



**To all Members of the Finance and General Purposes Committee
of Westgate on Sea Town Council**

**You are summoned to attend a meeting of the Finance and General Purposes Committee
on Tuesday 24th October 2023 commencing at 6.00pm
at the Town Council Office, 78 St Mildreds Road, Westgate on Sea CT8 8RF**

Members of the public are welcome.

Signed: *Chloe Wheatley* Interim Town Clerk

Committee Members: Cllr D'Abbro, Cllr Donaldson, Cllr Fenning, Cllr King, Cllr Veck and Cllr Wallin

- 1. Apologies for Absence**
To receive and accept apologies for absence and substitutes.
- 2. Member's Interests**
To receive declarations of pecuniary and non-pecuniary interests.
- 3. Minutes**
To receive and approve the minutes of the previous meeting held on 25th July 2023 (Copy attached)
- 4. Public Participation Session**
The meeting will adjourn to allow 15 minutes for the purposes of public participation. Subject to standing order 3(f) a member of the public shall not speak for more than 3 minutes and in accordance with standing order 3(e) a question shall not require a response at the meeting nor start a debate on the question.
- 5. Budget for 2024/2025**
Interim Town Clerk to share the first draft budget for 2024/2025. Members to debate and share details of any requests for expenditure received from Committees. Comments and recommendations to go to Full Council for consideration. **Decision required.**
- 6. Allotment Renewal Update**
Members to receive an update on the 2023 Allotment Renewals.
- 7. Town Christmas Tree**
Members to review the quote for the town Christmas tree. **Decision required.**
- 8. The Pulse Photography Project**
Members to review the quotes for creating a booklet for the Pulse Photography Project. **Decision required.**

EXCLUSION OF PRESS AND PUBLIC

Council is requested to pass a resolution to exclude Press and Public from the remainder of the meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public will be asked to leave the meeting during consideration of the following items: staffing matters.

9. Staffing Matters

New Clerk Contract of Employment. **Decision required.**