

## LITTLE WENLOCK PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 9<sup>th</sup> JULY, 2012 AT 7.30 p.m. IN THE VILLAGE HALL, LITTLE WENLOCK.

The meeting commenced with the Clerk reporting that on Wednesday 4<sup>th</sup> July he had attended the Houses of Parliament as guest of Mark Pritchard MP. He had met with Mr. Deputy Speaker, Nigel Evans MP who is one of the three Deputy Speakers, and received from him on behalf of Little Wenlock Parish Council a token of appreciation of the work done by the Parish Council as the first tier of local government.

**7/12/01      Members Present:**  
Councillors Mrs. S. Hutchison (Chairman), Miss J. Esp (Vice Chairman), Mr. S. Holding and Mr. A. Lees.  
Mr. J.F. Marcham – Clerk to Little Wenlock Parish Council.

T&W Borough Councillor Jacqui Seymour was in attendance from agenda item 19.

**Members of the Public:**  
3 members of the public were present.

**7/12/02      Apologies:**  
Apologies were received from T&W Councillor Terry Kiernan.

**7/12/03      Declarations of Interest:**  
None were made.

**7/12/04      Members of the Public Address the Parish Council.**  
Mrs. Marilyn Pietroni asked why the minutes on the notice board were two months out of date. The Clerk explained that the minutes were only made public after they had been approved and signed and that meant that they were displayed between 4 and 5 weeks after the meeting took place.

**7/12/05      Minutes:**  
The minutes of the meeting held on 11<sup>th</sup> June 2012 were **approved** and signed by the Chairman.

**7/12/06      Co-option of New Parish Councillor:**  
Mrs. Jayne Davidson of the Old Hall, Little Wenlock, was co-opted onto the Parish Council.

**7/12/07      Code of Conduct:**

- a. A copy of the Code of Conduct was given to each Parish Councillor.
- b. The Borough of Telford and Wrekin's Disclosable Pecuniary Interest form was given to each Parish Councillor to complete and to return to the Clerk.

**7/12/08      Highways Issues:**

- a. LWPC had made it clear that they will not pursue further the request from T&W Highways department for funding the Forest Glen and Wellington Road projects from the UK Coal Community Fund..
- b. Two traffic survey points had been agreed.
- c. There had been no reply from T&W Highways Department on the various issues since 13<sup>th</sup> June.
- d. It was **resolved** to delay the discussion until the matter of the "Donkey Field" planning application had been resolved.

- e. There had been no response from T&W Highways Department in relation to the suggested weight limit on Wellington Road.

**7/12/09 Affordable Housing:**

An email had been received from T&W Borough Councillor Jacqui Seymour explaining that Fiona Stewart had been on sick leave since April, hence no response to the parish council's emails. It was felt that T&W should have informed LWPC of this and dealt with the queries sent to Fiona Stewart about the final draft of the survey. The parish council would now wait to hear from Matthew Wedderburn.

**7/12/10 New Works Bus Shelter:**

- a. The plans and drawings had been received from SevernOak and were **approved** by the Parish Council.
- b. It was **resolved** that they would now be shown to Veolia's manager, Adrian Foster, for approval and agreement on the lease for the land at New Works on which it would be situated.
- c. The information board would be placed on the left of the bus shelter, subject to approval from Veolia.
- d. The litter bin would be placed on the right.
- e. The planters would be situated on both sides of the bus shelter.

**7/12/11 Superfast Broadband:**

The Clerk reported that:

- a. The final figure is now £25,443.28 + VAT (£5,088.66) = £30531 plus an estimated further £3,600 to resolve some "copper re-arrangement" so that Huntington and Willowmoor would receive a better signal.
- b. The new total is therefore £34,131-94; this is an increase of £6,532-94. The Clerk had contacted all members of the UK Coal Community Fund Committee and all who responded agreed that this sum should be added to the original agreed bid.
- c. The Clerk was dealing with the question of the Parish Council being a "legal entity" as required by BT Openreach. A letter had been sent from Craig Ball, UK Coal Planning Manager Surface Mines, outlining the Section 106 agreement and the covenant relating to the £500,000 Community Fund to BT Openreach. A copy of the agreement between LWPC and T&W regarding the grant had also been forwarded to BT Openreach. The Clerk was now waiting to hear if these documents were acceptable to BT Openreach in establishing that LWPC was a "legal entity" and financially viable.
- d. Ian Binks, Regional Partnership Director BT plc, had said that it would be 4 or more months, once the contract had been signed, before the work could be completed as BT would need to find a "sloj" with their contractors as to when it could be done.

**7/12/12 Litter:**

- a. Select a bin scheme: It was **resolved** that two sites be suggested to T&W for the siting of litter bins, the bench on New Works Lane and the bench on Buildwas Lane.
- b. Playing Field: Cllr. S. Holding generously agreed to supply two litter bins for the playing field. The Clerk would inform Hilary Betts.
- c. Litter Pickers: There had been a good response to the request for litter picking volunteers. Cllr. S. Holding kindly agreed to provide 12 fluorescent vests and litter pickers.

- d. A Health and Safety assessment would need to be carried out prior to the litter picking taking place.

**7/12/13 New Works Lane car park:**

A letter had been received from T&W Council in relation to the request under the Freedom of Information Act (FOIA) about the reasons why the car park had been approved in spite of the overwhelming number of objections from New Works residents.

In response T&W had stated that there was no statutory requirement to consult local residents and explained why.

In response to the concerns about how the car park may be inappropriately used T&W outlined the legal options that were available to deal with some of the issues.

It was **resolved** to place a copy of the letter on the New Works notice board for residents to read the full FOIA reply.

**7/12/14 "Donkey Field" Planning Application:**

Cllr. S. Hutchison spoke against the proposed use of the "Donkey Field" as a car park at the Plans Board on 20<sup>th</sup> June, supported by Cllr. A. Lees. The Plans Board adjourned the application so that they could make a site visit on 11<sup>th</sup> July prior to their next meeting.

It was **resolved** that Cllr. S. Hutchison again speaks against the proposal at the Plans Board on 11<sup>th</sup> July. Cllr. Lees would also attend.

**7/12/15 Community Newsletter:**

In addition to the items for inclusion listed in the Clerk's Report it was suggest by Cllr. J. Esp that an advert be place in relation to the use of the outdoor gym under the guidance of a qualified instructor. Cllr. A Lees requested that an item be included about the sale of the Jubilee community photograph being available at £3.00 each with a closing date for applications being 31<sup>st</sup> August.

**7/12/16 Swan Farm Footpath Repairs:**

No date was set for further work on this project as so much depended on the weather. It was **resolved** that work could be done during the week. It was pointed out that there were now further volunteers who would help with the project.

**7/12/17 Clerk's Report:**

- a. A number of letters of thanks had been received for the Jubilee Mugs.
- b. NHW Intranet: The Clerk had received some more requests to join the service.
- c. Smartwater: There had been 33 requests for the kit. The offer had now closed and the kits would be ordered. A cheque to the value of £606 was **approved**. It was **resolved** to purchase 4 metal signs at £25 + VAT each, 3 for Little Wenlock and 1 for New Works.
- d. Planning Query: David Jones, the T&W Planning Enforcement Office, had been in contact with the residents of Lydebrook House regarding business activities being carried out from the premises and the advertising signage.
- e. Grit Bins: T&W had informed LWPC that the bill for the grit bins being filled last winter would be £160.
- f. Wrekin Area Committee Meeting: It was **resolved** that Cllrs. S. Hutchison and J. Esp would attend the meeting on 23<sup>rd</sup> July.
- g. Restrictive Byway 40 & Bridleway 39: The Order has now been **confirmed**.

**7/12/18 Planning:**

- a. The Clerk reported that Full Planning Permission had been granted for 39 Coalmoor Lane, TWC/2011/1042 and The Old Rectory, TWC/2012/0321.

- b. Minor material amendments to W2008/1295 Erection of a replacement dwelling to include increase in basement size, installation of 2no. rear windows to the garage and 1no. window in porch. Keepers Cottage, Buildwas lane, Little Wenlock.

It was **resolved** that LWPC had no objections to these minor material amendments.

7/12/19

**Borough Liaison:**

- a. Wrekin Forest Plan: T&W Borough Cllr. Jacqui Seymour will ask Michael Barker (T&W Planning Officer) about the WFP when she next meets him.
- b. Community Fund: £666 was available for a project within the parish. The following were suggested as suitable projects:
- i. The Boardwalk at the Swan Farm needs replacing. It was **resolved** to discuss the matter with Jaz Sidhu (T&W footpaths officer) before any final decision was made.
  - ii. The bridle path from Tom's Bench to the footpath needs improvement.

7/12/20

**Parish Councillor's updates and information:**

Wrekin Forest Partnership: Cllr. J. Esp stated that nothing seems to have been achieved with the 10 year plan. What do people want when the new plan is drawn up? There was a general consensus of opinion against the development of the "Donkey Field". Bryony Carter did a very good presentation about the New Works Wild Life Project.

It was **resolved** to raise the safety issues relating to the highway at the Forest Glen etc. at the next meeting which will be held on 15<sup>th</sup> October.

7/12/21

**Finance:**

- a. Statement of current balances: The Clerk gave a breakdown of expenditure over the last three months, the greatest area of spending being on projects. Two amounts of money were paid into the bank account by T&W in relation to grants made from the UK Coal Fund; £27,600 for broadband and £12,996 for the bus shelter, a total of £40,596. This had been transferred to the Base rate Reward Account until it was required for payment of the two projects so that interest could be earned on it. Following on from the above the balance on the business account is £2,829.61; the balance in the bank account is £2883.25 as one cheque for £53.64 has not yet been presented for payment. The balance in the Base Rate Rewards Account is £46,396.66; this includes an interest payment of £2.46.
- b. BT Openreach contract: It was **resolved** to pay 50% of the total cost of the superfast broadband project to BT Openreach when requested so that the project could commence.
- c. It was **resolved** to pay the following accounts:

Madeley Print Shop	Co-option Flyer	£15.00
Elaine Adams	Plants	£6.36
Alan Lees	Fuel	£26.58
E.On	Light repair	£34.52
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E.On	Annual Maintenance Contract	£321.13
J. Marcham	Salary	£242.33
HMRC	PAYE	£60.58
K. Smith	Grass cutting etc	£619.20
Smartwater Technology	Smartwater Kits	£606.00

- d. Quarterly audit of accounts: Cllr. S. Holding would audit the quarterly accounts.
- e. Daffodil Bulbs: It was resolved to purchase 1000 mixed daffodils and narcissi at a cost of £110 + VAT + carriage. It was further resolved for the Clerk to purchase a long handles bulb planter at a cost of £24.95 from Amazon.

**7/12/22**

**Date of the next meeting:**

Monday 20<sup>th</sup> August 2012 in the Village Hall at 7.30 p.m.