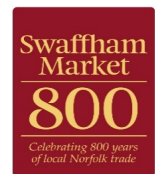




Swaffham Town Council

Town Hall, 4 London Street, Swaffham, Norfolk, PE37 7DQ
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PLEASE REPLY TO: Richard Bishop, Town Clerk

E-mail: townclerk@swaffhamtowncouncil.gov.uk

SWAFFHAM TOWN COUNCIL – NOTICE

Councillors are hereby summoned to a virtual meeting of the Town Council, to be held on
Wednesday, 10th March 2021 at 6.30 p.m. by using the following link

<https://us02web.zoom.us/j/88342799677?pwd=UlhDenA5NlBsazZNWWWhqZ29lVzlmZDZ09>

Meeting ID: 883 4279 9677 Passcode: 615834

(NOTE: In the case of non-members, this agenda is for information only.)

DECLARATIONS OF INTEREST

Councillors, please note that members are asked at the relevant point on the agenda to declare any interests they may have in any items on the agenda. Declarations include the nature of the interest, and whether it is a personal or disclosable pecuniary interest.

Richard Bishop

Town Clerk

Summons issued on 3rd March 2021

AGENDA

*For a meeting of the **Full Council** on **Wednesday, 10th March 2021 at 6.30pm** in the Town Hall, Swaffham commencing with prayers led by the Mayor.*

1. To receive APOLOGIES & REASONS FOR ABSENCE

2. To receive DECLARATIONS OF INTEREST – for items included on the Agenda.

To adjourn the meeting to allow members of the public to address the Town Council in a PUBLIC OPEN FORUM (Maximum of 15 minutes)

3. To receive and consider REPORTS: police, principal authority etc

N.B. Councillors have an opportunity to ask questions after each report and where appropriate can consider to bring forward or discuss items further down the agenda where the representative can make a positive contribution towards the debate: -

3.1 To receive a POLICE report from a local PC or PCSO on police matters for the past month.

3.2 To receive a COUNTY COUNCILLOR report from your County Councillor Ed Colman.

3.3 To receive a BRECKLAND COUNCILLOR report from Cllrs I Sherwood, E Colman, D Wickerson

4. To receive REPORTS from the Mayor, the Town Clerk, Committees, Working Groups & Outside Bodies

4.1 To receive Mayor's Announcements including a report on Civic Events attended.

4.2 To receive and consider urgent reports, correspondence, or information at the Mayor's discretion - prior notice must be given.

4.3 To receive the Town Clerk's Report and Councillors' questions relating to ongoing business.

5. To receive and/or agree the MINUTES:

5.1 ** Wednesday 10th February – Full Council.

6. FINANCE:

- 6.1 **** To receive and consider Accounts for payment for March 2021 (*recorded as **Appendix 1***).
- 6.2 **** To receive and consider formal borrowing approval and conditions from Department of Housing, Communities and Local Government.
- 6.3 **** To receive and consider annual appeal from the Citizens Advice Bureau – Grant request.
- 6.4 **** To receive and consider floodlighting request for 24th June from St. John's Ambulance.
- 6.5 **** To receive and consider request to reimburse admin charge and extend 31st March handover deadline from Swaffham Relief in Need Charity Trustees.
- 6.6 **** To receive and consider financial and administrative support to a 'Swaffham Beach' project.

7. To receive and consider CORRESPONDENCE or INFORMATION

7.1 GENERAL:

- a)** To note receipt of weekly correspondence or information (a list is recorded as **Appendix 2**).
- b) **** To receive and consider formal consultation (1st March – 11th April) by the Nicholas Hamond Academy on the proposal to close the 6th Form College.

7.2 BRECKLAND COUNCIL

- a)** To receive and consider report from the Mayor, Deputy Mayor and Town Clerk from virtual 5-Breckland Towns meeting with Breckland Leader Cllr Sam Chapman-Allen.

7.3 NOFOLK COUNTY COUNCIL

- a) **** To receive and consider formal request to accept responsibility of Street Lighting for phase 5 of Swans Nest development.

7.4 POLICE

- a) **** To receive and consider correspondence with Inspector James Makepeace regarding the Beat Officer change at Swaffham Police Station.

8.To notify the DATES of forthcoming meetings and to receive any items for a future AGENDA:

8.1	HR & Governance Committee	Thurs	11 th Mar	12noon	Zoom virtual
8.5	Market Committee	Mon	15 th Mar	6.30pm	Zoom virtual
8.6	Recreation & Community Services Committee	Wed	22 nd Mar	6.30pm	Zoom virtual
8.7	Planning & Built Environment Committee	Tues	30 th Mar	4.00pm	Zoom virtual
8.8	Transport, Access & Environment Committee	Tues	6 th Apr	4.00pm	Zoom virtual
8.9	HR & Governance Committee	Mon	12 th Apr	12noon	Zoom virtual
8.10	FULL COUNCIL	Wed	14 th Apr	6.30pm	Zoom virtual

9. ADMISSION TO MEETINGS ACT (PUBLIC BODIES) 1960:

CONFIDENTIAL BUSINESS following the exclusion of the public and press

- 9.1 **** To receive and consider formal offer for part of a STC asset.
- 9.2 **** To receive and consider update of standards complaints.
- 9.3** To receive and consider the appointment of Deputy Mayor for 2021-22 (from 12th May 2021).

*Indicates where copies have been circulated to Town Councillors previously.

**Indicates where copies have been circulated to Town Councillors recently.