



Ampfield Parish Council

Kate Orange, Clerk to the Council
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09 May 2023

To: Members of the Parish Council

The Annual Meeting of Ampfield Parish Council will be held on **Monday 15 May 2023**: your attendance is required. The Meeting will be held at Ampfield Village Hall, at 7pm.

K Orange

Kate Orange, Clerk

AGENDA

1. **Election of Chairman**
2. **Election of Vice-chairman**
3. **Attendance and Apologies for absence**
4. **Acceptance of Office** – Completion of Members' Acceptance of Office forms
5. **Minutes of Previous Meeting:** Monday 17 April 2023
6. **Matters arising from the Minutes**
7. **Declarations of Interest**
 - a. Members' RPI forms confirmation that they have reviewed their RPI forms and completed a new form if there have been any changes to their interests
 - b. Declarations of interest in the business for the Meeting
8. **Borough Councillor's report**
9. **Public Participation**ⁱ If necessary, the Council will adjourn for a maximum period of 20 minutes for questions and representations from members of the public
10. **Acceptance of Minutes of Meetings of Planning Committee:** 27 March 2023, 06 March 2023, 06 February 2023
11. **Financial Matters**
 - a. Bank reconciliation
 - b. Accounts for payment
 - c. Income and anticipated expenditure
12. **Planning Committee:**
 - a. Confirmation of terms of reference
 - b. Appointments to the committee
13. **Confirmation of time and place of ordinary Meetings up to the next Annual Meeting**
14. **Review of Council policies, subscriptions and agreements:**
 - a. Confirmation that the list dated 09 May 2023 is a record of the policies, subscriptions, agreements, and documents in place
15. **Appointment of portfolio holders**
16. **Review of Arrangements for Annual Assembly**
17. **Recreation Ground / Pavilion – Update**
18. **Chapel Wood - Update**
19. **Highways – Update**
20. **Reports from Committees and Portfolio Holders**
21. **Correspondence and Communications**
22. **Next Meeting** – the next Meeting of Ampfield Parish Council will be held at 7pm on 12 June 2023, at Ampfield Village Hall.

ⁱMembers of the public are welcome to attend and, during the period for public participation, to make comments or representations matters relevant to the business for the Meeting. The time for public participation is limited to 20

minutes in total, and 3 minutes per person. Please indicate to the Chairman before the start of the Meeting if you wish to participate.