

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 18th October 2021 at 7:01pm

Venue	Abinger Hammer Village Hall																												
Councillors	Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Sam Lucking (SL) Henry Barnard (HB) Ed Bigland (EB) David Keene (DK) Ros Doree (RD)																												
Clerk	Beccy Anderson (BA)																												
Attending																													
Item																													
1	Attendance and Apologies for Absence – HB, SL, PC & DK																												
2	Declarations of Interest – All councillors are the trustee for APRGC.																												
3	Public Question Time - no-one attending																												
4	Approval of the Minutes of the Parish Council meeting held on 20th September 2021 <ul style="list-style-type: none"> The Minutes of the meeting having previously circulated were taken as read. They were agreed and signed by the Vice Chair. 																												
5	Planning <ul style="list-style-type: none"> The Councillors noted the planning meeting of 10th October 2021 was cancelled as there were no applications that needed discussion. 																												
6	Matters arising from previous Minutes - Forest Green adopted Telephone Box – Cllr Cunningham reported the work to re-furbish the phone box was complete and will be fitted with shelves to be used as a book swap.																												
7	To receive Clerk's financial report and to authorise issue of cheques <ul style="list-style-type: none"> Approve bank reconciliation – The September 2021 bank reconciliation was approved. Approve payments – The payments for October 2021 were approved. <table border="1"> <thead> <tr> <th></th><th>OCTOBER 2021 PAYMENTS</th><th></th></tr> </thead> <tbody> <tr> <td>Rebecca Anderson</td><td>Clerks expenses Sept-Oct 2021</td><td>140.58</td></tr> <tr> <td>HMRC</td><td>Clerks PAYE & NI October 2021</td><td>392.81</td></tr> <tr> <td>Conservation & Access</td><td>WW Village Hall gate post</td><td>480.00</td></tr> <tr> <td>Conservation & Access</td><td>Parrot car park disabled signage</td><td>342.00</td></tr> <tr> <td>Mulberry & Co</td><td>Payroll services July-Aug 2021</td><td>126.00</td></tr> <tr> <td>Jake Burley (Clovers)</td><td>GM October 2021</td><td>1,117.80</td></tr> <tr> <td>PKF Littlejohn LLP</td><td>External Audit Fees</td><td>288.00</td></tr> <tr> <td></td><td>TOTAL</td><td>2,887.19</td></tr> </tbody> </table> <ul style="list-style-type: none"> Period 6 2021/2022 Budget Report - This was reviewed and approved by councillors. 			OCTOBER 2021 PAYMENTS		Rebecca Anderson	Clerks expenses Sept-Oct 2021	140.58	HMRC	Clerks PAYE & NI October 2021	392.81	Conservation & Access	WW Village Hall gate post	480.00	Conservation & Access	Parrot car park disabled signage	342.00	Mulberry & Co	Payroll services July-Aug 2021	126.00	Jake Burley (Clovers)	GM October 2021	1,117.80	PKF Littlejohn LLP	External Audit Fees	288.00		TOTAL	2,887.19
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8	Abinger Common Playground - <ul style="list-style-type: none">Councillors reviewed the report for repairs needed for the multi-play item. Councillors agreed to instruct Safeplay to repair/replace items Lines 12,13 & 17 of report totalling £812
9	Gatwick Expansion Plans <ul style="list-style-type: none">Councillors discussed the meeting of 12th October. Cllr EB wanted to ensure APC promoted and supported the GACC campaign. The Clerk agreed to put an update and a link to the GACC website on the APC website to share the draft responses with residents. Councillors agreed to make a £500 donation to the GACC campaign.
10	Date of next Meeting – 22 nd November 2021, Forest Green Village Hall commencing 7.15pm.
11	To consider excluding the public from the remainder of the meeting having regard to the nature of the business to be discussed. <ul style="list-style-type: none">No matters to discuss

The meeting closed at 19.45pm