

West Tytherley, Frenchmoor and Buckholt Parish Council

Parish Clerk & RFO – Position Vacant

Minutes of the Ordinary Parish Council Meeting

Held on Monday 13th November at King Edward's Hall West Tytherley

Present: Councillors Harry Urquhart (Chairman)(HU), Karen James (KJ), Vian Cameron (VC), Margaret Down (MD), Fiona Collyer (FCy), Fiona Collier (FC)

The meeting was attended by Cllr Stewart MacDonald (TVBC Mid-Test)

12 members of the public were present with no representatives of the press.

The meeting was opened at 1900 hrs by Cllr Harry Urquhart

135/23 Apologies were received from Cllr Nick Adams-King

136/23 There were no declarations of interest.

137/23 Minutes of the meeting 9th October were read and after correction of typing errors at 127/23 (his-this), 126/23 Eastleigh.-Eastleigh).,13123–131/23, 132/23 Responsible Finance-Responsible Finance Officer were approved.

138/23 Open Forum

139/23 Report received from Cllr Stewart McDonald – TVBC (Mid-Test)

He is still chasing Astor re the property on Dean Road. The previous occupant has been served notice to remove all items by 10th November.

He has taken up the flooding in Chalk Pit Lane with HCC to clear the ditch.

He announced the rural communities' initiatives whereby community initiatives can claim match funding to assist them since Covid-19 and the cost-of-living increases.

He also mentioned the initiative for community owned shops for a meeting to discuss best practices.

141/23

1. The committee discussed the finance for a locum clerk, to cover parish council emails, agendas and minutes. They decided that the rate to advertise for someone to fill this post should be £15 to £20 per hour depending on experience. KJ to advertise this post, FC to send KJ the SCCA, HALC & NALC job advertising Proforma.
2. The committee unanimously agreed to change the payment mandate for Mr East from cheque to BACS.
3. The committee unanimously agreed to pay the invoice for the Internal Auditor Mr J.K. Murray - £250.00
4. The committee unanimously agreed to pay for a wreath for the Act of Remembrance on 12/11/2023. Thanks were expressed to all those who

contributed to an excellent service, Act of Remembrance, refreshments in the KEH and the preparation of war memorial.

5. Following an internal audit the AGAR was approved for external audit HU to sign off the paperwork
6. Monthly finance report. One payment of £132.77 to Russell Services since the last month's report. (Direct debit of £11.99 for the website).

142/23 Internal Audit

The internal auditors letter was read out to the meeting.

143/23 Adoption of FOI Policy

This was unanimously agreed by the committee.

144/23 Resilience Plan

To avoid losing the money for the project it was agreed to send a letter to KEH agreeing to put a deposit on ordering a generator. The repair work to building to house the generator will have to be postponed until the spring. A review of budgets is recommended especially on the plan put forward to SSEN and check that it is still achievable considering any price rises.

145/23

1. **23/02707/FULLS** Demolition of chimney Fieldfare, Dean Road, West Tytherley SP5 1NR MD recommended supporting the application. The Councillors voted unanimously to **Support** this application.
2. **23/02667/TREES** 17.10.2023 T1, T4 – Goat Willow – Fell to near ground level 7 Dean Road, West Tytherley, Salisbury, Hampshire SP5 1NR B
3. **23/02668/TREES** – 17.10.2023 (T7) Oak – Reduce height by up to 4m and crown reduce by up to 3m, prune on a quadrennial cycle to maintain at broadly reduced dimensions 7 Dean Road, West Tytherley SP5 1NR Cllr FCy to check this tree is on their land
4. **23/02713/TPOS** 20.10.2023 WEST TYTHERLEY AND FRENCHMOOR T1 – Oak – monolith by up to 3m 8 Beales court, West Tytherley SP5 1TH

146/23 Allocation of councillor responsibilities – discussed after the end of the meeting. Responsibilities allocated as in Annex A

147/23 Public Correspondence

1. From Cllr Nick Adams-King

The pot hole causing tyres to be damaged on the Dean Road by West Dean has been repaired.

A grant for the Village Shop for £1,000 has been passed through for repair of the fridge compressor.

2. TVBC proposes changes to the Unity Bus service introducing a new on demand service. The Community bus service is underused. The feeling of the Councillors was this would be a retrograde step. This system used to operate and the take up was poor. The bus serves Wellow, Sherfield English, Lockerley, East Dean and well as East and West Tytherley.
3. As mentioned by Cllr Stewart McDonald a letter has been received by TVBC about a scheme to match funding up to £25,000 for community projects. The scheme opens on 13th November 2023 and closed on 14th January 2024.
4. There is a TVAPTC meeting on 23rd November at 7.00pm at Longstock Village Hall led by Ricky Noble on Fire Safety and community planning toolkits.
5. KEH would like to have a disabled parking space for the Village Hall. This will be included on a future Agenda when their paperwork is received.

148/23 Matter to be carried forward to the next meeting
The internal auditor advises that this must be included and *not* any other business.