

GREWELTHORPE PARISH COUNCIL

Meeting 16th May 2018. 7.30pm at the Village Hall

Minutes of the meeting

1. **Present.** Cllr Dawson (Chair), Cllr Kerr, Cllr Lofthouse, Cllr Rhodes, Cllr Exelby.
Cllr Atkinson (NYCC) Cllr Simms (HBC)
2 members of the public
2. **Apologies**
3. **Declaration of Interest :** Cllr Rhodes Item 11.0 and took no part in the discussion on this item.
4. **Minutes** of the meeting held on 7th March were agreed and signed
5. **Matters arising from the last meeting**
 - 5.1 Village Improvements - Councillors reported on their site meeting around the pond. They had agreed that work needed to be done on the structure around the island on the pond and they had contacted a local builder for options available. They were still waiting for a response. During their site meeting they had tested the jetty and found it to be sound but agreed a non-slip surface e.g. a form of wire should be applied.
- 6.0 **Finance**
 - 6.1 **Balance of Accounts**

The Parish Clerk updated the Council on the balance of accounts. The current balance in the current account was £6057.25. the position was noted
 - 6.2 **Budget statement**

The Parish Clerk issued a budget statement to the Council. the position was noted.
 - 6.3 **Monies Received**

The Parish clerk informed the Council of monies received to the account.:

 - i) First payment of Parish Precept £2411.00
 - ii) Vat refund 2017/18 £152.06
 - iii) Grounds maintenance grant 2017/18 £287.09

The position was noted
 - 6.4 **Authorisation of expenditure**

Formal approval was given for attendance at GDPR seminar £35.00
 - 6.5 **Payments to be recorded**

The following payments were recorded

 - i) Clerk's salary March £183.00
 - ii) Insurance – Came & Company £383,28
 - iii) Earth Anchors – payment for noticeboards £1419.30
 - iv) YLCA membership £200.00
 - v) Clerks salary April £233.70
 - vi) Quarterly PAYE payment £125.20

7.0 National Salary Pay award

Dianne Kilburn, High Garth Grewelthorpe

Email parishclerk.grewelthorpe@gmail.com tel 01765 658464

The Clerk reported that there had been a 2% pay increase for Local/Parish employees wef 1st April 2018. The rate for the Clerk has increased to £10.676.

Resolved: that the position be noted.

8.0 Mileage rate

The Parish clerk reported that the Council needed to set a mileage rate to be paid for undertaking mileage on Council business by the Clerk for meetings/training etc. She stated that £0.60p was the national rate but suggested that the Council consider the HMRC rate of 0.45p.

Resolved: that the mileage rate £0.50p

9.0 General Data Protection Regulations

The Council considered a report and a number of policies associated with the General Data Protection Regulations.

Resolved: That the report be noted and

- 9.1 The contents of the Data Audit be approved
- 9.2 The privacy notices at appendix two and three be approved.
- 9.3 The proposed document retention and disposal policy be approved.
- 9.4 That the appointment of a Data Protection Officer be deferred pending a final decision whether it is a requirement for Parish Council's to appoint one.
- 9.5 That the use of a GOV.UK email for the Parish council be investigated.
- 9.6 That the Subject Access Policy be approved
- 9.7 That a process regarding security incidents be referred to the next meeting
- 9.8 That the fee to register with the information commissioner's office be approved should it be required.

10.0 Signage

Councillors discussed the current signage requirements.

Resolved :: Cllr Lofthouse to look into putting up the new noticeboards. Cllrs Lofthouse and Rhodes to put up the do not feed the duck signs. If these are not up before the 17th June they will be put up then.

11.0 Rental of Quarryfield

Councillors considered the position regarding the rental of Quarry Field for 2018.

Resolved : That given the fact that the field gate auction had not been organised in time for this year's rental it was agreed that Cllr Rhodes could rent the field this year and that the auction for next year would take place early in the new year. It was further agreed that the matter be brought to the Council in November for the appropriate arrangements to be put in place.

12.00 Youth consultation – playground issues

Cllr Dawson reported that she had only just received details of the consultation and had not had time to consider them in detail. She did however, report that there is space at the school for another piece of play equipment and maybe a small piece could be fitted onto the current play area. She further stated that NYCC had access to funding which may help with the purchase of any additional equipment.

Resolved : that the matter be noted and that Council consider any proposals when they verify the asset register on 17th June

13.0 Health & Safety/Risk Assessment – Inspections

Play Area – Inspections – To be carried out 17th June

14.0 Correspondence

Parish Survey on Vehicle Activated Speed signs – Response date 21 May 2018

It was reported that NYCC were undertaking a survey of Parish councils to determine how many were prepared to pay for Vehicle activated Speed Signs.

Resolved : Cllr Kerr to respond on behalf of the Parish Council

15.0 HBC Planning Applications – the Council considered and agreed a response to the following planning applications

15.1 6.18.167.A.FUL erection of first floor extension/installation of porch canopy – 7, Holmfield Grewelthorpe. – no objections

15.2 Notification of appeal - Land comprising Field At 422755 480244 Thorpe road Masham outline application for the erection of up to 80 dwellings. The council had been given an opportunity to amend its original comments. The council decided not to amend its comments.

16.0 Councillor's reports

Cllr Kerr requested that the Council look into getting the post box painted.

Cllr Exelby stated that the road sign at Nutwith Lane is bent and needs renewing and requested that NYCC be contacted.

Cllrs were reminded that they could register as part of the Parish Portal and report matters .

17.0 Questions or comments from members of the public

A member of the public thanked the Council for the notices in the Fountain about dog mess in the village. They stated that the situation had improved. They also mentioned that dogs had been worrying sheep but the police were not interested.

18.0 Agenda Items for the next meeting

Asset Register

19.0 Confidential Items

20.0 Date of the next meeting – 11th July 2018

Parish Clerk

Circulation :

Cllr Dawson (Chair), Cllr Kerr- (Vice Chair), Cllr Exelby, Cllr Lofthouse, Cllr Rhodes

CC. Cllr Simms (HBC)
Cllr Atkinson (NYCC)