

Mabe Parish Council

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Agenda – 10 October 2024

To Members of Mabe Parish Council: Councillors: P Tisdale (Chair), K West (Vice-Chair), C Cole, B Galke, R Phillips, P Simmons, A Thomas, T Tindle, M Wilkinson, A Wills

Cc: C.Cllr Bastin

Dear Councillors,

Notice is hereby given that you are summoned to attend the monthly meeting of Mabe Parish Council on Thursday 10 October 2024 at 1900 hrs, at Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing clerk@mabeparish.com in advance of the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Andrew Bishop

Andrew Bishop MBE, Clerk/RFO, Mabe Parish Council

3 October 2024

AGENDA

Chair's Announcements

Agenda no:	Agenda Items
FC.24.25.144	Apologies for absence - <i>To receive apologies for absence.</i>
FC.24.25.145	Members' Declarations of Interests <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
FC.24.25.146	To approve written requests for dispensation
	Councillors' legal obligations – To remind Councillors of their legal obligations under the Localism Act 2011. Also, if personal circumstances change such as change of address etc this must be notified to the Clerk. In addition, Councillors should familiarise themselves with the Parish Council Standing Orders and make sure they are compliant. To receive confirmation from individual Councillors that they are currently compliant

	with Section 7 of the Localism Act. Repeat entry as all Councillors were not present for September Full Council Meeting.
FC.24.25.147	Cornwall Councillor report
FC.24.25.148	Public Speaking
FC.24.25.149	Minutes of meeting of the Council held on 12 September 2024 To resolve – that the minutes of the meeting of the Council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
FC.24.25.150	Minutes of the Planning Committee Meeting held on 25 September 2024 To resolve – that the minutes of the meeting of the Planning Committee, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting
FC.24.25.151	Finance Committee Report – To consider the report of the Councils’ Finance Committee, the details of which having being previously circulated.
FC.24.25.152	Financial risk assessment – To review the Council’s Financial Risk assessment and if approved adopt as the extant document.
FC.24.25.153	Clerk’s update report
FC.24.25.154	Planning Applications
	a) PA24/06596 – Temporary agricultural worker’s dwelling, Higher Spargo, Rose Valley, Mabe Burnthouse.
	b) PA24/06879 - Proposed demolition of the agricultural barn, the erection of a replacement dwelling in lieu of a Class Q change of use (PA23/08531), the change of use of the surrounding land to garden together with associated works. Rosevean, Halvasso, Penryn, Cornwall TR10 9BY
	c) PA24/07189 - Prior notification of agricultural development:- For the erection of two agricultural storage buildings and a poly tunnel. Camping Area East Of Pellamedna Barn Jobs Water Penryn Cornwall TR10 9BS. Information only, no consultee comment required.
	PARISH ISSUES
FC.24.25.155	Devolution of land on Antron Hill –
FC.24.25.156	Halvasso Flooding – To discuss the latest update on the flooding issue.
FC.24.25.157	Tree Planting – To discuss the number of conditions that need to be fulfilled before Church Road tree planting can go ahead.
FC.24.25.158	80 Year Commemoration of VE day. To discuss exactly the form which the Council wishes this to take and to authorise the sum of £500 to be allocated to support the event.
	ACCOUNTS AND GOVERNANCE
FC.24.25.159	Footpath cutting 2025 – 2028 inclusive – To consider whether any alterations are required to the current cutting schedule before it goes out to tender.

FC.24.25.160	Use of CIL Funds – To discuss the possibility of traffic lights being placed at the junction of Antron Hill, Church Road and Treliever Road and Highways response to the same.																					
FC.24.25.161	Purchase of a plaque for the bier = To consider purchasing a plaque to go the bier detailing restoration details.																					
FC.24.25.162	Chain of Office – To consider the purchase of a Chain of Office for the Chair of the Parish Council.																					
FC.24.25.163	Internal auditor review – To discuss whether the Council are satisfied with the current internal auditor and if so to appoint for the next financial year’s audit.																					
FC.24.25.164	Upgrade to MS365 – To consider an upgrade to the laptop rollout giving all Councillors access to Microsoft 365, at a cost of £21.12 + VAT per month.																					
FC.24.25.165	Personal email accounts – Following the rollout of Parish Council laptops, to decide when personal email accounts will no longer be accepted for communication purposes.																					
FC.24.25.166	Transition to .gov.uk website and email addresses – Hugofox are now able to offer .gov.uk domains and email addresses. To consider a transition to this format.																					
FC.24.25.167	<p>Schedule of payments - <i>To approve payments as set out in the payments schedule for September 2024.</i></p> <table border="0"> <tr> <td>Purple Cloud</td> <td>IT Support</td> <td>£810.00</td> </tr> <tr> <td>BPO LLP</td> <td>External audit fee</td> <td>£252.00</td> </tr> <tr> <td>Unity Trust Bank</td> <td>Multipay setup fee</td> <td>£50.00</td> </tr> <tr> <td>Viking</td> <td>Stationary</td> <td>£43.67</td> </tr> <tr> <td>Vodafone</td> <td>Wifi hub</td> <td>£12.58</td> </tr> <tr> <td>Hugofox</td> <td>Website</td> <td>£11.99</td> </tr> <tr> <td>Other</td> <td></td> <td>£947.38</td> </tr> </table>	Purple Cloud	IT Support	£810.00	BPO LLP	External audit fee	£252.00	Unity Trust Bank	Multipay setup fee	£50.00	Viking	Stationary	£43.67	Vodafone	Wifi hub	£12.58	Hugofox	Website	£11.99	Other		£947.38
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FC.24.25.168	Finance report and bank reconciliation - To consider and approve the budget monitoring report and monthly bank reconciliations for September 2024.																					
	COMMUNITY LINKS & CONSULTATIONS																					
FC.24.25.169	Climate Group – regular update <i>To receive a monthly update from the Climate Group</i>																					
FC.24.25.170	University Update <i>To receive a monthly update from the University</i>																					
FC.24.25.171	Correspondence																					
FC.24.25.172	<p>Agenda items for a future meeting</p> <p>Any matters deferred from, or raised at this meeting</p> <ul style="list-style-type: none"> - To draw up specifications for additional ground works to be included in the footpath maintenance contract for 2024, on the basis of a quote for an hourly rate for works in addition to the budget 																					
	Matters for decision, information excluded from the press and public																					

FC.24.25.173	<i>If necessary</i> to resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business
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