

# Donhead St Andrew

## Parish Council



### Notice of Meeting:

To all Members of Donhead St Andrew Parish Council  
you are hereby summoned to attend a meeting of the Parish Council  
to resolve on the matters as outlined below

**to be held at St Andrew's Church, Donhead St Andrew  
on Thursday 2<sup>nd</sup> March 2023 @ 7:00pm**

Signed: *G. Pritchard*  
**Mr Simon Pritchard PSLCC**  
**Parish Clerk & RFO**  
23.02.2023

**6:30pm - 7:00pm** Nibbles and Drinks

**An opportunity for people to mix before the start of the formal meeting.  
In recognition of Cllr Cullimore's 30 years of service to the Parish Council**

### **Questions or Statements from Residents:**

A short period of time is set aside prior to the start of the meeting and after the meeting has finished, for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting.

Statements will be noted at the meeting, but no discussion will take place unless the topic is already on the agenda; any discussion will take place during the agenda item.

### **Report from Wiltshire Councillor Nick Errington:**

To receive a verbal update from Wiltshire Councillor Nick Errington and an opportunity for residents / councillors to ask questions.

### **Wessex Fibre Broadband to Residential Homes:**

To receive any updates on this project

## Formal Meeting Agenda

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### **1) Apologies of Absence:**

To receive and approve any apologies of absence

### **2) Declarations of Interest:**

Members to declare interests in any agenda item:

- a) Declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests.
- b) Declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.
- c) Applications for dispensations: to be submitted in writing to the Parish Clerk before the meeting

**3) Adoption of Previous Council Meetings Minutes:**

- a) **Friday 13<sup>th</sup> January 2023** - Regular Meeting
- b) **Saturday 28th January 2023** - Planning Site Meeting
- c) **Friday 3rd February 2023** - Planning Site Meeting
- d) **Friday 24<sup>th</sup> February 2023** - Planning Site Meeting

**4) Resignation of Councillor Cullimore:**

To receive and acknowledge the resignation of Cllr Cullimore. This will take effect at the conclusion of Chairman's report (agenda item 11)

**5) PARISH COUNCIL FINANCE:**

**A. Approval of Payments:**

To approve payments to be made.

- 1. S. Pritchard - Travel & WFHA; Jan & Feb 2023- £56.26
- 2. Scribe - Software - £216.00

**B. Budget Vs Spend to Date and Earmarked Balances:**

To receive the latest budget spend to date & earmarked balances information

**C. Bank Reconciliation:**

To confirm as checked and signed

**6) The King's Coronation:**

**A. Events in the Parish:**

To confirm any events in the parish and any financial support required.

**B. Mugs or Other Souvenirs:**

To resolve on the commissioning of coronation mugs, or other items, including a budget.

**7) The Great British Spring Clean 2023:**

Takes place from 17 March to 2 April. Council to consider if an event should be organised.

**8) Finger Post Signs for Footpaths:**

To resolve on the locations and budget for this project.

**9) New Kissing Gates:**

To consider ways new gates can be delivered / installed in the parish that doesn't involve the Wilshire Council's Rights of Way Officer.

**10) Verbal Reports:**

To receive any verbal reports.

- a) Highways / Parish Steward** – Cllr Burrows
- b) Rights of Way** – Cllr Maxwell-Arnot
- c) Local Planning & Development**
- d) Parish Clerk's Reports**
  - o Village Design Statement

**11) Chairman's Report:**

To receive a verbal report from Cllr Cullimore in his final act as chairman and councillor

NB: Cllr Cullimore resignation comes into effect after this agenda item.

**12) Election of Parish Council Chairman:**

To elect a chairman for the remainder of the municipal year (until May).

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End of Formal Meeting

**Questions or Statements**

A further opportunity for questions or statements from members of the public on any matter concerning the village; each person speaking for no longer than 3 minutes.

**Notes:**

- o Agenda papers will be available on the Donhead St Andrew Parish Council website.
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