

# KIRKLINTON PARISH COUNCIL

Minutes of a meeting of Kirklington Parish Council held on Wednesday 14 December 2022.

This meeting was held at St. Cuthbert's Church Kirklington and was originally scheduled for 29 November 2022 but had to be postponed.

## **PRESENT**

M Jack (Chairperson), Mrs B Irving, I Armstrong, J Marston and D Allan.  
Mrs C Harding, a member of the public, was also in attendance.

## **APOLOGIES**

Mrs N Spedding, Mrs M Story and Councillor T Pickstone.

## **REQUESTS FOR DISPENSATIONS**

None.

## **3. DECLARATIONS OF INTEREST**

None.

**MINUTES** of the Meeting held on 20 September 2022 were approved as a correct record and duly signed by the Chairperson.

## **MATTERS ARISING**

(a) Play area - Monthly inspections

Monthly Inspection Report forms were distributed to those Members next on the rota as follows:.

J Marston (December 2022), I Armstrong (January 2023), and N Spedding (February 2023)

(b) Play area – top up play surface

As the winter months had now set in it was agreed that the matter of 'topping up' the bark surface should be considered at the next meeting in February 2023.

(c) Play area – maintenance for 2023

It was agreed that Green Team Garden Services, a local Carlisle based grounds and garden maintenance business and the person suggested by Mrs M Story should both be approached to undertake the work at the appropriate time.

(d) Defibrillator at Fir Ends School

The Clerk reported that he had received no further communication from the school regarding either the repairs which the Parish Council had agreed to fund, or the issue of a more appropriate location for the unit.

### **INCOME AND EXPENDITURE 2022/23**

The current income and expenditure as compared against the approved budget as at 29 November 2022 was noted.

### **PAYMENTS, SUBSCRIPTIONS AND RECEIPTS**

A request from the GNAAS for a donation was noted.

### **BUDGET AND PARISH PRECEPT 2023/24**

The Clerk presented a draft budget for 2023/24 which itemised proposed expenditure amounting to £2,850.00 and an income projection of £2,651.00. Balances as at 31 March 2024 were projected to be £3,791.00. Following a discussion it was agreed that:

- (1) The Budget for 2023/24, as presented, be approved;
- (2) Grant Applications re any proposed Capital projects be submitted as required;
- (3) A Parish Precept of £2650.00 for 2023/24 be approved and submitted to Carlisle City Council.

### **PLANNING APPLICATIONS**

#### **(a) Application No. 22/0388 (Julian Berry)**

Replacement roof to existing domestic outbuilding/workshop with double pitched slated roof and addition of 2No. velux roof lights; rebuilding of front and internal walls of workshop at Humphries House, Scaleby, Carlisle.

The decision of the Planning Authority to grant permission for this development was noted.

#### **(b) Application No. 22/0648**

Conversion of agricultural building to form 1No. dwelling together with erection of detached garage and demolition of dilapidated former agricultural buildings at Barn at Willow Hill Farm, Smithfield, Kirklington, Carlisle.

The decision of the Planning Authority to grant permission for this development was noted.

**(c) Application No. 22/0703 (Palmer)**

Change of use of existing annexe, tower and carriage shed to provide 3No. holiday units. Minor alterations to two existing external doors. Formation of three internal doors and openings to carriage shed. Installation of mezzanine floor, staircase. Installation of shower/WC to tower rooms and carriage shed at Kirklington Hall, Kirklington, Carlisle.

The decision of the Planning Authority to grant permission for this development was noted.

**(d) Application No. 22/0704 (Palmer)**

Change of use of existing annexe, tower and carriage shed to provide 3No. holiday units. Minor alterations to two existing external doors. Formation of three internal doors and openings to carriage shed. Installation of mezzanine floor, staircase. Installation of shower/WC to tower rooms and carriage shed (LBC) at Kirklington Hall, Kirklington, Carlisle.

The observations of the Parish Council were noted.

**(e) Application No. 22/0800 (Mrs J Forbes)**

Change of use from residential to holiday let accommodation at Angerton Cottage, Blackford, Carlisle.

The observations of the Parish Council were noted.

**(f) Application No. 22/0819 (Mr K Little)**

Erection of detached garden store at Farwood Lodge, Fergus Hill, Kirklington Carlisle.

The observations of the Parish Council and the decision of the Planning Authority to grant permission for this development were noted.

**(g) Application No: 22/0834 (Mr C Carr)**

Erection of 1No. dwelling and associated access (Outline) on land adjacent to 8 Skitby Road, Smithfield, Carlisle.

The observations of the Parish Council were noted.

**PARISH COUNCIL ELECTIONS 2023**

**1. Potential election costs**

A letter from CALC advising Parish Councils that as the only elections taking place in May 2023 were in relation to Parish Councils, the costs of such elections would fall on those Parish Councils where an election was required.

However, the new Cumberland County Council, had agreed to consider the issue and advise Parish Council accordingly. Consequently, Parish Councils had been advised to set their budgets for 2024/25 with this potential cost in mind.

## **CORRESPONDENCE**

A schedule of the correspondence received since the last meeting as set out below was noted.

## **DATES OF MEETINGS DURING 2023**

To agree the dates of Parish Council meetings during 2022 as follows:

21 February  
16 May – AGM and Parish Meeting  
11 July  
19 September  
28 November - Budget and Precept Meeting

## **VACANCY – CLERK TO THE PARISH COUNCIL**

The Clerk confirmed that he wished to retire from the position of Clerk to the Council and presented a draft Job Advertisement to be circulated.

It was agreed that the advert should be widely circulated including the Notice Board and the CALC Newsletter.

## **SUGGESTED FOOTPATH EXTENSION ALONG THE A6071**

Mr Allan asked whether the County Council had provided any updated information following the Parish Council's request for the footpath along the A6071 to be extended.

The Clerk was asked to follow this issue up with the County Council.

## **DOG FOULING ON THE ROAD FROM A6071 TO HETHERSIDE**

Mr Allan reported that he had contacted Carlisle City Council (Environmental Department) regarding dog fouling on this especially on the corner adjacent to the Poultry Unit. Some appropriate road signs – No Parking and No Dog Fouling- had been suggested but required a suitable post to fix them on which was a Highways responsibility.

The Clerk was asked to write to the County Council Highways Department with a view to them erecting a suitable post.

CORRESPONDENCE received since the last meeting

CUMBRIA ASSOCIATION OF LOCAL COUNCILS

- County Circular – July/August and September/October 2022\*
- 2022 AGM papers
- Training Opportunities\*
- Cumbria in Bloom newsletter and AGM
- ACTION with Communities AGM
- Carlisle Resilience group
- Cumbria Local Authority Climate update\*
- Temporary Road Closure\*
- Boundary Commission Review\*
- Community Energy; Programme of webinars
- Community engagement and a Community Plan\*
- Carbon Literacy Training Session
- Cumbria CVS AGM
- Green Space 2 Grow Support pack
- EV Charging Infrastructure: Site selection and delivery webinar
- Parish wildlife planning event
- LGA's cost of living support hub and bulletin\*
- The Big Buzz Festival

CARLISLE CITY COUNCIL

- Agendas and Minutes of Carlisle City Council Meetings

CUMBRIA COUNTY COUNCIL

- Sustainable Transport in the Lake District\*

\* indicates that the document has been previously circulated to Members