

# Donington with Boscobel Parish Council

Clerk to the Council – V.N.Voysey  
12 Greenleys Crescent, Alveley, WV15 6PG  
07968 859990 Doningtonboscobelpc@gmail.com

To all members of Donington with Boscobel Parish Council - Councillors:

**I HEREBY GIVE YOU NOTICE that there will be a Meeting of Donington with Boscobel Parish Council on Tuesday 18<sup>th</sup> May 2021 At 7.00pm at the Red House**

Signed: Clerk to the Council v.n.voysey Date 10<sup>th</sup> May 2021

## AGENDA

### 1. New Council Formed

Councillors to sign the Declaration of Office

### 2. Election of Chairman

- a) Nomination for Chairman of the Council
- b) Chairman to sign the Declaration of Office

### 3. Election of Vice-Chairman

- a) Nomination for Vice-Chairman of the Council
- b) Vice-Chairman to sign the Declaration of Office

### 4. Welcome by the Chair

### 5. Apologies for absence and reasons:

The Council is to receive, consider and note as appropriate, any apologies for absence.

### 6. Co-option

There is a vacancy in Boscobel ward of the Parish Council. A member may be co-opted within 35 days of the election. Interested parties are to contact the Parish Clerk by 17<sup>th</sup> May 2021

### 7. Declarations of Interest: a) Pecuniary b) Personal

- a) Councillors to sign the Declaration of Interests
- b) Members are reminded that they must not participate in any discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

### 8. Public Session:

An opportunity for the public to speak to the Council on matters that concern the Parish

**9. Minutes:**

To confirm the minutes of the Council meeting held on Tuesday 20<sup>th</sup> April 2021

**10. Matters Arising**

- a) **Flooding** – to consider any developments on flooding issues in and near the parish
- b) **Donington Church Centre Car Park and Rights of Way** – to discuss any updates from the Church Centre Car Park and Rights of Way Working Party
- c) **Memorial Bench** – to receive any updates on placing a memorial bench at the Surgery
- d) **Dog fouling** – to consider options for placing dog fouling signs in the Parish

**11. New Business**

- a) **Insurance Renewal** - to consider the options for insurance as the current cover is due to expire on 1<sup>st</sup> June
- b) **Power of General Competence** - to agree and resolve that the Parish Council is an eligible council to exercise the General Power of Competence in accordance with the Localism Act 2011 ss 1-8 as the Parish Clerk holds CiLCA and two-thirds of the Councillors were elected and not co-opted
- c) **Asset Register** - to review and approve the Asset Register (previously adopted in May 2020, minute 20.05)
- d) **Standing Order** - to review and approve the Standing Orders (previously adopted in June 2020, minute 20.17)
- e) **Financial Regulations** – to review and approve the Financial Regulations (previously adopted in May 2020, minute 20.06)

**12. Correspondence: For Action**

- a) Hope House has written to the Parish Council requesting consideration for a grant

**13. Correspondence: For Information.**

- a) The Albrighton Station Ramp Team has sent notes from its meeting held online on 29<sup>th</sup> April 2021
- b) Shropshire Council Streetworks has notified the Parish Council of a closure to Beamish Lane, Albrighton, on 8<sup>th</sup> July 2021 for one day for BT to access the overhead network.

## 14. Planning.

- a) **Applications:** none at this time
  
- a) **Permission Granted:** none at this time
  
- b) **Permission Refusals:** none at this time
  
- c) **Any other planning matters:** Planning Enforcement has advised that in the case of 21/07793/ENF, alleged breach of planning on Shackerley Lane, officers consider the work has been carried out in accordance with planning permission and the case is closed.

## 15. Finance.

### 15.1 To approve the following payments –

Clerk	Clerk's salary (May) and backpay (minute 20.153)	£2133.69 <i>Based on gross £585.43 and backpay £2279.17</i>	LGA 1972 s 112 (2)
HMRC	Tax	£730.91	LGA 1972 s.112 (2)
Nature Reserve Management Committee	Donation of Chairman's Allowance	£150	Power of General Competence
D.Williams (Expenses)	Website domain renewal	£143.88	LGA 1972.s111
JDH Business Services	Internal Audit	£201.60	LGA 1972 s.111

### 15.2 Nature Reserve Management Committee Financial Contribution

To approve the Parish Council's contribution towards the Nature Reserve Management Committee's annual running costs at the sum of £2500

### 15.3 To note any income received

Precept - £35,000

Interest – £3.54

#### **15.4 End of Year Accounts**

- a) **Bank Reconciliation** – to receive and approve the bank reconciliation until the end of April 2021
- b) **Spend to Date** – to receive and approve the spend to date to the end of April 2021
- c) **Internal Audit** – to receive and accept the Internal Audit for the financial year 2020/21
- d) **Annual Governance Form** – to complete and sign the Annual Governance form for the financial year 2020/21
- e) **Annual Return** – to approve and sign the Annual return for the financial year 2020/21
- f) **Exercise of Public Rights** – to confirm the Exercise of Public Rights for the financial year 2020/21

#### **16. Reports:**

- (a) **SALC** (Cllr D. Beechey).
- (b) **RAF Cosford** (Cllr. C. Wilson).
- (c) **Nature Reserve Report**
- (d) **Albrighton Village Halls Trust** (Cllr H. Kirton).
- (e) **AFLAG** – Albrighton Flood Action Group (Cllr D. Hickman)
- (f) **Clerk's Report**

Any other reports.

#### **17. Training**

Training information is available on: [www.alcshropshire.co.uk/training](http://www.alcshropshire.co.uk/training)

#### **18. Confidential Session**

Exclusion of Public and Press: in accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

**19. Correspondence** to discuss any confidential correspondence received by the Parish Council

#### **20. Date of the Next Meeting 22.6.21**

Items for the agenda to be notified to the clerk by **12.06.21**