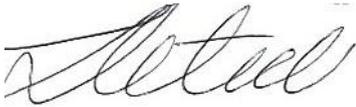


**WARBLETON PARISH COUNCIL**

**To all Members of the FINANCE and GENERAL PURPOSES MEETING**

**You are summoned to attend a meeting on  
TUESDAY 12<sup>TH</sup> APRIL 2022 AT 6.30pm at Bodle Street Green Village Hall**



**Jackie Cottrell  
Parish Clerk  
7<sup>TH</sup> APRIL 2022**

**AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES (Resolution)**
  - 3.1. To agree the minutes of the Finance & General Purposes Committee meeting held on 2<sup>nd</sup> December 2021.
  - 3.2. Matters arising from the minutes not covered on the agenda.
- 4. PUBLIC PARTICIPATION**
  - 4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any items of business included in the agenda.
- 5. FINANCE 2020/21 (Resolution required 5.1,5.2,5.4,5.5,5.6,5.7)**
  - 5.1. To review and recommend to the Parish Council the 2021/22 end of year accounts.
  - 5.2. To review and agree the end of year 2021/22 bank reconciliation.
  - 5.3. To review the end of year position vs budget for 2021/22, including VAT refunds received
  - 5.4. To review and agree the end of year 2021/22 position regarding Reserves and Earmarked Funds.
  - 5.5. To review and recommend to the Parish Council a Reserves policy.
  - 5.6. To review the bank mandate and agree any changes.
  - 5.7. To agree the valuations on the Asset Register.
  - 5.8. To note the documentation to be submitted to the Internal Auditor.
  - 5.9. To have an initial discussion about the 2021/22 Annual Governance and Accountability Return.
- 6. GOVERNANCE (Resolution required 6.1,6.2,6.3)**
  - 6.1. To review and recommend to the Parish Council any changes to the Financial Regulations
  - 6.2. To review and recommend to the Parish Council any changes to the Standing Orders
  - 6.3. To review and agree any changes to the Risk Register
  - 6.4. To receive an update on the Data Protection policy
- 7. BILLS FOR PAYMENT (Resolution 7.1.)**
  - 7.1. To authorise the bills for payment under the delegated authority of the F&GP Committee (see report below)

7.1. To authorize the bills for payment via bacs under delegated authority to F&GP Committee

Cheque No/BACS No	Payee	£	VAT	£ Total	Purpose
1	Jackie Cottrell				Clerk Salary – April 2022
2	Jackie Cottrell	9.99		9.99	Printing cost invoice 1042330677 18 <sup>th</sup> Feb 22 – 17 <sup>th</sup> March 22
3	Simon Goacher	162.71		162.71	Payroll services 2021 - 2022
4	Wealden CAB	50.00		50.00	Grant resolved at January 2022 Full Council
5	The Big Lunch	100.00		100.00	Grant resolved at February 2022 Full Council

**8. DATE OF NEXT MEETING**  
Tuesday 30<sup>th</sup> June 2022