

Rusper Parish Council



Working with and for the community

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Minutes of the combined Planning and Parish Council Meeting on Tuesday 29th August 2023 at 6.30pm. This meeting was held at Rusper Village Hall.

Present: M Cooke (Chair), Cllrs G Hussey (Vice Chair), M Fenton, F Maitland-Smith, S White, M Fillmore, R Gatt, G Sallows, G Fleming, G Adams, E Kitchen (HDC).

Absent: K Nagle WSCC, T Hogben HDC, V Hanstad-Pilcher.

There were 4 members of the public.

Meeting commenced 1830hrs

1. **Apologies**
Cllrs K Nagle (WSCC), Cllrs T Hogben (HDC), V Hanstad-Pilcher.
2. **Declaration of Interests**
Members were reminded to make any declarations of a personal and/or pecuniary interest that they may have in relation to items on the agenda. No declarations were made.
3. **Climate Crisis**
To **acknowledge** that there is currently a climate crisis, and to ensure that all decisions made within meeting have consideration to this.
4. **Minutes of previous meeting**
It was RESOLVED to approve the Minutes of the previous combined Council meeting held on 25th July 2023. The Chair signed the minutes.
5. **Open Forum**
Andrew Cadnam Treasurer of CAGNE referred to Agenda item 7 and Agenda item 22 in relation to the CAGNE grant application. Noted that papers were distributed in advance of the meeting. Questions relevant to the grant application were asked by the Parish Council. Strategy, recommendation, quotations were all noted and required feedback from CAGNE. Key concern is the Parish Council did not want to donate towards an endless project. Noted that noise reports paid for by CAGNE would be made available to the Parish Council once they are complete.
6. **Agenda item 22 – to consider grant application from CAGNE was brought forward for consideration by the Chair of the Parish Council.**
Proposal to commit up to £2000 on the basis of seeing documents on legal proposals. Noted that other Parishes have contributed similar amounts. Proposed by Cllr Sallows, seconded Cllr White all were in favour. Clerk to issue an email to CAGNE requesting the information and will report back at the next Parish Council meeting.
6. **Reports from other Authorities**

District Councillor Liz Kitchen – dismissal of appeal Bonwyks Farm and reasons for dismissal will be made available for the Council. Hope Keith Trust – noted that a volunteer has come forward to run the Age UK coffee morning and that the trust were looking to employ a new village agent. Noted there is a photo of Hope Keith available for the Parish Council to use. The Local Plan update Meeting on 4th September will be attended by the District Councillors. There is no further news on water neutrality. It was reported that the Rusper Road has traffic lights and cones have been knocked over but no works seem to have been commenced. **Action** Cllr S White to follow up and feedback to the Council.

7. *Chairman of the Planning Committee Cllr G Sallows chaired this section of the meeting.*

Gatwick Planning Application for Emergency 2nd Runway

Noted that CAGNE wanted formal confirmation of representation to register an interest. It was proposed that the Council confirm their opposition to the runway and confirmed the support of CAGNE – all were in favour.

It was RESOLVED that the Parish Council oppose the 2nd runway and confirm their support to CAGNE against the application for a 2nd runway.

**DC/23/1422 Ifield Park Kennels, Bonnetts Lane, Ifield, West Sussex RH11 0NY
Conversion of existing buildings to create 7no. dwellings, with associated demolition works, car parking, and landscaping**

Ifield Park Kennels Bonnetts Lane Ifield West Sussex RH11 0NY

Ref. No: DC/23/1422 | Validated: Fri 21 Jul 2023

It was RESOLVED that there are no objections to this application. The Parish Council considered their support of the application based upon it being brownfield site, within walking distance to bus stop, sustainable brownfield site.

Application to confirm the continuous use of land for mixed use comprising general open air vehicle storage (Use Class B8) purposes and as a motorcycle track for a period in excess of ten years (Lawful Development Certificate - Existing)

Woodside Park Charlwood Road Ifield West Sussex

Ref. No: DC/23/1448 | Validated: Wed 26 Jul 2023

It was RESOLVED that the Parish Council objects to the motorcycle track and objects to the multiple abandoned vehicles on site and the environmental hazards along with that.

8. **Agree responses to planning applications received since publication of the agenda.**

DC/23/1576 Midwinter Farm Orltons Lane Rusper West Sussex

Application to confirm the building works for the erection of a detached building were substantially completed more than four years before the date of this application (Lawful Development Certificate - Existing).

It was RESOLVED that there are no objections to this application on the condition that it is only for agricultural use.

Chair of the Parish Council continued...

9. **Local Plan Workshop 4th September 2023** – invitation from HDC to attend a meeting was received and papers were distributed in advance of the meeting. Action: Clerk to inform HDC with the list of attendees.
10. **Operation Watershed – The Mount**
The Clerk reported that an increase in price is expected due to the time between quotes. Item to be carried as no response yet from Landbuild. Clerk to report back at the next meeting.
11. **Parking Outside Rusper Stores**
Following approval at the last meeting, the Clerk reported that a white 'H' line had been requested from WSCC Highways following completion of the on-line ordering system with photos and measurements attached. The Clerk has spoken to the residents and Rusper Village Stores to engage on this issue. Carried to next meeting.
11. **Removal of hedge West of Ifield**
Carried to next meeting.
12. **Reports from Representatives**
Cllr M Fillmore – Gatwick - Jeremy Quin MP dialogue continues and is copied to the Clerk to be saved on the dropbox file. It was requested that Enforcement notices to be included on the Planning agenda again as a standard item, this was **agreed**.
Cllr G Hussey – repairs to the playground chat room are complete. Clerk to issue the photo to the Chair.
Cllr G Adams – the salt bin report was submitted and there was a query that one bin was missing. This has been cross checked and the report is accurate to the number of bins within Rusper. Clerk to report back to HDC.
Cllr F Maitland-Smith – HALC meeting attended at the end of July, the meeting was an AGM for HALC and a joint meeting of HALC and HDC, minutes have been circulated. HALC voted and agreed to a zoom as soon as LP is published to provide an HALC view on whether HALC supports the LP or not. Noted that the NPs cover 15 years but it has statutory power for 2 years which may be increased to 5 years. HALC to work together for cross Parish issues. John Milne, Martin Boffey, Catherine Howe were present at the joint meeting. Public questions had been removed from the HDC meeting agendas which was requested to be reversed. Helen Peacock Environment Officer Community and Nature reported that funds were available for bat boxes and swift boxes. The Clerk enquired about planning training for Parish Councillors which was likely to be held in October. **Action** Clerk to chase the HDC planning training for Councillors.
Cllr R Gatt – Village Hall roof has commenced. Hope Keith Trust have donated all the money for the roof. Extra funding will be used to refurb the Village Hall further such as the heating.
Cllr G Sallows – noted that there is an issue with water supply to the Pavilion and is to be repaired by Southern Water. **Action** Clerk to write a letter Southern Water.
Cllr M Cooke – IT side for the Parish Council is being assessed. Subscribers for Parish Council website is 14 on the Facebook page there are 227 followers, the Village Facebook has 3300 followers. It is hoped to move the email to Outlook to help with the live calendar issue.
13. **Clerks Report**

Report items are covered within the Agenda with the exception of the complaint against closed Footpath 1549. A comprehensive response to the long term closure and plan for this footpath was received by the Council. It was **agreed** that the Clerk can forward the report to the resident concerned about the footpath.

14. **Recreational Ground**

Noted that the Courage Dyers grant has been paid for the Pavilion refurbishment on 25th August. The Parish Council thank Courage Dyers for their kind support.

15. **Rusper Stores Recycling Bin**

Following approval at the previous meeting the Clerk reported the HDC recommended dual waste and recycling bin which is on a 5 weeks lead time. This will be delivered to Rusper Village Stores once it has been approved, HDC will then remove one waste bin following its installation outside Rusper Stores. Rusper Village Stores have been informed and have kindly agreed to take delivery of the item. The final costs were agreed – item was approved. **Action** Clerk to contact Broxap.

16. **Neighbourhood Plan Steering Group**

Update by Cllr Maitland-Smith – last meeting was on 31st July and a new member joined. The group discussed the LP housing numbers which were lower than the previous draft, West of Ifield is expected to be allocated, the group discussed constraints on water supply, noted that Homes England may have to provide alternative Golf facility. Detail of resident's questionnaire which will go out after the group have seen the Local Plan. Date of the next meeting was 4th and will be rescheduled.

17. **Transport Survey**

The Transport Survey was received and **adopted** by the Council. **Action** Clerk to find out what the payment covers and a breakdown and what is covered within the extra works.

18. **TPO Summerswood Estate**

It was **agreed** that a TPO would be requested again based upon the attached report. **Action** Clerk to reapply for a TPO on the line of trees.

19. **Winter Offer Plan**

The Council **agreed** to take up the offer. Clerk to write back to HDC with an updated Local Winter Plan. **Action** Clerk to ensure that the salt bin email is confirmed as correct. Clerk to ask what roads in Rusper are gritted. Clerk to issue Local Winter Plan no later than 10th November 2023, this will be reported back at the next meeting before release.

19. **Financial**

It was **RESOLVED** to approve the financial report, this was signed by the Chair. The AGAR, External Audit Report and Certificate, Notice of Completion were **noted** by the Council. All documents are displayed on the Parish noticeboards and website.

20. **Schedule of Payments and Grant Application**

It was **RESOLVED** to approve a grant of £2000 in principle for CAGNE following completion of the data requested by Cllr M Fillmore as minuted.

The papers for the Village Hall roof grant were **noted** as **correct** and payment is to be issued as per the Grant application form information previously provided.

It was **RESOLVED** to approve the schedule of payments, this was signed by the Chair with the exception of the extra work for Alan Bailes which has been removed until the Clerk has received further information.

21. **Next combined Parish Council and Planning meeting is on 26th September 2023 with a start time of 6.30pm.**

Meeting ends 2108 hrs.