Parish Councillor Allowances Policy

The Parish Council has considered the provisions of the Local Authorities (Members' Allowances) (England) Regulations 2003 and the recommendations of the Independent Remuneration Panel.

Given the Council's limited precept (under £10,000), the Council resolves that:

1. No Basic Allowance shall be paid to Parish Councillors.
2. No Special Responsibility Allowance shall be paid.
3. Councillors may claim reimbursement for actual expenses incurred in carrying out approved Council duties, including:
    - Travel (at HMRC mileage rates)
    - Parking
    - Approved training costs
4. All claims must be:
    - Submitted in writing
    - Supported by receipts where applicable
    - Approved by the Clerk (or Chair if the Clerk is the claimant)
5. Claims should be made within [e.g. 3 months] of the expense being incurred.

The Council notes that historically no allowances have been claimed and expects that claims will only be made where necessary.