Widdrington Station & Stobswood Parish Council

To all Parish Councillors **Date 3 June 2025**

Dear Councillor,
You are formally summonsed to attend the Monthly Meeting of Widdrington Station and Stobswood Parish Council to be held at Widdrington Community Centre, Grange Road, Widdrington Station on Monday the 6 June 2025 at 6.00pm.

Parishioners Input:
To receive questions from parishoners present (limited to 2mins each) – 20 mins

Formal Parish Council Meeting: Parishoners are welcome to stay and listen to proceedings but must make no input to the meeting and remain silent.

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest
3. Minutes of the Parish Council Meeting held on the 12 May 2025 for approval and adoption.
4. Matters Arising on the Minutes. *(correct errors and make amendments only)*
5. Amendments to Standing Orders
   Proposal: To adopt NALC Model Standing Orders
6. Appoint representatives to internal sub-committees:
   Budget/Finance
   Community Parks
   Community Centre Management Committee
7. Cleaner/Caretaker & Parish Handyman
   Proposal: Accept C Longstaff as Cleaner/Caretaker, and P Lee as Handyman
8. Community Events – Funfair
   Proposal: To invite Slaters Fun Fair to provide activities for August Bank holiday weekend
9. Community Planters
   Proposal: To invite Stobswood Allotments to provide plants and look after planters.
10. Community Centre
    Proposal: To increase hire charges to £15/hour
    Proposal: Install magnetic door entry system on main door and keysafe for shutter
    Proposal: User group representative to be given fobs/keycode for entry. £20 deposit needed and to be signed for
11. Grass Cutting – Community Park
    Proposal: To appoint A Clark (NE Forresters) to cut/strim grass 2x monthly at a cost of £200 per cut
12. Community Parks incl Stobswood
    Proposal: To have remove 8 dangerous trees removed as health and safety risk at Stobswood and close access to that area until rectified.
13. Planning Applications

Parish Clerk, c/o Dalkeith House, Grangemoor Road, Widdrington Station, NE61 5PU
Tel: 07410117188 email: pcclerkwiddstob1@outlook.com

Parish Council Website- http:/widdstobpc.org.uk

Community Foundation North East

Cattery – Mile Road

14. Finance

i) Parish Clerk's financial statement – monthly update – Bank of Ireland Account Balance as at 30/11/2022 (less £70,000 ring fenced) =

ii) Payments Approved by the Chair

None until bank account sorted

15. To consider any urgent business which shall be limited to circumstances in which the Council's responsibilities cannot be met, or the Council's interests are likely to be prejudiced, if the business is deferred to the next available meeting in order to allow for inclusion on the relevant agenda.

Application for Parish Clerk

Signed: J Bexfield

Chair, Parish Council