

To the Members of **MICHAELSTOW PARISH COUNCIL**. You are this day, Friday 29.04.22, summoned to attend the Annual General Meeting below at 7.30pm on Thursday, May 5th, 2022 at the conference facilities at Tregawn Farm, Michaelstow. Should any members of the public wish to speak during the public session of this meeting please let the clerk know in advance via email: michaelstowparish@gmail.com. 1 of 1



## Michaelstow Annual General Meeting Agenda

1. Resignation of Officers of the parish council and nominations

2. Voting on the position of chair and vice-chair

3. Acceptance of Office

4. Parish Council Members declaration of interest

5. Apologies for non-attendance:

6. **Minutes:** to approve the Minutes of the previous Parish Council Meeting held on April 7th 2022: [[link here on pdf](#)]

7. **Matters Arising** from the above minutes:

- Treveighan Chapel
- Parish Leaflet
- Queen's Platinum Jubilee & mugs

8. **Applications / Planning Matters:**

**PA22/02200** Listed Building Consent to convert barn to residential unit. Bearoak Manor. >04.05

**PA22/03987** The Old School Leathern Bottle, Listed Building Consent for Removal of existing cements and introduction of appropriate Natural Lime/sand mortar pointing application > 21.05

**8a. Planning applications received after publication of agenda.**

9. **Accounts:** Financial Matters

a. Bank Balance: 25.03.22 – £2885.33 (awaiting statement)

**b. Invoices:**

clerks monthly salary paid in arrears by SO	£ 385.84
clerk's annual office expenses	£ 309.12
DM Payroll Services	£ 95
BHIB Annual Insurance for parish council	£ 182.80
SpangleFish Gold Status annual hosting	£ 29.95 > £1002.71

**c. annual audit:** signing of AGAR form and exemption from external audit by chair & clerk

10. **LMP & parish maintenance:** Footpath issues. Schedule footpath sign installation

11. **Community:** Network / Correspondence:

12. **Parish Matters & AOB:**

13. **Date of next Meeting:** June 2<sup>nd</sup> for Jubilee Celebrations 2022

14. **To Close the meeting:**

**Meeting dates for diary 2022:**

June 02 – Jubilee.

July 07

Aug. 04

Sept. 01

October 06

Nov. 03