

West Tytherley, Frenchmoor & Buckholt Parish Council

Minutes of the Ordinary Parish Council Meeting held on Monday 13th June 2022 at King Edward's Hall, West Tytherley

Present: Councillor Fiona Collier – Chair (FC), Councillor Jennie Newell – Vice Chair (JN) and Councillors John Camilleri (JC), Lucia Homer (LH), Karen James (KJ), and Nigel MacPherson (NM). Also: Neil Carpenter (Clerk/RFO) – (NC), Nick Adams-King (HCC Councillor) and two members of the public.

The meeting opened at 7.05p.m.

76/22 Apologies for absence

Received from Councillor Deborah Hook (DH).

Councillor Tim Koetser was absent.

FC thanked DH for her enormous work over the Jubilee weekend and wished her a speedy recovery.

77/22 Declarations of interest

None.

78/22 Approval of Minutes

Minutes of the Parish Council Annual General Meeting held on **9th May 2022**:

The following amendments to the minutes were raised:

Correction: **Minute 68/22** – replace the text “It was noted that there were rare orchids (Pugsley)” with the text “It was noted that there were orchids”

and

Clarification: **Minute 68/22** – replace the text “however neither party wished to mediate” with the text “however not all parties have agreed to mediate”

and

JN asked for the Toilet twinning GoFundMe webpage address link be added to the minutes.

The amendments to **minute 68/22** were **agreed** and the minutes of the Parish Council Annual General Meeting held on **9th May 2022 (as amended)** were **approved**.

Minutes of the Extraordinary Parish Council Meeting held on **30th May 2022**:

The following amendments to the minutes were raised:

Correction: **Minute 72/22** – replace the text “Received from Councillor Lucia Homer” with the text “Received from Councillors Lucia Homer and Karen James”

and

Correction: **Minute 72/22** – replace the text “Councillors Karen James, Tim Koetser and Nigel MacPherson” with the text “Councillors Tim Koetser and Nigel MacPherson”

The amendments to **minute 72/22** were **agreed** and the minutes of the Extraordinary Parish Council Meeting held on **30th May 2022 (as amended)** were **approved**.

79/22 Public Forum

80/22 To receive a report from Councillor Ian Jeffrey (TVBC)

Councillor Jeffrey sent his apology for absence. The Mid-Test Matters newsletter (issue 35) has been circulated by email. FC has approached TVBC re printing hard copies.

81/22 To receive a report from Councillor Nick Adams-King (HCC)

Councillor Nick Adams-King reported on:

- the new enhanced recycling service from HCC commencing in 2024;
- the planning consent for a mobile phone mast in Lockerley which has been refused;
- a new footpath manager who has been appointed for this area;
- attending the beat surgery held at West Tytherley shop with PCSO Marie Stabington;
- Aster sewage charges which are excessive. Councillor Adams-King is very keen to speak to anybody affected by these charges. The maintenance of such plants could be taken over by Southern Water if enough users request this. Councillor Adams-King will send an email questionnaire and a draft letter is to be written to the householders affected.
- the lengthsman needing greater flexibility in tasks to be undertaken;
- the overnight closure of the A3057 between Brook and the former World of Water site in Romsey commencing 11th July for resurfacing work;
- the maintenance of grass verges on highways which are trimmed by one metre. LH referred to the top of Chalkpit Lane (West Tytherley) where access is very narrow. It was suggested asking the Fire Brigade to check access is sufficient for emergency vehicles (action : FC);
- the booking process for using the Bunny Lane (Romsey) recycling facility which will continue after consultation showed the majority of respondents in favour. I

82/22 Neighbourhood Development Plan

Alan Bannister supplied the clerks of West Dean Parish Council and West Tytherley Parish Council with details of the number of copies to be allocated to the various stakeholders. The total exceeds the number of copies printed therefore since additional copies will be printed the decision relating to the allocation of costs between WDPC and WTPC, and reimbursement of any remaining funds to WDPC, is deferred. NC to liaise with Melanie Camilleri (WDPC clerk) to determine the final numbers required. Also FC to respond to Alan Bannister.

83/22 Planning

(i) Consideration to new planning applications and treeworks

22/01334/FULLS – Norman Court Estate Ltd, Standing Hill, West Tytherley SP5 1NG.

PROPOSAL: To install a temporary new vehicular access from an agricultural field to the public highway (south of “The Withies”, North Lane, West Tytherley) to aid tree works.

After a short discussion voting took place by a show of hands.

It was unanimously agreed : **NO OBJECTION** to this application.

22/01398/TREES – Lorings Barn, Chalkpit Lane, West Tytherley SP5 1NF

PROPOSAL: To remove 3 conifer trees and one spruce tree to ground level.

LH had visited the site and recommended no objection. No vote taken.

22/01436/TREES – Church Farm House, The Coach Road, West Tytherley SP5 1LB

PROPOSAL: Oak – to reduce long lateral growth over barn by up to 2.5m, remove dead wood.

The oak tree in question is situated in Red Lane. No vote taken.

(...minute 83/22 continued)

New application received: **22/01356/FULLS** – Land opposite Brightside Cottage, Red Lane, West Tytherley SP5 1JY

PROPOSAL: To construct a Hay Barn/Fodder store with an area of 34.2 square metres adjacent to the current field shelter.

A brief discussion raised concerns about the size of this development. An EGM is required to consider this application.

(ii) Emergency plan and SSEN grant

FC confirmed the SSEN grant application has been submitted.

FC and JC agreed that a separate meeting is required to review the current emergency plan and that a councillor (or a member of the community) be invited to lead this.

84/22 Finance (to include the Annual Governance and Accountability Return)

(i) – 2021/22 audit (The Annual Governance and Accountability Return [AGAR])

On 3rd May 2022 the internal auditor John J. Murray completed the Annual Internal Audit Report (page 4 of the AGAR) reflecting the control objectives had been achieved throughout the financial year to the required standard.

The Certificate of Exemption, reflecting total gross income and total gross expenditure for the 2021-22 year did not exceed £25,000, was unanimously approved, and signed.

Section 1 – the Annual Governance Statement: completed reflecting there is a sound system of internal controls. It was unanimously approved, and signed.

Section 2 – Accounting Statements : was completed, unanimously approved, and signed.

Notice of public Rights and Publication of Annual Governance and Accountability Return Exempt Authority: The announcement will be published no later than 30th June 2022.

Documents will be available for inspection on reasonable notice by application from 1st July to 11th August 2022 inclusive.

(ii) Cheques to be authorised

Elaine Bunting £237.00 (Jubilee mugs) – [Millennium account]

BHIB Insurance £767.32 (Parish Council annual insurance)

Note: previously issued cheque No.1060 has been **voided**.

Playsafety Limited £100.80 (annual recreation ground play area inspection)

Fiona Collier £127.00 (additional invoiced cost of defibrillator)

The payments were agreed unanimously.

85/22 Councillor's reports

KJ reported -

Footpath FP5 viewing points were overgrown. KJ, with FC, to visit the landowner to advise on their responsibilities.

FP12 overgrown, unnavigable in parts. Land is owned by an unknown commercial company.

FP10 southwards from Dean Road – outflow of effluent onto the footpath.

Bridleway 2 almost blocked between Chalkpit Lane and Stony Batter, also at Annan's end.

KJ To update at next meeting.

JN reported -

Toilet twinning – no funds raised to date.

Quote of £165 to install defibrillator received. JN to arrange a site visit.

A thank you letter from Winterslow Cubs, regarding their recent visit, was shared.

86/22 Jubilee celebrations and oak tree

FC outlined the background to the decision regarding the location of the oak tree planting on the recreation ground. This is a temporary solution for the planting ceremony which took place on 5th June. The tree is to be moved to a more suitable location; FC asked councillors to give thought to this.

87/22 Any other business

KJ raised a possible planning application on a meadow in Frenchmoor Lane.

Being no further business FC closed the meeting at 9.17pm.

Minutes to be published on the Parish Council's website: wtparishcouncil.org