



West Meon Parish Council

c/o Mrs D Heppell, 77 Chalton Lane, Clanfield, Waterlooville, Hampshire
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MINUTES OF WEST MEON PARISH COUNCIL MEETING HELD ON 7th APRIL 2015 AT 7.30PM IN WEST MEON VILLAGE HALL FOLLOWED BY A CLOSED MEETING TO DISCUSS STAFFING MATTERS

THOSE PRESENT: Cllr C Waller (Chairman), Cllr R Morrish (Vice Chair), Cllrs A Bassil, U Casebourne, C Johnson.

IN ATTENDANCE: Mrs D Heppell (Clerk to the Council).

BY INVITATION: County Cllr R Huxstep (until 8:05pm).

APOLOGIES: Cllrs C Adams, T Over, City Cllr N Bodtger.

Wmpc 1147 **DECLARATION OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda.

Wmpc 1148 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Meeting on 6th March 2015 were **approved**.

Wmpc 1149 **COUNTY COUNCILLOR HUXSTEP**

Cllr Huxstep advised that there was no HCC Council meeting until 13th April. The date for the Boundary Commission changes was 6th April 2015.

Cllr Huxstep confirmed he would be attending the Annual Parish meeting and would provide a written report.

Cllr Morrish advised Cllr Huxstep she has recently had a meeting with Lisa Davies the Assistant Highway Engineer of HCC Highways Authority to discuss West Meon Highway issues and was pleased with the progress.

Cllr Huxstep advised that HCC Countryside Grants are available and the Parish Council **agreed** they will consider suggestions (following the elections) for improvement to Footpath 13 finger posts and turnstyles.

Wmpc 1150 **MEETING OPENED TO THE PUBLIC**

The Chair opened the meeting to the public but there were no issues arising.

Wmpc 1151 CLERK'S REPORT

A Risk Assessment has been carried out by the internal auditor. He has requested further information and when the report is updated it will be brought to committee with recommendations.

The Clerk gave an update on insurance following the risk assessment to check the amounts of insured assets. It was **resolved** to increase the insurance levels with Zurich Insurance.

The Clerk provided quotes for a new laptop and it was **agreed** to purchase a laptop for £299.00 plus Office and security costs.

The Clerk advised a grant request had been received from the Rosemary Foundation for £500.00 and it was **agreed** that any grants would be considered by the newly elected Parish Council.

TO RECEIVE WORKING GROUPS

Wmpc 1152 FINANCE AND ADMINISTRATION

The schedule of payments was **agreed**.

Cllr Johnson put forward a motion, seconded by Cllr Bassil for;

1. Cllr Morrish to be **authorised** to re-activate the Nationwide bank account and close the account and make a cheque payable to the West Meon Parish Council to go into the Unity Trust Account.
2. Cllr Morrish and former Cllr Brian Small be **authorised** to close the Nat West Reserve bank account and make a cheque payable to the West Meon Parish Council to go into the Unity Trust Account.

The motion was carried unanimously.

Cllr Morrish advised that the posters for the Annual Parish meeting would be displayed next week.

Wmpc 1153 PLANNING

The committee **resolved** to make the following planning comment:

SDNP/15/0051/HOUS Brocklands Farm, West Meon - Upgrade of telecommunications installations to facilitate new 4G coverage, comprising installation of 1 x 600mm diameter dish and replacement of 6 no. small scale MHAs and ancillary development. **No Objections.**

The Committee resolved that Cllr Morrish and Cllr Johnson would lead on providing a Local Landscape Character Assessment for WMPC rather than WMPC producing a Neighbourhood Plan. These Cllrs would arrange liaison meetings with SDNP.

Wmpc 1154 HIGHWAYS AND TRANSPORTATION

Cllr Morrish advised that she had attended a site meeting with HCC Highways bringing their attention to the blocked gulleys, highway issues and potholes on Station Road.

Cllr Morrish gave an update on the signpost to the village on the corner of the High Street. Members **resolved** to provide a separate sign for the village shop, café, Thomas Lord and Meon

Springs separate from the directional sign. Members voted on whether to fund the sign. It was agreed with one abstention that WMPC would fund the additional sign.

Wmpc 1155 **COMMUNITY AND RECREATION**

Cllr Bassil gave an update on the recent Village Shop meeting advising that the shop is providing a New Home Welcome Pack to new villagers in the parish. The pack includes bread, milk, tea etc. and information on becoming a shareholder in the village shop. The meeting also discussed providing a delivery service to people staying in holiday accommodation in the village and a flyer would be produced to advertise this service.

Other items discussed were increasing the plant assortment available at the shop, ways of fundraising for the village shop and an update was given on the roof repairs. The Parish Council highlighted the issue of staff parking on the High Street.

It was noted that comments had been received from a member of the public regarding the resurfacing of the Meon Valley Trail which were noted and that any enquiries on this matter should be redirected to David Deane at SDNP.

It was proposed by Cllr Waller and seconded by Cllr Johnson and **unanimously agreed** to carry out the cleaning and painting for the telephone box in the centre of the village.

It was **agreed** that Cllr Morrish would liaise with Ian Burt regarding the siting of the Conservation bin.

Wmpc 1156 **SCHEDULE OF PAYMENTS**

The Clerk provided a schedule of payments that was **agreed**.

Date 3rd April 2015

Ch 187 Fair Account	£50.00
Ch 188 WCC Dog bins	£140.00
Ch 189 HCC Mapboard	£60.00
Ch 190 HALC Conference T. Over	£72.00
Ch 191 Staples	£124.99
Ch 192 WCC Dog Bins	£120.00
Ch 193 Salary clerk	
Ch 194 HALC Fees	£260.00
Ch 195 X2 Connect Phone parts	£230.30

Wmpc 1157 **ITEMS TO BE CONSIDERED FOR NEXT MEETING**

Parish News, Annual Parish Meeting, Banking, Insurance, Playground Inspections.

Wmpc 1158 **DATE OF NEXT MEETINGS**

Tuesday 5th May, Monday 18th May, Tuesday 2nd June., Tuesday 7th July.

Meeting finished at 9.10pm

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Chairman