

EAST SUTTON PARISH COUNCIL

Date:	Wednesday 8 th October 2020 at 8:00p.m.
Venue:	Remote zoom meeting
Present:	Cllrs: Tim Turnill (Chairman), Malcolm Ireland, Graham Edmed, Elizabeth May, Jonathan Worsfold Clerk – Mrs Janet Burnett Cllrs: Shellina Prendergast and Martin Round

The Chairman asked if anybody was recording

Submissions from County and Borough Councillors were received during the meeting

1. No apologies for absence previously received
2. Declaration of Lobbying - none
 - I. Declaration of Changes to the Register of Interests - none
 - II. Declaration of Interest in items on the Agenda – Cllr May declared a pecuniary interest in agenda item 15.1 and was removed to the waiting room for this item and took no part.
 - III. Requests for Dispensation - none
3. Minutes of the meetings held on 19th August 2020 were agreed
4. The finger post in the verge at the junction of Brick Kiln Lane and East Sutton Road

Action: Cllr Ireland to chase

5. Graveyard – Clerk updated the meeting
6. Website – Clerk updated the meeting
7. Financial Regulations circulated to be carried forward
8. Impact Assessment – to be carried forward
9. Consultations:
MHCLG / NALC Right to Contest Snapshot Online Survey - Deadline 9 October

Action: Cllrs to read and respond to Clerk if they wish

10. Police Report – received after the meeting – no crimes to report for September
11. Highways and Public transport
Cllr Ireland reported and agreed to report / chase the following:
Friday Street road edge
Overgrown verge in Church Lane
The overgrown path outside the Church
12. Lighting – Clerk reported
13. KALC – draft minutes circulated
14. Local Development Framework – The Clerk reported on site 052 – The Weald of Kent Golf Course that was put forward in the latest call for sites. MBC have decided not to progress this site any further
Cllr May left the meeting for the following agenda item

15. Planning

I. **Recommendation made on:**

- i. 20/504152/FULL Keepers Cottage Friday Street ME17 3DD
Erection of a detached 3 car garage with home office in roof space.

The Parish Council resolved to approve this application but did not wish to go to Committee

16. Finance

- I. Correspondence
New Clerks pay scale circulated – this was acknowledged by the Parish Council
- II. No Income were noted
 - i. Items ratified for payment

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J Burnett	90.32	Salary
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EDF	78.73	Street lighting
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Plusnet	19.20	Broadband
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Tailored	13.20	Pension
HMRC	45.20	PAYE month 5

ii. Payments agreed at this meeting:

HMRC	40.60	Paye month 6
SVPC	78.00	Room rent

- III. Bank Balances – circulated
- IV. Bank Reconciliation - circulated
- V. Performance against budget – circulated
- VI. 2021/22 Budget was discussed

17. Play area

The Parish Council agreed to meet at the play area on 14/10/20 at 5.30pm to discuss wheelchair / pushchair access to the play area and bring back to the next meeting

18. Village Hall

19. Report
Lease

Action: Cllr Turnill to contact the Chairman of the Village Hall

20. Correspondence

Citizens Advice Maidstone's 2020 Annual General Meeting: 19-10-2020

Action: Clerk to respond declining the invitation
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21. Items for next meeting

22. Date of next Parish Council Meeting – 4/11/20

23. Meeting closed 9.12pm