

## **Yattendon Parish Council**

### **MINUTES of the PARISH COUNCIL MEETING**

Held on **Thursday 12<sup>th</sup> November, 2015 at 7:30pm** in Yattendon Village Hall.

Councillors present: Gordon Robertson (Chair), Anne Harris (Vice-chair), Chris Turner, Wendy Mole and Philip Bickford Smith.

In attendance: Sarah Marshman (Clerk) and Rob Morley (Frilsham Parochial Charity).  
1 member of the public.

The meeting started at 7.30pm.

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**1 Apologies for absence**

Apologies were received from Cllr. Dean Foster, Virginia von Celsing (District Councillor) and David Slack (Managing Director, Yattendon Estates).

**2 To receive any declarations of pecuniary interests by members or the Clerk**

There were none.

**3 To receive: Questions or comments from members of the public**

**Representations from any member who has declared a pecuniary interest**

There were none.

**4 To approve the minutes of the Parish Council Meeting held on 3<sup>rd</sup> September, 2015**

It was resolved that the minutes be accepted as a true record and were signed by the Chairman.

**5 Matters arising from the minutes of the Council Meeting on 3<sup>rd</sup> September, 2015**

The police have carried out another session of speed monitoring by the school.

West Berkshire Council has confirmed Thames Water have now repaired the water leak outside the shop, however the water leak outside the church is a private supply.

VvC had contacted Cheryl Evans, Road Safety Officer at WBC for information on the request to repaint the slow sign outside the school. The request has been placed on a list for consideration however as there is no data showing accidents in this area it is likely to remain on this list.

**6 To receive a report from our District Councillor, Virginia von Celsing**

VvC had sent her apologies.

Superfast Broadband – this is now available at Burnt Hill but not in Yattendon. WBC has advised us that BT, having hit their targeted number of households in the area, has stopped working and therefore a new contract will need to be negotiated by WBC to complete the work. The Clerk was requested to ask VvC to become involved and to also request assistance from Richard Benyon.

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Chairman

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Date

## **7 Planning Applications**

### **a) To consider new applications**

There were no new applications.

### **b) To receive an update on planning applications since the previous meeting**

<b>App. Ref.</b>	<b>Location</b>	<b>Proposed Work</b>	<b>Response</b>	<b>WBC Decision</b>
15/01857 /FUL	Burnt Hill House, Burnt Hill, Yattendon, RG18 0XF	Proposed relocation of entrance, gate and twin track access drive off Scratchface Lane.	<b>NO OBJECTIONS</b>	<b>Withdrawn</b>

## **10 To consider how to handle Deane and Pocock funds and whether to amalgamate the handling of Deane and Pocock funds with the trust in Frilsham**

The parish council have received legal advice from Weller Hedleys that states they should set up a separate body to administer the money provided by the Reading Almshouse Charity in the name of Deane and Pocock (D&P) as they are not permitted to administer these funds themselves. The parish council had therefore approached Frilsham Parochial Charities (FPC) who handle the D&P funds for Frilsham, to ask if they would be willing to also distribute the funds for Yattendon.

Rob Morley from the FPC discussed the setup of the charity with the council. The D&P funds date back to 1610 when James Pocock used funds to purchase properties in Reading. These funds are now administered by the Reading Almshouse Charity. Frilsham set up a charity to deal with their share of the funds in 1928. The parish council has the right to appoint the trustees which, in accordance with the provisions in the charities act, is done every 4 years. The trustees are not accountable to the parish council.

FPC is willing and able to expand their area and change the name to also incorporate Yattendon. It was suggested that, by agreement with Frilsham Parish Council, both PCs should appoint two trustees each, with a further two independent trustees. It was suggested the funds be amalgamated rather than kept as separate funds for each parish.

It was resolved to pass the responsibility for handling the Deane and Pocock funds to the Frilsham Parochial Charity (which will be renamed to incorporate Yattendon) and to appoint two trustees to the charity from now onwards.

The appointment of two trustees will be added to the next agenda.

## **9 To consider this year's distribution of the Deane and Pocock funds**

As it is not possible to arrange the amalgamation with the Frilsham Parochial Charity, as discussed in item 10, prior to Christmas, it was resolved that £25 of vouchers per household on the distribution list should be distributed along with a tin of chocolates.

The Clerk was requested to make the vouchers and purchase/write the Christmas cards to be distributed. AH will purchase the tins of chocolates.

## **11 To consider the response to the West Berks Council Rural Transport Survey**

The council discussed the questions on the survey and provided a response for the clerk to

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Chairman

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submit.

**12 To consider the response to West Berkshire Council's consultation on winter maintenance proposals for 2016/17**

The proposal is for WBC to stop filling salt bins within parishes and instead they expect the parish to pay for refills.

It was resolved to provide the following response to the consultation:

If Yattendon Parish Council were to fund this instead, it would have a significant impact on our very small precept. The village needs this service as it has a large elderly population. This proposal will particularly affect the elderly and may well lead to an increased number of trips and falls leading to additional strain on the NHS.

**13 To consider a request for a donation from Sue Ryder**

It was resolved that the parish council should not make a donation as they believe they should in future focus on local charities that directly contribute to the village.

**14 To receive the finance report and approve cheques due for payment**

	<u>RECEIPTS</u>	<u>PAYMENTS</u>
<b>Balance at last meeting 3rd September, 2015</b>	<b>£1,163.76</b>	
Yattendon & Frilsham Sports and Social Trust	Donation towards defibrillator	£200.00
West Berks Council	Precept (second payment)	£3,362.50
Clerk	Salary & expenses	£282.37
HMRC	PAYE	£4.20
Heelis & Lodge	Internal audit 2014/15	£86.00
	<b>£4,526.26</b>	<b>£572.57</b>
<b>Balance at bank on 12th November, 2015</b>	<b><u>£3,953.69</u></b>	

**15 Correspondence**

The accounts for Homestart for 2014/15 and the North Wessex Downs Area of Outstanding Natural Beauty (AONB) Management Plan for 2014-19 had been received.

**16 To receive an update on Dean & Pocock**

See items 9 and 10.

**Balance 3rd September, 2015** **£1,698.00**

**Balance at bank on 12th November, 2015** **£1,698.00**

**17 Matters for consideration and information**

WM attended the Yattendon & Frilsham Sports and Social Trust meeting on behalf of the PC.

The Clerk attended the BALC AGM.

GR will write to Lord Iliffe to thank him for the improvements made to the shop.

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Chairman

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**8 To consider the draft budget and precept for 2016/17**

It was resolved to adopt the draft budget and to set the precept for 2016/17 at £7000.

**18 Date of next meeting**

To be held at 7:30pm on Thursday 18<sup>th</sup> February, 2016 in Yattendon Village Hall.

Meeting closed 9:10pm.

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Chairman

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Date