



Battle Town Council



**A Meeting of the EXTERNAL RELATIONS & TOWN DEVELOPMENT COMMITTEE will be held on
TUESDAY, 7th SEPTEMBER 2021 at The Emmanuel Centre, Harrier Lane, Battle at 7.30pm**

**To Cllrs: Cllr H Sharman (Chairman), V Cook, G Favell, M Kiloh,
(with copies to other Members for information)**

In the interests of the environment, you are requested only to print if necessary

Please note meetings are recorded to aid production of minutes

PUBLIC QUESTION TIME 7.30pm to 7.45pm

**Committee members are hereby summoned to attend the meeting in order to transact the
following business.**

A G E N D A

Carol Harris

Town Clerk

1st September 2021

- 1. To record and receive apologies for absence**
- 2. Disclosure of Interest:** To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.
- 3. To approve and sign the minutes of the previous meeting held on 6 July 2021**
- 4. To receive the Clerk's report**
- 5. Correspondence and Communications received post Agenda publication**
- 6. To receive updates from Working Groups:**
 - Resilience Plan
 - Writing Competition
- 7. To receive updates from Forums:**
 - Town
 - Youth
- 8. To finalise arrangement for 11th November observance event**
- 9. To consider the Almonry's role in relation to town development/tourist information point for recommendation to Finance & General Purposes Committee**
- 10. To agree Council petanque competition**

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11. To consider Newsletter content

- Open days for The Almonry
- Offer community space to local charity support groups
- How to promote advertising

12. Battle in Bloom 2021

13. Christmas 2021

- To consider quotes for Town trees
- To agree tree sponsorship rates
- To consider purchase of Town Council Christmas cards
- To note details from Christmas Committee for Lights on and Late Night Shopping events

14. To consider requests from Beautiful Battle

- To purchase additional High Street planters
- To water barrier baskets once a week over winter

15. To consider action for Town Clock

16. To consider purchase of Webinar facility

17. To consider possible action for mortars on 1066 Pathway

18. To agree completion of Bus Services survey

19. To note minutes from Chamber of Commerce Marketing Group July 2021

20. Action Plan 2021-22, items not elsewhere on agenda

- Prepare plan for further development of Battle to recommend to Council
- Annual review of Rother District Council barrow person
- Disability Audit
- Review policy on communication issues
- Agree steps to improve communication with residents

21. Finance

- To receive budget report at 30th July 2021

22. Matters for information / future agenda items

- Budget 2022/23
- Accessibility Audit – visually impaired – to be carried out post Covid restrictions

23. Date of next meeting: 2nd November 2021

ALL MEETINGS OF BATTLE TOWN COUNCIL AND ITS COMMITTEES ARE OPEN TO THE PUBLIC