the next Agenda

Correspondence from Birdingbury Parochial Church Council, Minutes of the Birbury Committee, Planning Protocol

22. Date of next meeting: 20th November 2018

Meeting ended 21:58

Signed

Date